

COB - BOSAIR FORM

08/20/2025 10:40 AM (MST)
Submitted by Kristen.Randall@pima.gov



Welcome to the [Board of Supervisors Agenda Item Report \(BOSAIR\)](#) Form.
This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 70921

Award Type: Grant

Requested Board Meeting Date: 09/16/2025

Signature Only: NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Grantor: US Environmental Protection Agency (EPA)
Recipient: Pima County
Subrecipient: Pima County Department of Environmental Quality (PDEQ)

Project Title / Description: FY-25 Air Pollution Control Program

This agreement provides funding to Pima County Department of Environmental Quality (PDEQ). Specifically, the recipient will implement air pollution control programs throughout Pima County, AZ, including implementing an ambient air quality monitoring program, and conducting inspection and permitting activities.

This assistance agreement provides full federal funding in the amount of \$542,030.00. Pre-award costs are approved back to 10/1/2024.

The activities include implementing activities within the scope of the Section 105 program including: 1) To implement national priorities as defined in EPA national guidance and consistent with EPA's Strategic Plan; 2) actions mandated by statute or regulation; 3) Program activities delegated to the recipient (state, local or tribe) for which EPA provides section 105 grant funding. A continuing program typically includes, but is not limited to, such activities as: as analysis and planning for attainment and maintenance of national ambient air quality standards NAAQS; control strategy development and implementation; reduction of risks from hazardous air pollutants; air quality monitoring; ambient air quality and source modeling; inventory of emissions; regulation development and implementation; non-Title V related permitting and enforcement; public outreach; air pollution data analysis and management; air pollution

prevention activities; and other innovative approaches to pollution reduction including economic incentive and market-based (allowance and trading) programs. The anticipated deliverables include submitting quality assured monitoring data, issuance of permits, and submittal of inspection and compliance protocols and lists, among other air program outputs. The expected outcomes include a broadened awareness of air quality programs that are established to address the attainment and maintenance of (NAAQS) as well as immediate and emerging threats to public health and welfare from air pollution (CAA 105(a)). The intended beneficiaries include Pima County residents who will have decreased exposure to criteria and hazardous air pollutants. No subawards are included in this assistance agreement.

Purpose:	The purpose of this agreement is to provide funding to Pima County Department of Environmental Quality (PDEQ) to implement air pollution control programs that protect public health and welfare in Pima County, Arizona. Through this funding, PDEQ will carry out activities authorized under Section 105 of the Clean Air Act, including operating an ambient air quality monitoring program, conducting inspections and permitting, developing and enforcing control strategies, and engaging in public outreach and business assistance. These efforts will ensure compliance with national ambient air quality standards (NAAQS), reduce risks from hazardous air pollutants, and promote innovative approaches to pollution prevention. The ultimate goal is to reduce community exposure to harmful air pollutants and strengthen long-term capacity to address both current and emerging air quality challenges.
Procurement Method:	Grant: Not applicable
Procurement Method Additional Info:	N/A
Program Goals/Predicted Outcomes:	<p>Program Goals:</p> <ul style="list-style-type: none"> Maintain and Improve Air Quality Implement programs to achieve and maintain compliance with the National Ambient Air Quality Standards (NAAQS). Reduce Public Health Risks Decrease community exposure to criteria pollutants and hazardous air pollutants that pose immediate and long-term risks. Strengthen Pollution Control Capacity Carry out permitting, inspections, and enforcement to ensure pollution sources are managed responsibly. Advance Monitoring and Data Quality Operate a robust air monitoring network and deliver quality-assured data to support local, state, and federal decision-making. Develop and Implement Control Strategies Create and apply strategies to reduce emissions. Promote Public Awareness and Engagement Conduct outreach and share information to increase community awareness of air quality issues and actions they can take. <p>Predicted Outcomes:</p> <ul style="list-style-type: none"> Cleaner Air: Measurable reductions in pollutants to support attainment and maintenance of NAAQS. Health Protection: Reduced incidence of respiratory and other health problems linked to air pollution.

Regulatory Compliance: Consistent permitting, inspections, and enforcement ensure emission sources meet standards.
Reliable Data: Submission of accurate, quality-assured air monitoring data for use by EPA, PDEQ, and the public.
Preparedness for Emerging Threats: Capacity to address new or unexpected pollution concerns affecting public health.
Community Benefit: Residents of Pima County experience improved quality of life through decreased exposure to harmful pollutants.

Public Benefit and Impact: The funded activities will directly benefit residents of Pima County by improving local air quality, by reducing exposure to pollutants that contribute to asthma, cardiovascular disease, and other serious health concerns. Cleaner air will also strengthen community well-being by supporting healthier schools, workplaces, and outdoor spaces. In addition to immediate health protections, the program will build long-term capacity to respond to emerging air quality challenges, contributing to the resilience of both the environment and the community. These impacts extend beyond compliance, ensuring that the investments made through this agreement translate into tangible improvements in quality of life for all Pima County residents.

Budget Pillar

- Conservation, sustainability & climate resiliency
- Improve the quality of life

Support of Prosperity Initiative: C-S 2. Address Climate Resilience and Environmental Justice

Provide information that explains how this activity supports the selected Prosperity Initiative This assistance agreement directly supports Pima County's Prosperity Initiative cross-policy strategy to "address climate resilience and environmental justice." By implementing federally funded air quality monitoring, permitting, and enforcement programs, the Department of Environmental Quality will reduce community exposure to harmful pollutants while building long-term capacity to respond to emerging climate and air quality challenges. These activities align with the Initiative's call to integrate environmental justice into all policy areas by ensuring vulnerable and historically overburdened populations benefit from cleaner air, healthier neighborhoods, and equitable access to environmental protections.

Metrics Available to Measure Performance: Successful completion of this agreement will be measured through the federally established Section 105 performance metrics, including: (1) submission of quality-assured ambient air monitoring data to the EPA's national database, (2) issuance of permits consistent with applicable state and federal regulations, and (3) documentation of completed inspections and compliance activities. PDEQ also tracks related performance indicators such as the number of enforcement actions resolved, progress toward attainment of National Ambient Air Quality Standards, and public outreach conducted. These metrics are consistently collected and reported, and together they provide a clear basis for evaluating program performance and contract completion.

Retroactive:

YES

Retroactive Description: Departmental actions supported under this agreement began October 1, 2024, consistent with the federal fiscal year and EPA grant cycle. Prior to submission of this agreement, PDEQ expended local funds to maintain uninterrupted operation of air quality monitoring equipment, purchase necessary supplies, and cover staff salaries to ensure continuity of core air pollution control programs. Without approval of this agreement, the Department would face a funding shortfall that could disrupt required monitoring, permitting, and compliance activities, negatively affecting both regulatory obligations and public health protection. Retroactive approval ensures consistent program delivery and prevents adverse impacts to residents and regulated sources.

Grant / Amendment Information (for grants acceptance and awards)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 70921

Type: Award

Department Code: DE

AmpliFund Grant Record Number: 70921

Amendment Number: 00

Commencement Date: 10/01/2024

Termination Date: 09/30/2025

Advantage Initial GTAW# (If Applicable): N/A

Total Revenue Amount:

\$542,030.00

Total Match Amount

\$781,000.00

Advantage Grant ID # (If Applicable): N/A

All Funding Source(s) required: EPA

Does PCAO need to review the grant award (or grant amendment)?

NO

Does PCAO need to sign the grant award (or grant amendment)?

NO

Match funding from General Fund?

YES

If Yes Provide Total General Fund:

\$781,000.00

Percent General Funds 59.03

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Directly from the EPA

CFDA#

66.001

FAIN#

00905525

Department:

Pima County Department of Environmental Quality

Name:

Kristen Randall Landrum

Telephone:

5207247400

GMI approved: KDR 8/27/25

Department Director Signature: Scott DiBiase

Digitally signed by Scott DiBiase
DN: cn=Scott DiBiase, o=Pima County, ou=Environmental
Quality, email=scott.dibiase@pima.gov, c=US
Date: 2025.08.25 11:27:16 -07'00'

Date: _____


Deputy County Administrator Signature: _____



Date: 8/28/2025

County Administrator Signature: _____

Date: 8/29/2025

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 00905525 MODIFICATION NUMBER: 0 PROGRAM CODE: A		DATE OF AWARD 08/13/2025
		TYPE OF ACTION: New		MAILING DATE 08/18/2025
		PAYMENT METHOD: ASAP		ACH# 90773
		RECIPIENT TYPE: County		
RECIPIENT: PIMA COUNTY 130 W CONGRESS ST FL 6 TUCSON, AZ 85701-1317 EIN: 86-6000543		PAYEE: PIMA COUNTY 130 W CONGRESS ST FL 6 TUCSON, AZ 85701-1317		
PROJECT MANAGER Scott DiBiase 33 N. STONE AVE SUITE 700 TUCSON, AZ 85701 Email: scott.dibiase@pima.gov Phone: 520-724-7363		EPA PROJECT OFFICER Kathleen Kim 75 Hawthorne Street, AIR-4-2 San Francisco, CA 94105 Email: Stewart.Kathleen@epa.gov Phone: 415-972-3927		EPA GRANT SPECIALIST Karla CarrilloCastillo Grants Branch, MSD-6 75 Hawthorne Street San Francisco, CA 94105 Email: carrillocastillo.karla@epa.gov Phone: 415-972-3372
PROJECT TITLE AND DESCRIPTION FY-25 Air Pollution Control Program See Attachment 1 for project description.				
BUDGET PERIOD 10/01/2024 - 09/30/2025		PROJECT PERIOD 10/01/2024 - 09/30/2025		TOTAL BUDGET PERIOD COST \$ 1,323,030.00
				TOTAL PROJECT PERIOD COST \$ 1,323,030.00
<p align="center">NOTICE OF AWARD</p> <p>Based on your Application dated 07/12/2024 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$ 542,030.00. EPA agrees to cost-share 40.97% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$ 542,030.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.</p>				
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS U.S. EPA, Region 9, U.S. EPA, Region 9 Grants Branch, MSD-6 75 Hawthorne Street San Francisco, CA 94105		ORGANIZATION / ADDRESS U.S. EPA, Region 9, Air and Radiation Division, AIR-1 R9 - Region 9 75 Hawthorne Street San Francisco, CA 94105		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY				
Digital signature applied by EPA Award Official for Ellen Blake - Acting Grants Management Officer by Rede Shifferaw - Award Official Delegate				DATE 08/13/2025

Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$ 762,202
2. Fringe Benefits	\$ 266,771
3. Travel	\$ 32,500
4. Equipment	\$ 5,397
5. Supplies	\$ 40,304
6. Contractual	\$ 106,500
7. Construction	\$ 0
8. Other	\$ 63,889
9. Total Direct Charges	\$ 1,277,563
10. Indirect Costs: 0.00 % Base : see General T/C	\$ 45,467
11. Total (Share: Recipient <u>59.03</u> % Federal <u>40.97</u> %)	\$ 1,323,030
12. Total Approved Assistance Amount	\$ 542,030
13. Program Income	\$ 0
14. Total EPA Amount Awarded This Action	\$ 542,030
15. Total EPA Amount Awarded To Date	\$ 542,030

Attachment 1 - Project Description

This agreement provides funding to Pima County Department of Environmental Quality (PDEQ). Specifically, the recipient will implement air pollution control programs throughout Pima County, AZ, including implementing an ambient air quality monitoring program, and conducting inspection and permitting activities.

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The activities include implementing activities within the scope of the Section 105 program including: 1) To implement national priorities as defined in EPA national guidance and consistent with EPA's Strategic Plan; 2) actions mandated by statute or regulation; 3) Program activities delegated to the recipient (state, local or tribe) for which EPA provides section 105 grant funding. A continuing program typically includes, but is not limited to, such activities as: as analysis and planning for attainment and maintenance of national ambient air quality standards NAAQS; control strategy development and implementation; reduction of risks from hazardous air pollutants; air quality monitoring; ambient air quality and source modeling; inventory of emissions; regulation development and implementation; non-Title V related permitting and enforcement; public outreach; air pollution data analysis and management; air pollution prevention activities; and other innovative approaches to pollution reduction including economic incentive and market-based (allowance and trading) programs.

The anticipated deliverables include submitting quality assured monitoring data, issuance of permits, and submittal of inspection and compliance protocols and lists, among other air program outputs. The expected outcomes include a broadened awareness of air quality programs that are established to address the attainment and maintenance of (NAAQS) as well as immediate and emerging threats to public health and welfare from air pollution (CAA 105(a)). The intended beneficiaries include Pima County residents who will have decreased exposure to criteria and hazardous air pollutants.

No subawards are included in this assistance agreement.

Administrative Conditions

General Terms and Conditions

The recipient agrees to comply with the current Environmental Protection Agency (EPA) general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2024-or-later>

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions#general>.

A. Federal Financial Reporting (FFR)

For awards with cumulative project and budget periods greater than 12 months, the recipient will submit an annual FFR (SF 425) covering the period from "project/budget period start date" to **September 30** of each calendar year to the EPA Finance Center in Research Triangle Park, NC. The annual FFR will be submitted electronically to rtpfc-grants@epa.gov no later than **December 30** of the same calendar year. Find additional information at <https://www.epa.gov/financial/grants>. (Per 2 CFR § 200.344(b), the recipient must submit the Final FFR to rtpfc-grants@epa.gov within 120 days after the end of the project period.)

The recipient shall identify non-federal, non-recurrent expenditures in Block 12 (Remarks) of the FFR or include the information as an attachment to the FFR on a separate page. The recipient also agrees to include a statement certifying that supplanting did not occur.

B. Procurement

The recipient will ensure all procurement transactions will be conducted in a manner providing full and open competition consistent with 2 CFR § 200.319. In accordance with 2 CFR § 200.324, the recipient and subawardee(s) must perform a cost or price analysis in connection with applicable procurement actions, including contract modifications.

State and Tribal government entities must follow procurement standards as outlined in 2 CFR § 200.317.

C. Cost-Share Requirement and Maintenance of Effort

The required minimum recipient cost share for this assistance agreement is 40% of total project costs, or Maintenance of Effort (MOE) level of \$781,000,(final MOE for FY-2024) whichever is greater, whichever is greater. The assistance agreement may reflect a percentage shown under the "Notice of Award" section which is based on estimated costs requested in the recipient's application.

Programmatic Conditions

a. Performance Reporting and Final Performance Report

Performance Reports – Content

In accordance with 2 CFR 200.329, the recipient must relate financial data and project or program accomplishments to the performance goals and objectives of the EPA award and must provide cost information to demonstrate cost-effective practices (for example, through unit cost data) when reporting program performance. The recipient agrees to submit performance reports that include information on each of the following areas: 1) A comparison of accomplishments to the outputs/outcomes established in the assistance agreement work plan for the reporting period (for example, comparing costs to units of accomplishment); 2) explanations on why established outputs/outcomes were not met; and 3) Additional information, analysis, and explanation of cost overruns or higher-than-expected-unit costs.

Additionally, the recipient agrees to notify the EPA when a significant development occurs that could impact the award. Significant developments include events that enable meeting milestones and objectives sooner or at less cost than anticipated or that produce different beneficial results than originally planned. Significant developments also include problems, delays, or adverse conditions which will impact the ability to meet the milestones or objectives of the award, including outputs/outcomes specified in the assistance agreement work plan. If the significant developments negatively impact the award, the recipient must include information on their plan for corrective action and any assistance needed to resolve the situation.

Performance Reports - Frequency

The recipient agrees to submit **semi-annual** performance reports electronically to the EPA Project Officer due within 30 days after the end of the reporting period (every six-month period). The recipient must submit the final performance report no later than 120 calendar days after the period of performance.

b. Cybersecurity Grant Condition for Other Recipients, Including Intertribal Consortia

(a) The recipient agrees that when collecting and managing environmental data under this assistance agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

(b) (1) EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement, are secure. For purposes of this Section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's

regulatory programs for the submission of reporting and/or compliance data.

(2) The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in (b)(1) if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient or subrecipient under 2 CFR 200.332(e), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

c. Competency of Organizations Generating Environmental Measurement Data

In accordance with Agency Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements.

Recipient agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, Recipient agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. Recipient shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at <https://www.epa.gov/measurements-modeling/documents-about-measurement-competency-under-assistance-agreements> or a copy may also be requested by contacting the EPA Project Officer for this award.

d. Quality Assurance

Authority: Quality Assurance applies to all assistance agreements involving environmental information as defined in 2 C.F.R. § 1500.12 Quality Assurance.

The recipient shall ensure that subawards involving environmental information issued under this agreement include appropriate quality requirements for the work. The recipient shall ensure sub-award recipients develop and implement the Quality Assurance (QA) planning documents in accordance with this term and condition; and/or ensure sub-award recipients implement all applicable approved QA planning documents.

1. Quality Management Plan (QMP)

a. Prior to beginning environmental information operations, the recipient must:

- i. Submit a previously EPA-approved and current QMP,
- ii. The EPA Quality Assurance Manager or designee (hereafter referred to as QAM) will notify the recipient and EPA Project Officer (PO) in writing if the QMP is acceptable for this agreement.

b. The recipient must submit the QMP within 90 days after grant award, and/or no more than 180 days after grant award.

c. The recipient must review their approved QMP at least annually. These documented reviews shall be made available to the sponsoring EPA organization if requested. When necessary, the recipient shall revise its QMP to incorporate minor changes and notify the EPA PO and QAM of the changes. If significant changes have been made to the Quality Program that affect the performance of environmental information operations, it may be necessary to re-submit the entire QMP for re-approval. In general, a copy of any QMP revision(s) made during the year should be submitted to the EPA PO and QAM in writing when such changes occur. Conditions requiring the revision and resubmittal of an approved QMP can be found in section 6 of EPA's [Quality Management Plan \(QMP\) Standard](#).

2. Quality Assurance Project Plan (QAPP)

a. Prior to beginning environmental information operations, the recipient must provide EPA a copy of the recipient-approved QAPP if the recipient has an EPA-approved Quality Management Plan and a current EPA delegation to review and approve QAPPs.

b. The recipient must submit the QAPP 90 days after grant award, and/or no more than 180 days after grant award.

c. The recipient shall notify the PO and QAM when substantive changes are needed to the QAPP. EPA may require the QAPP be updated and re-submitted for approval.

d. The recipient must review their approved QAPP at least annually. The results of the QAPP review and any revisions must be submitted to the PO and the QAM at least annually and may also be submitted when changes occur

For Reference:

- [Quality Management Plan \(QMP\) Standard and EPA's Quality Assurance Project Plan \(QAPP\) Standard](#); contain quality specifications for EPA and non-EPA organizations and definitions applicable to these terms and conditions.
- [EPA QA/G-5: Guidance for Quality Assurance Project Plans](#).
- [EPA's Quality Program](#) website has a [list of QA managers](#), and [Specifications for EPA and Non-EPA Organizations](#).
- The Office of Grants and Debarment [Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance](#).

e. EQUIPMENT DISPOSITION

In accordance with 2 CFR 200.313, when equipment acquired under this agreement is no longer needed for the original project, program, or for other activities currently or previously supported by EPA, the recipient or subrecipient must request disposition instructions from the EPA Project Officer or pass-through entity. Disposition instructions will be the following: Equipment with a current fair market value of \$10,000 or less (per unit) may be retained, sold, or otherwise disposed of with no further obligation to the EPA or pass-through entity.

f. Use of Logos

If the EPA logo is appearing along with logos from other participating entities on websites, outreach materials, or reports, it must **not** be prominently displayed to imply that any of the recipient or subrecipient's activities are being conducted by the EPA. Instead, the EPA logo should be accompanied with a statement indicating that the Pima County Department of Environmental Quality received financial support from the EPA under an Assistance Agreement. More information is available at: <https://www.epa.gov/stylebook/using-epa-seal-and-logo#policy>

__END OF DOCUMENT__