



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 02/20/18

** = Mandatory, information must be provided*

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Toshiba America Business Solutions Inc. dba Toshiba Business Solutions

***Project Title/Description:**

Multi-functional Leased Devices and Maintenance ONLY

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-16-181, Amendment No. 01. This Amendment is to extend the termination date to 12/31/18 to allow the State of Arizona time to re solicit for this service and increases the award amount by \$1,100,000.00 for a cumulative not-to-exceed contract amount of \$4,127,868.81.

Administering Department: Information Technology

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative Procurement Authorized, on 12/15/15, the Board of Supervisors approved an award of contract for a term period beginning 12/15/15 to 06/01/18 in an award amount of \$3,027,868.81.

This Amendment No. 01, will be extended for a seven (7) month period while a new contract is solicited. The extended term will allow Procurement the opportunity to evaluate this and other Cooperative Contracts to ensure and secure the most economical savings for Pima County.

PRCUID: 201416

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Continue to provide Pima County Departments with the option to purchase or lease multi-functional devices and to provide for the services required to maintain the devices in accordance with manufacturer standards.

***Public Benefit:**

Contractor will provide additional service to include professional management and reporting activities that will result in cost savings and county-wide standardization.

***Metrics Available to Measure Performance:**

ITD will maintain reports to ensure timely delivery, installation and maintenance of multi-functional devices.

***Retroactive:**

No

02/20/18 11:50 AM

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 16-181

Amendment No.: 01 AMS Version No.: 14

Effective Date: 02/20/18 New Termination Date: 12/31/18

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 1,100,000.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** General Fund

Funding from General Fund? Yes No If Yes \$ 1,100,000.00 % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment.

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Sal Servin, Procurement Officer

Department: Procurement Telephone: 520-724-9510

Department Director Signature/Date: [Signature] 2-7-18

Deputy County Administrator Signature/Date: [Signature] 2-13-18

County Administrator Signature/Date: [Signature] 2/13/18
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 1600000000000000181

MA Version: 14

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Description: Multi-functional Leased Devices and Maintenance ONLY

I S S U E R	Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701	T E R M S	Initiation Date: 02-20-2018
	Issued By: SAL SERVIN		Expiration Date: 12-31-2018
	Phone: 5207249510		NTE Amount: \$4,127,868.81 Used Amount: \$3,027,470.47
	Email: sal.servin@pima.gov		

V E N D O R	Toshiba America Business Solutions Inc	Contact: Al Trenholme
	DBA: Toshiba Business Solutions	Phone: 520-294-2121
	3845 N Business Center Dr., Ste 107	Email: al.trenholme@tbs.toshiba.com
	Tucson AZ 85705	Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This Amendment is to extend the termination date to 12/31/18 to allow the State of Arizona time to re solicit for this service and increases the award amount by \$1,100,000.00 for a cumulative not-to-exceed contract amount of \$4,127,868.81. Attachment: Contract Amendment No. 1.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 1600000000000000181

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Line	Description	UOM	Unit Price	Stock Code	VPN	MPN
4	Color Maintenance CPC includes staples					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.03			
5	B&W Maintenance CPC includes staples					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.0044			
6	DO NOT USE- Model 1 B&W Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$52.11			
7	DO NOT USE- Model 2 B&W Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$60.66			
8	DO NOT USE- Model 3 B&W Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$81.03			
9	DO NOT USE- Model 4 B&W Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$116.55			
10	DO NOT USE- Model 5 B&W Color Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$73.91			
11	DO NOT USE- Model 6 B&W Color Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$88.99			
12	DO NOT USE- Model 7 B&W Color Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$128.56			
13	DO NOT USE- Model 8 B&W Color Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$137.64			
14	DO NOT USE- Model 1 and 2 Fax Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$5.94			
15	DO NOT USE- Model 1 and 2 Large Capacity Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$7.09			
16	DO NOT USE- Model 1 and 2 Hole Punch Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$4.69			
17	DO NOT USE- Model 1 and 2 Finisher Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$9.71			
18	Proximity Card					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$4.38			
19	Moves within City Limits					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$200.00			
20	Moves outside City Limits					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$300.00			
21	Enterprise Monitoring Software – No Charge \$0.00					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
22	For Items Specifically Not Listed - see extended description					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			



MASTER AGREEMENT DETAILS

PIMA COUNTY

Master Agreement No: 1600000000000000181

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Line	Description	UOM	Unit Price	Stock Code	VPN	MPN
23	DO NOT USE- Model 3 and 4 Finisher Lease Discount	EA	\$20.13			
	0.0000 %					
24	DO NOT USE- Model 3 and 4 Rail for Finisher Lease Discount	EA	\$0.45			
	0.0000 %					
25	DO NOT USE- Model 3 and 4 Hole Punch Lease Discount	EA	\$4.76			
	0.0000 %					
26	DO NOT USE- Model 3 and 4 Large Capacity Lease Discount	EA	\$11.74			
	0.0000 %					
27	DO NOT USE- Model 3 and 4 Fax Lease Discount	EA	\$5.74			
	0.0000 %					
28	DO NOT USE- Model 5 and 6 Finisher Lease Discount	EA	\$10.36			
	0.0000 %					
29	DO NOT USE- Model 5 and 6 Hole Punch Lease Discount	EA	\$5.00			
	0.0000 %					
30	DO NOT USE- Model 5 and 6 Large Capacity Lease Discount	EA	\$7.57			
	0.0000 %					
31	DO NOT USE- Model 5 and 6 Fax Lease Discount	EA	\$6.34			
	0.0000 %					
32	DO NOT USE- Model 7 and 8 Finisher Lease Discount	EA	\$17.67			
	0.0000 %					
33	DO NOT USE- Model 7 and 8 Rail for Finisher Lease Discount	EA	\$0.47			
	0.0000 %					
34	DO NOT USE- Model 7 and 8 Large Capacity Lease Discount	EA	\$9.84			
	0.0000 %					
35	DO NOT USE- Model 7 and 8 Hole Punch Lease Discount	EA	\$4.47			
	0.0000 %					
36	DO NOT USE- Model 7 and 8 Fax Lease Discount	EA	\$5.94			
	0.0000 %					
37	MFD B&W Purchase including accessories Discount	EA	\$0.00			
	0.0000 %					
38	MFD COLOR Purchase including accessories Discount	EA	\$0.00			
	0.0000 %					
39	Model 1 B&W Lease Discount	MO	\$52.11			
	0.0000 %					
40	Model 2 B&W Lease Discount	MO	\$60.66			
	0.0000 %					
41	Model 3 B&W Lease Discount	MO	\$81.03			
	0.0000 %					



MASTER AGREEMENT DETAILS

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Line	Description					
42	Model 4 B&W Lease Discount	UOM MO	Unit Price \$116.55	Stock Code	VPN	MPN
	0.0000 %					
43	Model 5 B&W Color Lease Discount	UOM MO	Unit Price \$73.91	Stock Code	VPN	MPN
	0.0000 %					
44	Model 6 B&W Color Lease Discount	UOM MO	Unit Price \$88.99	Stock Code	VPN	MPN
	0.0000 %					
45	Model 7 B&W Color Lease Discount	UOM MO	Unit Price \$128.56	Stock Code	VPN	MPN
	0.0000 %					
46	Model 8 B&W Color Lease Discount	UOM MO	Unit Price \$137.64	Stock Code	VPN	MPN
	0.0000 %					
47	Model 1 and 2 Fax Lease Discount	UOM MO	Unit Price \$5.94	Stock Code	VPN	MPN
	0.0000 %					
48	Model 1 and 2 Large Capacity Lease Discount	UOM MO	Unit Price \$7.09	Stock Code	VPN	MPN
	0.0000 %					
49	Model 1 and 2 Hole Punch Lease Discount	UOM MO	Unit Price \$4.69	Stock Code	VPN	MPN
	0.0000 %					
50	Model 1 and 2 Finisher Lease Discount	UOM MO	Unit Price \$9.71	Stock Code	VPN	MPN
	0.0000 %					
51	Model 3 and 4 Finisher Lease Discount	UOM EA	Unit Price \$20.13	Stock Code	VPN	MPN
	0.0000 %					
52	Model 3 and 4 Rail for Finisher Lease Discount	UOM EA	Unit Price \$0.45	Stock Code	VPN	MPN
	0.0000 %					
53	Model 3 and 4 Hole Punch Lease Discount	UOM EA	Unit Price \$4.76	Stock Code	VPN	MPN
	0.0000 %					
54	Model 3 and 4 Large Capacity Lease Discount	UOM EA	Unit Price \$11.74	Stock Code	VPN	MPN
	0.0000 %					
55	Model 3 and 4 Fax Lease Discount	UOM EA	Unit Price \$5.74	Stock Code	VPN	MPN
	0.0000 %					
56	Model 5 and 6 Finisher Lease Discount	UOM EA	Unit Price \$10.36	Stock Code	VPN	MPN
	0.0000 %					
57	Model 5 and 6 Hole Punch Lease Discount	UOM EA	Unit Price \$5.00	Stock Code	VPN	MPN
	0.0000 %					
58	Model 5 and 6 Large Capacity Lease Discount	UOM EA	Unit Price \$7.57	Stock Code	VPN	MPN
	0.0000 %					
59	Model 5 and 6 Fax Lease Discount	UOM EA	Unit Price \$6.34	Stock Code	VPN	MPN
	0.0000 %					
60	Model 7 and 8 Finisher Lease Discount	UOM EA	Unit Price \$17.67	Stock Code	VPN	MPN
	0.0000 %					



MASTER AGREEMENT DETAILS

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Line	Description					
61	Model 7 and 8 Rail for Finisher Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.47			
62	Model 7 and 8 Large Capacity Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$9.84			
63	Model 7 and 8 Hole Punch Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$4.47			
64	Model 7 and 8 Fax Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$5.94			
65	e-Studio 2802AF - 36 Month Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$39.92			
66	e-Studio 2802AF - 48 Month Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$30.80			
67	e-Studio 2802AF - 60 Month Lease					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25.52			
68	e-Studio 2802AF - Option #21000 BW Page Allowance					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$11.22			
69	e-Studio 2802AF - Option #3 Unlimited BW Pages					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$32.00			
70	Option #2 Overage B&W Maintenance					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.0112			

**Pima County Department of Information
Technology**

**Project: Multifunctional Leased Devices and
Maintenance Only**

**Contractor: Toshiba America Business Solutions
Inc. dba Toshiba Business Solutions**

Contract No.: MA-PO-16-181

Contract Amendment No.: 01

CONTRACT
NO. <u>MA-PO-16-181</u>
AMENDMENT NO. <u>01</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Orig. Contract Term: 12/15/2015 - 06/01/2018
Termination Date Prior Amendment: NA
Termination Date This Amendment: 12/31/18

Orig. Amount:	\$3,027,868.81
Prior Amendments Amount:	\$00.00
This Amendment Amount:	\$1,100,000.00
Revised Total Amount:	\$4,127,868.81

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

- 1. Term of Agreement.** The Contract terminates on 12/31/18.
- 2. Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 4, Payments, is increased by \$1,100,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$4,127,868.81.

The effective date of this Amendment is February 20, 2018.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

**Toshiba America Business Solutions Inc.
dba Toshiba Business Solutions**

Chairman, Board of Supervisors



Authorized Officer Signature

Date

Michael Torcaso, Sr Vice President, CFO

Printed Name and Title

2-5-18

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM

APPROVED AS TO CONTENT



Tobin Rosen, Deputy County Attorney



Department Head

2/1/18

Date

2/1/18

Date