



MEMORANDUM

Date: September 10, 2024

To: The Honorable Chair and Members
Pima County Board of Supervisors

From: Jan Leshner 
County Administrator

Re: **Additional Information for the September 17, 2024 Board of Supervisors Agenda –
Aspire Business Consultants, Inc. Amendment No.1**

The Aspire Business Consultants, Inc. contract is for financial accounting and reporting services for Pima Vocational High School (PVHS). The Board of Supervisors voted to close PVHS on March 19, 2024 and educational operations ended June 28, 2024. The extension of the contract with Aspire Business Consultants, Inc. is for services needed to facilitate the completion of final tasks in compliance with State funds.

A Memorandum from Community & Workforce Development Deputy Director Andy Flagg, which provides additional details is attached.

JKL/anc

Attachment

c: Carmine DeBonis, Jr., Deputy County Administrator
Francisco García, MD, MPH, Deputy County Administrator and Chief Medical Officer
Steve Holmes, Deputy County Administrator
Dan Sullivan, Director, Community & Workforce Development
Andy Flagg, Deputy Director, Community & Workforce Development

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Date: September 6, 2024

To: Jan Leshner
County Administrator

From: Andy Flagg 
Community & Workforce Development
Deputy Director

RE: Contract Amendment for Aspire Business Consultants, Inc. – Pima Vocational High School

On March 19, 2024, the Board of Supervisors voted to close Pima Vocational High School (PVHS). As detailed in several update memoranda to the Board since then, the school wound down educational operations effective June 28, and all remaining students either graduated in June or were transitioned to other educational institutions to continue their schooling. On April 16, the Board also approved the Surrender and Charter Termination Agreement with the Arizona State Board of Charter Schools (ASBCS).

Although educational operations have ceased, effectuating the closure requires properly winding down PVHS's finances, distribution of funds in the Classroom Site Fund (this requires final reconciliation of funds before final payout), additional reporting requirements, and transition of student records to the ASBCS. Although Finance & Risk Management and Community & Workforce Development (CWD) staff are actively involved in all of these efforts, successful completion of these tasks requires expertise on charter-school operations that Pima County lacks. For this reason, CWD is requesting renewal of the professional-services contract with Aspire Business Consultants, Inc., to facilitate completion of these final tasks in compliance with state requirements.

There is no impact to the Pima County General Fund. This renewal will be funded through remaining PVHS State Equalization Funding.

c: Rhonda Piña, Deputy Director CWD