



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 01/04/22

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Environmental Quality

***Project Title/Description:**

Pima County Voluntary No Drive Day

***Purpose:**

Pima County (PC) is proposing to use some of the funding provided by AZ Department of Environmental Quality (AZDEQ) for its Voluntary No Drive Day to create a new program working with youth, to develop new messaging and to reach new (and underserved communities), to be called the Youth for Blue Skies program. PC would like to partner with Ironwood Tree Experience (ITE), a non-profit with significant experience in developing environmental programs for youth to develop and implement this program. PC has consulted with AZDEQ, which is enthusiastic about this program. AZDEQ is requiring PC to amend the agreement with AZDEQ (approved by the Board in May, 2021) to shift funds from non-personnel budget categories and to increase the amount of the contractual category to support the subaward. Overall budget and award amount will not change. This amendment reflects the budgetary changes. A separate BOS-Air will be submitted when the subagreement with ITE has been formally negotiated.

***Procurement Method:**

Not applicable.

***Program Goals/Predicted Outcomes:**

To build awareness of air pollution and its causes and to reduce vehicle air emissions leading to air pollution.

***Public Benefit:**

Greater awareness relating to air pollution and alternatives that help reduce air pollution; ability to reach younger and underserved populations.

***Metrics Available to Measure Performance:**

Air quality improvements; ability of PC to meet deliverable requirements in its agreement with ADEQ.

***Retroactive:**

No.

*DMI Approved 12-22-21
Jom*

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Commencement Date: Termination Date: Prior Contract Number (Synergen/CMS):
Expense Amount \$ Revenue Amount: \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Amendment No.: AMS Version No.:
Commencement Date: New Termination Date:
Prior Contract No. (Synergen/CMS):

Expense Revenue Increase Decrease

Amount This Amendment: \$

Is there revenue included? Yes No If Yes \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAM Department Code: Grant Number (i.e., 15-123): 20*006
Commencement Date: Termination Date: Amendment Number: 6
Match Amount: \$ Revenue Amount: \$

*All Funding Source(s) required:

*Match funding from General Fund? Yes No If Yes \$ %

*Match funding from other sources? Yes No If Yes \$ %

*Funding Source:

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
No federal funds.

Contact: Natalie Shepp

Department: DE

Telephone: 724-6885

Department Director Signature: Ursula K. Nelson

Digitally signed by Ursula K. Nelson
DN: cn=Ursula K. Nelson, ou=Environmental Quality, email=ursula.nelson@pima.gov, c=US
Date: 2021.12.16 15:47:11 -07'00'

Date:

Deputy County Administrator Signature:

[Handwritten signature]

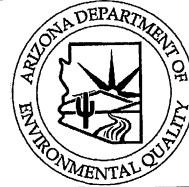
Date: 12/21/2021

County Administrator Signature:

Date: 12/21/2021



Amendment to Agreement



AGREEMENT NO.:
AMENDMENT NO.:
TITLE:
COUNTY:

ADEQ18-198217
6
VOLUNTARY NO-DRIVE DAY/CLEAN AIR PROGRAM
PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY

ADEQ PROCUREMENT
1110 W. Washington Street
Phoenix, AZ 85007
602-771-2666

Effective upon signature, the Agreement referenced above is hereby amended as follows:

1. Pursuant to the **Agreement Terms**, Section Four (4), **Amendment**, the Agreement is hereby amended as follows:

1.1. Scope of Work for Fiscal Year 2022 **Section VI. BUDGET** is hereby revised and replaced with the Budget Sheet for Fiscal Year 2022 attached to this Amendment six (6) as follows:

VI. BUDGET

| Description of Work | Budget |
|--|---------------------|
| Personnel Staff time to develop, plan and implement air pollution prevention programs. | \$110,000.00 |
| Supplies and Other* Supplies to engage targeted audiences at multiple events and through presentations. Printing, advertising, promotional incentives, software, interdepartmental charges, vehicle maintenance, telephone, etc. | \$40,100.00 |
| Contractual Consultant for annual evaluation survey, rental fees for barricades and traffic control at no-drive day events. | \$49,000 |
| Administration** | \$69,150.00 |
| Total Budget | \$268,250.00 |

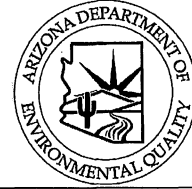
1.2. Federal Immigration and Nationality Act requirement is incorporated into Agreement Terms:

"28. Federal Immigration and Nationality Act: The contractor shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the contract. Further, the contractor shall flow down this requirement to all subcontractors utilized during the term of the contract. The State shall retain the right to perform random audits of contractor and subcontractor records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the contractor and/or any subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to; suspension of work, termination of the contract for default and suspension and/or debarment of the contractor."

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Amendment to Agreement



AGREEMENT NO.:
AMENDMENT NO.:
TITLE:
COUNTY:

ADEQ18-198217
6
VOLUNTARY NO-DRIVE DAY/CLEAN AIR PROGRAM
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Phoenix, AZ 85007
602-771-2666

1.3 SUBAWARD INFORMATION TO BE PASSED THROUGH BY PDEQ AS PASS-THRU ENTITY (PTE):

- 1.3.1 PDEQ shall have Ironwood Tree Experience sign and return Attachment A: Subaward Acknowledgement to ADEQ.
1.3.2 The following Subaward Information (as stated in Attachment A) shall be passed through in its entirety by PDEQ to Ironwood Tree Experience in Agreement between the parties:

Agreement Title: VOLUNTARY NO-DRIVE DAY/CLEAN AIR PROGRAM
Agreement number and year: ADEQ18-198217 - Amendment 6, 2022
State agency: Arizona Department of Environmental Quality
Pass-Through Entity (PTE): Pima County Department of Environmental Quality
Subrecipient: Ironwood Tree Experience
Subaward amount: \$34,000
Funding Sources: Non-Federal; State Appropriation
Subaward Budget Period: 01/01/2022 - 06/30/2022
Period of Performance: 01/01/2022 - 06/30/2022



Approved as to Form:

[Handwritten signature]
[external signatory]

Date: 12/21/2021

Table with 2 columns: PIMA DEPARTMENT OF ENVIRONMENTAL QUALITY and ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY. Rows include acknowledgment of receipt, signature lines, and attestation.

Table with 1 column: ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY. Row includes signature of Daniel Czecholinski, Director, Air Quality Division, and a date line.

| | | |
|---|---|---|
|  | Amendment to Agreement <u>ATTACHMENT A: SUBAWARD ACKNOWLEDGEMENT</u> |  |
| AGREEMENT NO.: AMENDMENT NO.: TITLE: COUNTY: | ADEQ18-198217 6 VOLUNTARY NO-DRIVE DAY/CLEAN AIR PROGRAM PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY | ADEQ PROCUREMENT 1110 W. Washington Street Phoenix, AZ 85007 602-771-2666 |

ATTACHMENT A: SUBAWARD ACKNOWLEDGEMENT

THIS SUBAWARD INFORMATION IS BEING PASSED THROUGH BY PDEQ, AS PASS-THRU ENTITY (PTE), to IRONWOOD TREE EXPERIENCE AS SUBRECIPIENT.

Ironwood Tree Experience acknowledges that payment comes from the following Subaward originating from an Agreement ADEQ18-198217 between **STATE OF ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY** [hereinafter referred to as "ADEQ"], established and authorized to contract pursuant to Arizona Revised Statutes (A.R.S.) § 49-104, and **PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY** [hereinafter referred to as the "PDEQ" or "PTE"].

PDEQ, as the Pass-through Entity (PTE), hereby awards a fixed amount Subaward, (as determined by 2 CFR 200.331), to Ironwood Tree Experience, as Subrecipient. Subrecipient shall be an independent entity and not an employee or agent of PTE. Subrecipient is bound by and acknowledges receipt of PDEQ Terms and Conditions (as provided for in executed Agreement between PDEQ and Subrecipient) and ADEQ Agreement ADEQ18-198217 Terms and Conditions.

The following Subaward Information must be included within the Agreement between PDEQ and Ironwood Tree Experience:

| | |
|----------------------------|---|
| Agreement Title: | VOLUNTARY NO-DRIVE DAY/CLEAN AIR PROGRAM |
| Agreement number and year: | ADEQ18-198217 – Amendment 6, 2022 |
| State agency: | Arizona Department of Environmental Quality |
| Pass-Through Entity (PTE): | Pima County Department of Environmental Quality |
| Subrecipient: | Ironwood Tree Experience |
| Subaward amount: | \$34,000 |
| Funding Sources: | Non-Federal; State Appropriation |
| Subaward Budget Period: | 01/01/2022 – 06/30/2022 |
| Period of Performance: | 01/01/2022 – 06/30/2022 |

By signing this Attachment, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of the aforementioned Subaward and the applicable terms and conditions of the ADEQ Agreement ADEQ18-198217, as provided by PTE to Subrecipient. The parties further agree that they intend this Subaward to comply with all applicable laws, regulations and requirements.

| | |
|--|----------|
| [SUBRECIPIENT NAME] Ironwood Tree Experience | |
| (signature) <i>Eric Rajen Dhruv</i> | |
| [Name] Eric Rajen Dhruv | Date |
| [Title] Program Director | 12/22/21 |