



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO See Attached Table

Award Type: Award

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 12/16/2025

Signature Only: NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: See Supplier List

Project Title / Description: Original Equipment Manufacturer (OEM) Warranty Parts, and Repairs

Purpose: Amendment of Award: Multiple Supplier Contracts (see Supplier List), Amendment No. 04. This Amendment increases the shared annual award amount by \$125,000.00 from \$804,000.00 to \$929,000.00 for a cumulative not-to-exceed contract amount of \$2,357,000.00. This increase to the shared annual award amount will be allocated as outlined in the attached Supplier List table. The increase is a result of unexpected maintenance of County vehicles which led to an increased demand for parts and repair services. Administering Department: Fleet Services.

Procurement Method: Other

Insert additional Procurement Method info, if applicable: Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, on 03/21/2023, the Board of Supervisors approved an award of contract for an initial term of one (1) year and a shared annual award amount of \$624,000.00 with four (4) one-year renewal options.

On 12/12/2023, the Procurement Director approved Amendment No. 01, which extended the termination date to 03/20/2025 and added the shared annual award amount of \$624,000.00 for a cumulative not-to-exceed contract amount of \$1,248,000.00. Three (3) renewal options remained.

On 11/12/2024, the Board of Supervisors approved Amendment No. 02, which increased the shared annual award amount by \$180,000.00, from \$624,000.00 to \$804,000.00, bringing the cumulative not-to-exceed total to \$1,428,000.00. The amendment also added the Heat Injury and Illness Prevention and Safety Plan

COB: 12/16/25
PGS: 5

provision to the contract, pursuant to Procurement Code 11.40.030.

On 12/11/2024, the Procurement Director approved Amendment No. 03, which extended the termination date to 03/20/2026 and added the shared annual award amount of \$804,000.00 for a cumulative not-to-exceed contract amount of \$2,232,000.00. Three (2) renewal options remained.

PRCUID: 473439

Attachments: Supplier Contracts and Supplier List.

Program Goals/Predicted Outcomes:	To establish multiple contracts to have Original Equipment Manufacturer (OEM) for warranty, non-warranty repairs, service, and parts.
Public Benefit and Impact:	Contract will benefit the public by providing County vehicles with cost-effective quality products and services. The quality product and service will reduce the downtime of County vehicles needing warranty and non-warranty work. This is also to keep our warranty on new vehicles enforced with OEM parts and service. All County vehicles are required to serve the public, and the contract will get the highest quality service, parts, and materials for the least amount of tax dollars spent.
Budget Pillar	<ul style="list-style-type: none">N/A
Support of Prosperity Initiative:	<ul style="list-style-type: none">N/A
Provide information that explains how this activity supports the selected Prosperity Initiatives	N/A
Metrics Available to Measure Performance:	Department will monitor repair, on-time service, and billing to ensure contract compliance.
Retroactive:	NO

Amendment / Revised Award Information

Record Number: SC PO See Attached Table

Document Type:	SC
Department Code:	PO
Contract Number:	See the attached Supplier List table
Amendment Number:	4
Commencement Date:	12/16/2026
Termination Date:	03/20/2026
Is the Termination Date new?	NO
Classification:	Expense

Adjust Level:	Increase
Prior Contract Number (If Applicable):	MA-PO-23-139
Amount This Amendment:	
	\$125,000.00
Funding Source(s) required:	Internal Services Fund
Funding from General Fund?	NO
Contract is fully or partially funded with Federal Funds?	NO
Department:	Procurement
Name:	Rolando Jaimez
Telephone:	5207248164
Add GMI Department Signatures	No

Division Manager/Procurement Officer Signature: Ana Wilber Digitally signed by Ana Wilber
Date: 2025.11.19 15:19:10 -07'00' Date: _____

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins
Date: 2025.11.19 15:22:38 -07'00' Date: _____

Department Director Signature: Leonard Boswell Digitally signed by Leonard Boswell
Date: 2025.11.20 07:31:31 -07'00' Date: _____

Deputy County Administrator Signature:  Date: 11-20-25

County Administrator Signature: _____ Date: 11-20-25

Supplier List

Supplier Contract No.	Supplier Name	Current NTE Amounts	Increase Shared Annual Award Amount	Cumulative NTE Amounts
SC2400001575	Holmes Tuttle Ford, Inc. DBA Holmes Tuttle Ford Lincoln	\$356,799.98	\$18,000.00	\$374,799.98
SC2400001576	Watson Chevrolet, Inc.	\$888,338.59	\$0.00	\$888,338.59
SC2400001577	DT Automotive Center, Inc. DBA Desert Toyota of Tucson	\$142,399.99	\$0.00	\$142,399.99
SC2400001578	O'Reilly Chevrolet, Inc.	\$287,661.37	\$0.00	\$287,661.37
SC2400001579	Jim Click, Inc. DBA Jim Click Dodge	\$136,109.57	\$0.00	\$136,109.57
SC2400001580	Jim Click Ford, Inc. DBA Jim Click Ford Lincoln	\$352,000.00	\$107,000.00	\$459,000.00
SC2400002319	Jim Click, Inc. DBA Jim Click Hyundai	\$68,690.50	\$0.00	\$68,690.50
Total:		\$2,232,000.00	\$125,000.00	\$2,357,000.00

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400001575- 12
Contract Start Date	02-26-2025
Contract End Date	03-20-2026
Payment Type	Warrant/Check
Buyer	Rolando Jaimez
Phone Number	
Email	

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Supplier:	Contract Name:
HOLMES TUTTLE FORD INC 660 W Auto Mall Dr	Original Equipment Manufacture OEM Warranty Parts and Repair

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
Phone: +1 (520) 6903477 Email: jdavis@htford.com Terms: Net 30 Days:	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Currency	NTE Amount	Used Amount
	USD	209,915.16	166,138.10

Contract/Amendment Description:

This Amendment No. 04 increases the shared annual award amount by \$18,000.00 from \$356,799.98 to \$374,799.98 for a cumulative not-to-exceed contract amount of \$374,799.98. The increase is due to unexpected repairs and increased costs for vehicle maintenance and parts.

Catalog Items:					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	Miscellaneous Charges (Disposal/Environmental)	Each	10.00		
2	Mechanical Repair (Diagnose & Repair)	Hour	135.00		
3	Free-form line for items not listed but with scope of work	Each	0.00		
4	Frame Repair	Hour	68.00		
5	Body Repair	Hour	68.00		
6	Body Paint	Hour	68.00		
7	2022 Explorer PI Hybrid - Booster Assy. (includes ABS mod	Each	1,439.80		
8	2021 Explorer PI Hybrid - Brake-Pads-Frt.	Each	85.68		
9	2020 Escape - Throttle Body	Each	53.25		
10	2020 Explorer PI Hybrid - Wheel 18 inch	Each	420.28		

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400001575- 12
Contract Start Date	02-26-2025
Contract End Date	03-20-2026
Payment Type	Warrant/Check
Buyer	Rolando Jaimez
Phone Number	
Email	

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Catalog Items:

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
11	2019 Super Duty F 450 - Side Step Assy.	Each	410.55		
12	2019 Super Duty F 350 - Cylinder Assy.	Each	250.00		
13	2019 Super Duty F 350 - Cylinder Assy.	Each	1,334.00		
14	2018 Super Duty F-550 - Engine Assy.	Each	1,800.00		
15	2018 Super Duty F-550 - Engine Assy.	Each	5,748.85		
16	2018 Fusion – Fuel Pump Module	Each	262.20		
17	2018 Fusion - Motor Assy.-Blend Door Actuator	Each	27.03		
18	2017 Escape - Pump- Fuel	Each	271.40		

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150 W. Congress St. 5th Fl
Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400001580- 11
Contract Start Date	02-26-2025
Contract End Date	03-20-2026
Payment Type	Warrant/Check
Buyer	Rolando Jaimez
Phone Number	
Email	

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Supplier:	Contract Name:
JIM CLICK FORD INC 6244 E 22nd St	Original Equipment Manufacture OEM Warranty Parts and Repair

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
Phone: +1 (520) 7472000 Email: ccarroll@jimclick.com Terms: Net 30 Days:	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Currency	NTE Amount	Used Amount
	USD	261,787.92	257,333.49

Contract/Amendment Description:

This Amendment No. 04 increases the shared annual award amount by \$107,000.00 from \$352,000.00 to \$459,000.00 for a cumulative not-to-exceed contract amount of \$459,000.00. The increase is due to unexpected repairs and increased costs for vehicle maintenance and parts.

Catalog Items:					
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
1	2018 Super Duty F-550 - Engine Assy.	Each	1,800.00		
2	2018 Super Duty F-550 - Engine Assy.	Each	5,748.85		
3	2018 Fusion – Fuel Pump Module	Each	262.20		
4	2018 Fusion - Motor Assy.-Blend Door Actuator	Each	27.03		
5	2017 Escape - Pump-Fuel	Each	271.40		
6	Miscellaneous Charges (Disposal/Environmental)	Each	10.00		
7	Mechanical Repair (Diagnose & Repair)	Hour	135.00		
8	Free-form line for items not listed but with scope of work	Each	0.00		
9	Frame Repair	Hour	68.00		
10	Body Repair	Hour	68.00		

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Contract Start Date	02-26-2025
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Payment Type	Warrant/Check
Buyer	Rolando Jaimez
Phone Number	
Email	

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Catalog Items:

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
11	Body Paint	Hour	68.00		
12	2022 Explorer PI Hybrid - Booster Assy. (includes ABS mod	Each	1,439.80		
13	2021 Explorer PI Hybrid - Brake-Pads-Frt.	Each	85.68		
14	2020 Escape - Throttle Body	Each	53.25		
15	2020 Explorer PI Hybrid - Wheel 18 inch	Each	420.28		
16	2019 Super Duty F 450 - Side Step Assy.	Each	250.00		
17	2019 Super Duty F 450 - Side Step Assy.	Each	410.55		
18	2019 Super Duty F 350 - Cylinder Assy.	Each	1,334.00		

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