



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: July 7, 2015

Title: Recorder's report for May 2015 on the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval fund report for May 2015

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for May 2015 on the Document Storage and Retrieval Fund.

Fiscal Impact:

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Recorder

Telephone: 724-4356

Department Director Signature/Date: F. O. Rodriguez

6-23-15

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address:
P. O. Box 3145
Tucson, AZ 85702-3145

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

F. Ann Rodriguez
Pima County Recorder
Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785
www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
MAY 2015

BEGINNING BALANCE AS OF 5/01/2015 **\$727,688.46**

REVENUE

Conversion Fee	\$60,888.00
Interest	291.03

TOTAL REVENUE **\$61,179.03**

SUBTOTAL **\$788,867.49**

EXPENDITURES

Salaries & Benefits	57,539.87**
Professional Services	8,850.00
Telephone	<u>708.22</u>

TOTAL EXPENDITURES **(\$67,098.09)**

FUND ENDING BALANCE **\$721,769.40**

** The fund is still owed reimbursement for payroll expenses paid erroneously. Paperwork has been submitted for transfers back into the fund in the total amount of \$60,291.66. This will appear on our report when the transfers are actually completed. All employees are now being paid from the correct fund.

DOCUMENT STORAGE & RETRIEVAL FUND
MAY 2015

EXPLANATION OF EXPENDITURES:

PROFESSIONAL SERVICES

QUEUE CORP	8,850.00	Contracted services for development/testing of database system
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TELEPHONE

VERIZON WIRELESS	55.36	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.36	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	55.36	490-7455 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	269-0598 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	55.36	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.36	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	(40.31)	490-7455 PDA for IT staff for constant contact capability and for receiving system failure alerts. Refund for unused service
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	269-0598 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
PIMA COUNTY FINANCE	3.65	Monthly long distance
PIMA COUNTY FINANCE	<u>148.00</u>	Monthly port charges
	708.22	