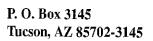


# **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

	Requested Board Meeting Date: 3/10/2015
ITEM SUMMARY, JUS	TIFICATION & SPECIAL CONSIDERATIONS:
Recorder's office Docum	ent Storage & Retrieval Fund Report(s) for the following month(s):
	JANUARY 2015
CONTRACT NUMBER	(If applicable):
STAFF RECOMMENDA	TION(S):
	o. 1993-200, request ratification by the Pima County Board of Supervisors and Retrieval Fund Report(s) for JANUARY 2015
Rev. 10/97	Page 1 of 2
	CLERK OF BOARD USE ONLY: BOS MTG.
	ITEM NO

PIMA COUNTY COST: \$\_\_\_\_\_ and/or REVENUE TO PIMA COUNTY: \$\_\_\_\_

FUNDING SOURCE(S):  (i.e., General Fund, State Grant Fund, Federal Fund, Stadium Dist. Fund, etc.)
ADVERTISED PUBLIC HEARING: YES NO
BOARD OF SUPERVISORS DISTRICT: 1 2 3 4 5 All IMPACT:
IF APPROVED:
Fulfills agreement between Board of Supervisors and Recorder's office pursuant to Resolution 1993-200.
IF DENIED:
Would not fulfill agreement between Board of Supervisors and Recorder's office pursuant to the Resolution.
DEPARTMENT NAME: Recorder's Office
CONTACT PERSON: Pamela Franklin TELEPHONE NO.: 724-4356
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Located in the Old Courthouse at: 115 North Church Avenue, Tucson, AZ

http://www.recorder.pima.gov



### F. Ann Rodriguez Pima County Recorder

Recording history one document at a time.

Christopher J. Roads Chief Deputy Recorder Registrar of Voters

Document Recording: (520) 724-4350 Voter Registration: (520) 724-4330

Fax: (520) 623-1785

#### DOCUMENT STORAGE & RETRIEVAL FUND JANUARY 2015

### **BEGINNING BALANCE AS OF 1/01/2015**

\$690,753.98

#### **REVENUE**

Conversion Fee	\$54,236.00
Interest	518.92
AT&T Wireless Settlement	25.91

TOTAL REVENUE

\$54,780.83

SUBTOTAL

\$745,534.81

#### **EXPENDITURES**

Salaries & Benefits	55,405.90
Professional Services	6,870.00
Telephone	<u>473.85</u>

TOTAL EXPENDITURES

(\$62,749.75)

#### FUND ENDING BALANCE

<u>\$682,785.06</u>

\*\* The totals for salaries and benefits are incorrect as of the conversion to the ADP payroll system. The actual amount should be less. We are currently working with Finance/Payroll to determine which employees were being paid incorrectly out of the fund and to process reimbursements to the fund for those amounts from the appropriate general fund accounts.

#### DOCUMENT STORAGE & RETRIEVAL FUND JANUARY 2015

# **EXPLANATION OF EXPENDITURES:**

PROFESSIONAL SERVICES		
QUEUE CORP	6,870.00	Contracted services for development/testing of database system
<u>TELEPHONE</u>		
VERIZON WIRELESS	55.27	425-7576 PDA for IT staff for constant contact capability and for
		receiving system failure alerts
VERIZON WIRELESS	55.27	404-9781 PDA for IT staff for constant contact capability and for
		receiving system failure alerts.
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access
		internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access
		internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	55.27	490-7455 PDA for IT staff for constant contact capability and for
		receiving system failure alerts.
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access
		internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	269-0598 Broadband card for using PDA as modem to access
PIMA COUNTY FINANCE	148.00	Monthly port charges
	<del></del>	
	473.85	