



MEMORANDUM

Date: August 5, 2024

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner 
County Administrator

Re: **Background Check Completed**

In follow up to the July 16, 2024 Board Meeting for a request to conduct a background check for Justice Precinct 4 Constable Candidate Tracy Ethridge Nielsen.

The attached communication from Human Resources Director, Cathy Bohland confirms that this background check has been completed.

JKL/mp

Attachment

c: Carmine DeBonis, Jr., Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer
Steve Holmes, Deputy County Administrator

Date: August 6, 2024

To: Jan Leshar
County Administrator

From: Cathy Bohland, Director ^{CB}
Human Resources

Re: Vacant Constable Justice Precinct 4 – Background Check Completion

Human Resources completed its background check on candidate Tracy Ethridge Nielsen who is up for an appointment to fill the Constable, Justice Precinct 4 vacancy. This background included:

- Criminal
- Education
- Employment

There was no criminal background located. The candidate's education was verified. For the employment verification, the employer was verified, but not the dates of employment. If a verification of the employment dates is warranted, Human Resources must have a signed release from the candidate to conduct that verification.