



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 5/6/25

* = Mandatory, information must be provided

*Contractor/Vendor Name/Grantor (DBA):

Arizona Secretary of State

*Project Title/Description:

2023 HAVA Election Security Grant

*Purpose:

The Help America Vote Act (HAVA) has been used as a vehicle for Congress to appropriate funds to the states intermittently over the last two decades to help specific parts of elections. The Consolidated Appropriations Act of 2022 (Public Law 117-35) and the Consolidated Appropriations Act of 2023 (Public Law 117- 328), included in each \$75 million in new HAVA funds, with Arizona's portion set at \$1,355,000 and a state match share of \$271,000. The funds were made available to states to improve the administration of elections for Federal office, including to enhance technology and make election security improvements. This funding will provide Arizona with additional resources to secure and improve election administration. State Law requires federal grant funds to also be appropriated by the State Legislature. The 2023 HAVA Election Security Grant funds were funded by the federal government to the Arizona Secretary of State. The Secretary of State's Office will award sub-grants, in which subgrant recipients must follow all federal HAVA laws and any state applicable laws relating to grants. The county does not have a match requirement for this subaward. The Pima County Elections Department will utilize the grant funds to purchase new ballot tabulators.

*Procurement Method:

Not Applicable. The grant award did not require PCAO's review or signature.

*Program Goals/Predicted Outcomes:

The Pima County Elections Department will utilize the grant funds to purchase new ballot tabulators.

*Public Benefit:

The project will upgrade the County's tabulators that are over ten years old. The new tabulators will provide more efficient tabulation, thereby expediting ballot processing.

*Metrics Available to Measure Performance:

The project will be completed when the new tabulators are purchased and installed. Quarterly reports, as well as invoices and payment receipts for all purchases will be submitted to the Secretary of State's Office as outlined in the award notice.

*Retroactive:

Yes. The commencement date for the grant was 12/30/22, and the Elections Department received notice of the award on 4/1/25. Purchase order was entered prior to approval to ensure delivery of equipment by June 30, 2025. No equipment has been received as of 5/6/25. If not approved, all costs for the purchase will be applied to the general fund.

GMI approves
Kbukle for RK Kelley
4/14/2025

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____

Department Code: _____

Contract Number (i.e., 15-123): _____

Commencement Date: _____

Termination Date: _____

Prior Contract Number (Synergen/CMS): _____

Expense Amount \$ _____ *

Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____

% _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____

Department Code: _____

Contract Number (i.e., 15-123): _____

Amendment No.: _____

AMS Version No.: _____

Commencement Date: _____

New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____

% _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Grant

Department Code: EL

Grant Number (i.e., 15-123): 87513

Commencement Date: 12/30/22

Termination Date: 6/30/26

Amendment Number: _____

Match Amount: \$ _____

Revenue Amount: \$ 180,722.37

*All Funding Source(s) required: U.S. Election Assistance Commission and the Arizona Secretary of State's Office

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Passed through: State – Arizona Secretary of State

Contact: Jeremy George

Department: Elections

Telephone: 520-724-6867

Department Director Signature: CG

Date: 4/10/25

Deputy County Administrator Signature: SG

Date: _____

County Administrator Signature: _____

Date: 4/10/2025

NOTICE OF SUB-GRANT AWARD LETTER

April 01, 2025

Federal Sub-Grant: 2023 HAVA Election Security Grant

CFDA Number: 90.404

Agreement Number: EAC-ELSEC18AZ

Federal Awarding Agency: US Election Assistance Commission

Award Amount: \$180,722.37

Sub-Grantee County: Pima County Election's Office

Sub-Grantee Address: 6550 S. Country Club Road, Tucson, AZ 85756

The Arizona Secretary of State's Office is pleased to inform you that your county has been awarded a 2023 HAVA Election Security subgrant. This sub-grant is made on the basis of submitting an application and making expenditures that fall under the 2023 HAVA guidelines that were sent to you earlier by email.

The sub-grant requirements are contained in the Code of Federal Regulations, 2 C.F.R. 200. Sub-grant recipients must follow all federal HAVA laws and any state applicable laws relating to grants.

Sub-grant recipients must also provide the Secretary of State's Office with invoices and payment receipts for any purchases within 30 days of purchase. If funds are not spent within 30 days, they must be placed in an interest-bearing account. Quarterly reports should be submitted if funds are not fully expended within 30 days, in which the reports shall include the interest earned, the amount spent and current balance, at minimum. Please refer to the sub-grant guidelines packet for further information and requirements.

By submitting an application with HAVA approved expenditures to the Secretary of State's Office, you are confirming your county's acceptance of this award. The award disbursement is contingent on Secretary of State's review and approval of your application.

Thank you,



Arizona Secretary of State
Adrian Fontes



2023 HAVA ELECTION SECURITY SUB-GRANT APPLICATION

General Information Section:

Grant is for: Recorder's Office Elections Department

County Name: __Pima_____

County Recorder's Name: _____

Work Address: _____

Direct Telephone Number: _____

Direct Email: _____

County Elections Director's Name: ____Constance L. Hargrove_____

Work Address: __6550 S. Country Club Road, Tucson, 85756_____

Direct Telephone Number: __520-724-6868_____

Direct Email:
____constance.hargrove@pima.gov_____

Secondary Information Section (County Contact for Sub-Grant Related Questions):

County Employee's Name: __Victor Garcia_____

Direct Telephone Number: __520-724-6895_____

Direct Email: __victor.garcia@pima.gov_____



Project Activities, Intent, and Goals

What item(s)/service(s) is the County Recorder's / Elections Director's Office purchasing with the awarded funds?

How does the project fall into at least one category of the federal HAVA expenditure guidelines? Please specifically state which category.

<input type="checkbox"/> Accessibility	<input type="checkbox"/> Voting Processes
<input type="checkbox"/> Cyber or Physical Security	<input type="checkbox"/> Voter Registration Systems
<input type="checkbox"/> Election Auditing	<input type="checkbox"/> Other (i.e. improve Federal Elections Administration):
<input type="checkbox"/> Voter Education	
<input checked="" type="checkbox"/> Voting Equipment	

What is the project's total projected cost?

\$787,855

What is the projected expenditure date?

March 10, 2025

What is the project's intent and expected result?

The project will ensure that ballots are counted accurately and without delays.

Please explain how this project will enhance election technology or make election security improvements. If the project will not enhance election technology or security, please explain how this project will enhance or improve elections.

The project will upgrade the County's tabulators that are over ten years old. The tabulators struggled to process the 19-inch two-page ballots during the November 2024 General Election. The tabulators would frequently double-pick ballots requiring operators to rerun all ballots in the batch. The vendor adjusted the tension on four of the tabulators during ballot processing. The upgrade will reduce the likelihood of vendor



interactions during ballot processing. The upgrade will also greatly reduce jamming and double picks, thereby expediting ballot processing.

How will this project benefit registered voters in Federal Elections?

The project will provide voters with greater confidence that their ballots are counted properly. It will also allow voters to see faster results.

Please describe in detail a clear and comprehensive plan for your requested project.

The Elections Department will purchase the voting equipment in 2025, allowing for installation, testing, and training before the 2026 federal election cycle.

If your project is not approved, please provide a detailed explanation on how this may affect your County.

The County will continue to use the current equipment that is subject to jamming and double picks of ballots. The tabulators will require increased vendor intervention during the ballot processing period. The increased vendor presence will decrease voter confidence in the election results.