



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 12/17/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Vitalyst Health Foundation

***Project Title/Description:**

FY2223 Pima County Attorney's Office System Change Grant

***Purpose:**

The Pima County Attorney's Office recognizes the community's need for an adult restorative justice program that serves people with qualifying offenses, as a community driven alternative to the current retributive model. Under the current criminal justice system, victims of crime often wait months for resolution and people who remain incarcerated, as well as their families, experience adverse harm. The current system also erodes victim and the community trust, while creating costly case burdens for prosecutors, public defenders, and taxpayers. Moreover, Pima County rates for reoffending (50% as of March 2023) and racial disparities reflected in incarceration rates demand a more comprehensive and holistic approach than what has been the long-held standard for criminal justice response.

The program will establish a relationship between prosecutors, public defenders and carefully selected participants that leads to a partnership with qualified trained volunteers to work to achieve behavioral change and minimize the impact of the justice system on eligible offenders.

The amendment to the grant is to add 3 Stories Consulting as a contractor for professional services and make changes to the budget line items. The budget line item changes are 1)add a line item of \$1800 to add a consultation service by 3 Stories Consulting to assist with Restorative Justice Program (RJP) programing, including, but not limited to providing monthly 1-hour consultation sessions with the RJP program coordinator regarding the implementation of restorative justice circles, and formulating contingency plans related to participant failure to comply with the program, and other potential scenarios related to program compliance/withdrawal/ victim desire to readdress outcomes, in line with restorative justice best practice standards. (2) Adding a budget line item of \$1000 to be removed from the "wrap-around service" line item to create a new line item for community member gift cards.

***Procurement Method:**

The grant award amendment did not require PCAO's review or signature.

***Program Goals/Predicted Outcomes:**

The goals of the program are to: 1) Provide an experience of healing for all concerned by providing victims with a voice in the restorative process while providing an opportunity for the participant to be directly accountable for the harms done. 2) Enhance public safety by addressing the underlying causes of criminal behavior. 3) Mitigate racial disparities reflected in disproportionate contact with the justice system by prioritizing zip codes based on need and not limiting eligibility to first-time offenders. 4) Reduce state, city, and county costs by lowering the number of court cases.

***Public Benefit:**

Evidenced based research analysis shows that restorative justice, in comparison to the traditional criminal justice system, is more effective because it: 1) Resolves cases more quickly; 2) Results in a higher percentage of offenders making full restitution payments; 3) Generates greater satisfaction and feelings of fairness on the part of both victims and offenders with regard to the handling and outcomes of a case; 4) Reduces recidivism; and 5) Demonstrates significant cost per case tax dollar savings.

***Metrics Available to Measure Performance:**

Annual programmatic reporting and financial reports.

***Retroactive:**

Yes, amendment is retroactive due to waiting for the backup information and approvals needed. If not approved, it would cause programmatic performance issues by not being able to use contractor services needed for the success of the program.

6/11/2024
Approved
11/26/2024
HGW

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Grant Amendment Department Code: PCA Grant Number (i.e., 15-123): Doc ID 66282
Commencement Date: 03/23/2023 Termination Date: 05/31/2026 Amendment Number: 2
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: Vitalyst Health Foundation

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

No Federal funds received

Contact: Katie Conley

Department: Pima County Attorney's Office

Telephone: 724.5542

Department Director Signature: Nicole Heath

Digitally signed by Nicole Heath Date: 2024.11.26 10:52:21 -0700

Date: _____

Deputy County Administrator Signature: _____

Date: 11-27-2024

County Administrator Signature: _____

Date: 11/27/2024

From: David Martinez III
Sent: Monday, September 9, 2024 4:11 PM
To: Emmanuelle Fahey
Subject: RE: year 2 budget

Hi, Emmanuelle:

We are ok with this budget line-item modification since it advances the overall concept and is simply a reallocation of existing funds.

Thanks!

:DM3

David Martinez III

Director, Strategic Community Partnerships



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From: Emmanuelle Fahey

Sent: Wednesday, August 28, 2024 11:40 AM

To: Virginia Bezerra De Menezes; David Martinez III **Subject:** year 2 budget

Hi Virginia and David,

I just wanted to confirm that Vitalyst is ok with the additional line item of RJ Formal consultation (line 20) that I added to the year 2 budget? I'd like to confirm before I go ahead with setting it up. Thank you kindly!

Best,

Emmanuelle



Emmanuelle Fahey (she/her/hers)

Restorative Justice Coordinator-Adult program

Emmanuelle.Fahey@pcao.pima.gov

Pima County Attorney's Office

32 N Stone, Tucson AZ 85701

520-724-5521

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Note: Include budget narrative with explanations or justifications for budget line items.

	Brief Details	Partner Name	Grant Request	Year 1	Amount expended as of 5/31/24	Year 1 Balance	Yr 2 payment + Yr 1 balance budget
1. Salaries							
Hope Inc Peer Support	coordination of peer support services throughout RJ process for the participants; part-time, year 2 & 3 ; to assist with wellness recovery integration and navigation of needed social services	Hope Inc	39,067.48	5,000.00	0.00	5,000	15,000.00
PCAO RJ Program coordin	operational; 20% of 3 yr total (\$205,794) of salary, benefits, and raises for years 2 & 3	Pima County Attorney's Office	38,722.04	11,282.04	11,282.04	0	3,872.20
Total Salaries			77,789.52				
2. Fringe Benefits							
Total Fringe Benefits			0.00				
3. Supplies							
food	Food for RJ circles, light snacks	Pima County Attorney's Office	600.00	200.00	91.44	108.56	500.00
Volunteer manuals	Each volunteer received 1 printed training manual (\$10 estimate/ manual at PC Print Shop)	PCAO	500.00	200.00	134.55	65.45	250.00
Office supplies	book on RJ, cart to transport, notepads for Circle	PCAO	0.00	0.00	104.79	-104.79	150.00
Total Supplies			1,100.00				
4. Travel							
Total Travel			0.00				
5. Services							
RJ formal consultation	Outside consultation from experienced RJ practitioners, monthly basis	TBD					1,800.00
Total Services			0.00				
6. Other							
Training	Quality training volunteers and	The Center	56,300.00	26,486.96	26,468.96	18	25,000.00
Facilitator Stipends	\$100 stipend per case (x 50 cases) to recognize emotional and labor intensive work	PCAO	5,000.00	500.00	200.00	300	3,000.00
Community member gift carts	25 to each community member in the form of a Fry's gift card to attend RJ Circle	PCAO	x	x	x	x	1,000.00
Wrap around services	To assist with Agreement contract items, remove barriers to RJ completion for RJ participants	PCAO	9,848.00	500.00	0.00	500	4,918.86
Professional development	Annual conference participation for coordinator and/or facilitator, social worker	PCAO/ The Center	7,462.48	0.00	705.84	-705.84	8,642.48
Total Other			78,610.48				
TOTAL DIRECT COSTS			157,500.00	44,169.00	38,987.62	5,181.38	64,133.54
Indirect Costs*			17,499.00	5,830.00	3,751.89	2,078.11	7,125.95
TOTAL COSTS (Year)			174,999.00	\$50K			
TOTAL COSTS (Entire Project)			174,999.00	49,999.00	42,739.51	7,259.49	71,259.49

Notes: Include budget narrative with explanations or justifications for budget line items in a separate document or below this spreadsheet.

* Indirect costs: Academic institutions are allowed 0% indirect costs. Community based groups may consider indirect costs if specifically associated with the project.