



## BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: April 4, 2017

**Title:** Recorder's report for February 2017 for the Document Storage and Retrieval Fund

### **Introduction/Background:**

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for February 2017

### **Discussion:**

see attached report

### **Conclusion:**

### **Recommendation:**

Ratify the Recorder's report for February 2017 on the Document Storage and Retrieval Fund

### **Fiscal Impact:**

none

### **Board of Supervisor District:**

1       2       3       4       5       All

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Department: recorder

Telephone: 520-724-4356

Department Director Signature/Date: *F. A. Rodriguez*

3-10-17

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

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Mailing Address  
P. O. Box 3145  
Tucson, AZ 85702-3145

County Public Service Center  
240 North Stone Avenue, 1<sup>st</sup> Floor  
Tucson, AZ

**F. Ann Rodriguez**  
**Pima County Recorder**

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

**Document Recording: (520) 724-4350**

**Voter Registration: (520) 724-4330**

**Fax: (520) 623-1785**

**www.recorder.pima.gov**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**FEBRUARY 2017**

***BEGINNING BALANCE AS OF 2/01/2017*** **\$736,204.11**

**REVENUE**

Conversion Fee	\$61,920.00
Interest	586.41

**TOTAL REVENUE** **\$62,506.41**

***SUBTOTAL*** **\$861,216.93**

**EXPENDITURES**

Salaries & Benefits	50,337.42
Telephone	231.95

**TOTAL EXPENDITURES** **\$50,569.37**

***FUND ENDING BALANCE*** **\$748,141.15**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**FEBRUARY 2016**

**EXPLANATION OF EXPENDITURES:**

TELEPHONE

VERIZON WIRELESS	55.96	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.96	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	307-6436 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	307-7819 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
	231.95	