




MEMORANDUM

Date: November 1, 2023

To: Melissa Manriquez
Clerk of the Board of Supervisors

From: Jan Lesh 
County Administrator

Re: **Addendum Item Request for the November 7, 2023 Board of Supervisors Meeting**

Please place an Addendum Item on the Agenda for the November 7, 2023 Board of Supervisors Meeting entitled:

Release of Attorney-Client Privileged Memorandum regarding the authority of the Board of Supervisors to establish and enforce a Fee Management Ordinance for the Clerk of the Superior Court.

- Discussion/Action: Public release of the Attorney-Client Privileged Memorandum dated October 30, 2023, from Chief Civil Deputy County Attorney Sam Brown to County Administrator Jan Lesh regarding the authority of the Board of Supervisors to adopt a Fee Management Ordinance or to establish fees for the Clerk of the Superior Court absent consultation with or approval by the Superior Court or the Administrative Office of the Courts.

JKL/mp

c: Carmine DeBonis, Jr., Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator
Steve Holmes, Deputy County Administrator