



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 2/7/2023

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Catholic Community Services of Southern Arizona, Inc.

***Project Title/Description:**

Fiscal Agent Pima County / Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS)

***Purpose:**

This amendment through March 31, 2023 will allow Catholic Community Services of Southern Arizona, Inc. (CCS) to continue providing services as a Pima County subrecipient of FEMA Emergency Food and Shelter Program, Humanitarian Relief 2022 funds. Services are only for U.S. southern border asylum seekers released by the U.S. Department of Homeland Security agencies. Services include food and shelter at the Casa Alitas Welcome Center (CAWC) and at overflow hotels which includes individuals who cannot be housed in congregate settings due to COVID-19 spacing restrictions. Other services include the facilitation of transportation.

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Reimbursement of eligible expenditures including CCS staff at CAWC and hotels as well as food and supportive services.

***Public Benefit:**

Safeguard the health and safety of Pima County by humanely and expeditiously facilitating the movement of asylum seekers, from the point of release by federal authorities in the community onward to their final destination.

***Metrics Available to Measure Performance:**

Daily logs of migrants served, daily logs of meals served, and spreadsheet reflecting actual expenses incurred.

***Retroactive:**

Yes. In mid-November 2022, FEMA EFSP administration informed Pima County Department of Grants Management & Innovation (GMI) that no spend-down extensions for Humanitarian Relief 2022 (HR22) funding would be granted past December 31, 2022. GMI appealed and on December 13, 2022, the FEMA EFSP National Board voted to allow a spend-down extension of HR22 funds for Pima County to March 31, 2023. After the appeal was approved, GMI worked to finalize the extension with FEMA EFSP administration; this work was completed by December 19. GMI then worked with Catholic Community Services (CCS) to determine how much funding to add to this subrecipient amendment that CCS could assure would be spent down completely by March 31, 2023. Once these discussions were complete, amendment approval process commenced between GMI and the Pima County Attorney's Office for approval as to form. All of this amendment-related finalization work was completed by January 17, 2023. At that point, per County Administration and Clerk of the Board deadlines, the earliest BOS meeting available was February 7, 2023. If this amendment is not approved, there will be no funding to cover CCS's costs.

GMI approves
Pui 1/18/23

TO: COB 1-24-23 ①
VERS.: 6
PGS.: 4

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: GMI Contract Number (i.e., 15-123): 21*452
Amendment No.: 03 AMS Version No.: 06
Commencement Date: 01/01/2023 New Termination Date: 03/31/2023
Prior Contract No. (Synergen/CMS): N/A

Expense Revenue Increase Decrease

Amount This Amendment: \$ 1,502,211.28

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: Emergency Food and Shelter National Board Program (EFSP), pursuant to the DHS Appropriations Act, 2022, Title V, Section 543.

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Meliss Molina

Department: Grants Management & Innovation

Telephone: 520.724.8562

Department Director Signature: _____ Date: 1-18-2023

Deputy County Administrator Signature: _____ Date: 1-23-2023

County Administrator Signature: _____ Date: 1-24-2023

Pima County Department of Grants Management & Innovation			
Project: Fiscal Agent Pima County / Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS)			
Subrecipient: Catholic Community Services of Southern Arizona, Inc.			
Contract No.: CT-GMI-21-452			
Contract Amendment No.: Three (3)			
Orig. Contract Term: 04/01/2021 – 12/31/2021 Termination Date Prior Amendment: 12/31/2022 Termination Date This Amendment: 03/31/2023		Orig. Amount: \$669,846.85 Prior Amendment Amounts: \$3,440,538.56 This Amendment Amount: \$1,502,211.28 Revised Total Amount: \$5,612,596.69	
SAM UEI: D1GHHBBJFKT6		SAM Expiration Date: 02/23/2023	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal Contract No.: N/A			
Required Match:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Match Amount: N/A			
Indirect Cost Rate:		<input type="checkbox"/> Federal <input type="checkbox"/> NICRA <input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None	
Status of Agency:		<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor	
CFDA	Program Description	National Funding	Pima County Award
97.024	Emergency Food and Shelter National Board Program (EFSP), pursuant to the DHS Appropriations Act, 2022, Title V, Section 543	\$150,000,000.00	\$18,781,096.36

**FEDERAL FINANCIAL ASSISTANCE SUBAWARD
AMENDMENT THREE**

1. Background and Purpose.

1.1. **Background.** On June 22, 2021, Pima County ("County") and Catholic Community Services of Southern Arizona, Inc. ("Subrecipient"), entered into the above-referenced Agreement ("Agreement") to provide emergency food and shelter for both COVID-19 positive and COVID-19 negative families and individuals encountered by DHS. County, as Grantee, received federal grant funding from the EFSP Supplemental Funding Program to provide services to asylum seekers. In addition, the Pima County Emergency Food and Shelter Program Local Board identified Pima County Grants Management & Innovation (GMI) as the Fiscal Agent for the jurisdiction. The EFSP Supplemental Funds program for Humanitarian Relief 2022 has been extended through March 31, 2023.

- 1.2. The Consolidated Appropriations Act of 2022, Pub. L. No. 117-103 was signed into law on March 15, 2022. The Act provides \$150 million for the Federal Emergency Management Agency's (FEMA) Emergency Food and Shelter Program (EFSP) to provide humanitarian relief to families and individuals encountered by the Department of Homeland Security (DHS). FEMA awarded the funds to the National Board on April 15, 2022. The program's existing grant funds delivery-structure and public-private partnership makes it a viable means for providing funds quickly to organizations providing humanitarian relief to families and individuals encountered by DHS.
- 1.3. **Purpose.** This amendment, by extending the term of the Agreement, enables the parties to continue to spend down FEMA EFSP Humanitarian Relief 2022 funding and increase Subrecipient's funding for costs of providing emergency food and shelter to asylum seekers when they are released from U.S. Border Patrol custody and receive services at the Casa Alitas Welcome Center or at hotels/motels for overflow from Casa Alitas and for individuals who cannot be housed in traditional congregate settings due to COVID-19 spacing restrictions. These services keep legally present, homeless, immigrant families off the streets and help them to reach their relatives or sponsors within the United States, which will improve community safety, and enhance the general and economic welfare of the inhabitants of the County and the City.
2. **Term.** This Amendment No. 3 commences on January 1, 2023, and will terminate on March 31, 2023. If the commencement date of the Term is before the signature date of the last party to execute this amendment, the parties will, for all purposes, deem the Agreement to have been in effect as of the commencement date.
3. **Israel Boycott Certification.** Pursuant to A.R.S. § 35-393.01, if Subrecipient engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Subrecipient certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.
4. **Forced Labor of Ethnic Uyghurs.** Pursuant to A.R.S. § 35-394, if Subrecipient engages in for-profit activity and has 10 or more employees, Subrecipient certifies it is not currently using, and agrees for the duration of this Agreement to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors, or suppliers that use the forced labor of any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Subrecipient becomes aware during the term of Agreement that the Company is not in compliance with A.R.S. § 35-394, Subrecipient must notify County within five (5) business days and provide a written certification to County regarding compliance within one hundred eighty days (180).
5. **Scope of Services.**
 - 5.1. Exhibit A (two pages) of the fully executed Agreement (06/22/2021), Section 4. Budget is replaced in its entirety with:

Funded Services January – March 2023	Budget
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Personnel at congregate & non-congregate shelter sites	\$927,074.30
Food and other supplies at congregate & non-congregate shelter sites	\$204,000.00
Security at congregate & non-congregate shelter sites	\$289,207.03
Emergency lodging at hotels	\$84,023.00
Outbound Transportation (out-of-state travel)	\$810,000.00
Total	\$2,314,304.33

6. Compensation and Payment.

6.1. The NTE Amount in Section 4.1 of the Agreement is increased by \$1,502,211.28 so that County may reimburse Subrecipient up to \$2,314,304.33 for food, shelter and staffing including any sales taxes.

7. Counterparts. This Amendment No. 3 may be executed in counterparts, each of which, when taken together, will constitute one original contract.

SIGNATURE PAGE TO FOLLOW

All other provisions of the Agreement not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

SUBRECIPIENT

Chair, Board of Supervisors



Authorized Officer Signature

Date

Marguerite Harmon, CEO

Printed Name and Title


1/18/2023

Date

ATTEST

Clerk of the Board

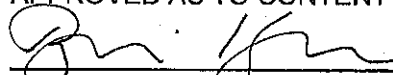
Date

APPROVED AS TO FORM


Deputy County Attorney

1/17/2023

Date

APPROVED AS TO CONTENT


Department Head

1-18-2023

Date