



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: Tuesday, December 6, 2022

* = Mandatory, information must be provided

or Procurement Director Award:

*Contractor/Vendor Name/Grantor (DBA):

Arizona Department of Environmental Quality (ADEQ)

*Project Title/Description:

Hazardous Materials Emergency Preparedness (HMEP)

*Purpose:

Funding to provide support of local hazardous materials emergency planning and training.

*Procurement Method:

N/A

*Program Goals/Predicted Outcomes:

Hazardous Materials Emergency Preparedness (HMEP) grants are used to develop, improve and implement emergency plans, and train public sector hazardous materials (hazmat) response employees to respond to accidents and incidents involving hazardous materials in transportation. This is accomplished through emergency planning, conducting training and exercises, and coordination with all jurisdictions within Pima County.

*Public Benefit:

The grant will continue to provide funding to support hazardous materials trainings and exercises.

*Metrics Available to Measure Performance:

Quarterly reports to grantor.

*Retroactive:

OEM received the grant award letter on 10-20-2022 after the grant performance period started on 10-01-2022.

GMI Approves
AF 11/18/22

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Commencement Date: Termination Date: Prior Contract Number (Synergen/CMS):
Expense Amount \$ Revenue Amount: \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Amendment No.: AMS Version No.:
Commencement Date: New Termination Date:
Prior Contract No. (Synergen/CMS):

Expense Revenue Increase Decrease
Amount This Amendment: \$

Is there revenue included? Yes No If Yes \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAW Department Code: OEM Grant Number (i.e., 15-123): 23*70
Commencement Date: 10/01/2022 Termination Date: 09/30/2023 Amendment Number:
Match Amount: \$ Revenue Amount: \$ 42,300.00

*All Funding Source(s) required: Arizona Department of Environmental Quality (ADEQ)

*Match funding from General Fund? Yes No If Yes \$ %

*Match funding from other sources? Yes No If Yes \$ %

*Funding Source:

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Paige Knott

Department: Office of Emergency Management

Telephone: 724-9314

Department Director Signature: Shane Clark Date: 10/15/2022

Deputy County Administrator Signature: Date: 10/10/2022

County Administrator Signature: Date: 11/10/2022



Douglas A. Ducey
Governor

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Misael Cabrera
Director

October 20, 2022

Shane Clark, Emergency Management Director
Pima County Emergency Management and Homeland Security
3434 E. 22nd St.
Tucson, AZ 85713
Email: shane.clark@pima.gov

Re: Hazardous Materials Preparedness Grant Program (HMEP) Award
Grant#693JK2240018HMEP FY 2023-FY2025

Dear Mr. Clark,

Thank you for participating in the Hazardous Materials Preparedness Grant Program (HMEP). We are happy to announce your grant award for Federal Fiscal Year 2022-2023 of the HMEP. Although the HMEP grant is on a 3-year grant cycle, ADEQ intends to disperse funds on an annual basis.

This letter is to notify **the amount awarded to your agency for FFY 2022-2023 is \$42,300.00.**

The project narrative submitted and approved by the Pipeline and Hazardous Materials Safety Administration (PHMSA) is attached.

This award supports your agency's request for grant funds for FFY 2022-2023. **The grant performance period begins October 1, 2022 and ends September 30, 2023.** This award meets all of your requests. This award serves to enhance hazardous materials for training within your agency. LEPC compliance will be reviewed during the performance period for future HMEP eligibility.

Important Compliance Notes:

1. This award is for reimbursement of approved funding requests. If your request differs or your needs change during the grant performance period, please notify us as soon as possible at azserc@azdeq.gov. A request will be submitted to PHMSA for approval. Your agency should continue to work on a composite list of needs and potential work projects and keep open communication with Michele Martinez. We cannot approve any requests that have not had prior approval from PHMSA.
2. Please submit your reimbursement request(s) to us at azserc@azdeq.gov. Request(s) must include a) ADEQ HMEP reimbursement form; b) narrative of the training or planning

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exercise; c) copies of invoices/receipts and; d) the name of the organization who is requesting reimbursement.

3. Reminder that any unexpended funds will be returned to ADEQ for distribution as deemed appropriate and as approved by PHMSA. Please work with us should you anticipate that you will not be able to utilize the funds during the grant performance period.

Congratulations and we are excited to work with your agency.

Sincerely,



Laura L. Malone
Division Director
Waste Programs Division

Attachments: Project Narrative FFY 2022-2023

HMEP GRANT AWARD - YEAR 1 (693JK2240018HMEP) PROJECT NARRATIVE

Project Name	Awarded Amount	Performance Period
HOTZONE HazMat Conference	\$4,000 – 2 attendees	10/1/2022 – 9/30/2023
Fall National Association of Sara Title III Program Officials (NASTTPO) Conference	\$4,000 – 2 attendees	10/1/2022 – 9/30/2023
Western Region SERC/TERC Conference	\$3,000 – 2 attendees	10/1/2022 – 9/30/2023
Continuing Challenge Hazmat Workshop	\$4,000 – 2 attendees	10/1/2022 – 9/30/2023
Outreach Booth at Southern AZ Environmental (SAEMS) Annual RCRA and Transportation Training Seminar	\$500	10/1/2022 – 9/30/2023
International Hazardous Materials Response Teams Conference (IAFC) 2023	\$6,000 – 6 attendees	10/1/2022 – 9/30/2023
HAZMATIQ Above the Line/Below the Line Training (Hazardous Materials Training for First Responders)	\$10,000 – 30 participants	10/1/2022 – 9/30/2023
Hazardous Materials Response Plan Tabletop Exercise	\$800 – 45 participants	10/1/2022 – 9/30/2023
Advanced Hazmat Life Support (AHLS) Provider Initial	\$10,000 – 30 participants	10/1/2022 – 9/30/2023
Total Award	\$42,300	

- 1) The HOTZONE conference is focused on training local, state and federal responders for safe, coordinated and efficient response to releases of hazardous materials which threaten public health and the environment. Local fire, police, emergency management personnel, emergency medical services, health care providers, and state and federal response personnel who participate directly in the incident command system or in its immediate support at the scene of a hazmat response or terrorist event.
- 2) The National Association of SARA Title III Program Officials (NASTTPO) is made up of members and staff of State Emergency Response Commissions (SERCs), Tribal Emergency Response Commissions (TERCs), Local Emergency Planning Committees (LEPCs), various federal agencies and private industry. Members include state, tribal or local government employees with

Emergency Planning and Community Right to Know (EPCRA) program responsibilities, such as health, occupational safety, first response, environmental, and emergency management agencies.

- 3) The United States Environmental Protection Agency presents a two-day meeting that grants opportunities for SERC/TERCs to discuss their greatest successes and challenges over the previous year. Review what SERCs can be doing for their LEPCs, review ideas from other states. Review NRT structure, guidance with NRC, overview of RRT structure, discuss the advantages of SERC participation. Discuss the benefits of a robust training and exercise program and how SERCs can assist. Many other presenters to provide networking for SERCs to share how their programs are working, how some are not and how they can assist each other be successful.
- 4) The workshop provides safe response training for all emergency responders to hazardous materials incidents affecting public health and the environment. The annual Continuing Challenge Hazardous Materials Emergency Response Workshop provides training, networking, and hands-on learning opportunities for all employees in hazardous materials emergency response-related fields of employment. The workshop provides prominent and skilled presenters who volunteer to provide participants with the most recent information available to enhance or grow skills critical to ensure a safe and effective response. Featured are exciting classroom courses, hands-on sessions, and contests to test new skills. The Continuing Challenge features courses that are designed to encourage interaction among all participants and includes topics that complement one another. Participants are provided an opportunity to work with the experts in a forum that relates problems and experiences; where achieving solutions to challenges in individual communities throughout the United States is possible.
- 5) This activity will cover attendance and a booth/table space for community outreach during the SEAMS annual training where businesses, transporters, government, first responders and others gather to discuss environmental regulations. There are presentations on hazardous materials transportation held annually.
- 6) The conference is a four-day event offering hands-on training across a range of essential topics, including: Biothreat response and sample collection, incident management best practices, chemical and physical properties of hazardous materials, and recognizing and responding to commercial explosive incidents
- 7) The HazMat IQ 4-Step System is developed by first responders, for first responders. The system incorporates trademarked, innovative “smart charts” that enable responders to quickly assess the risks and efficiently respond to any known or unknown chemical or mixture. The cost of the training includes all instructor fees, travel expenses and course materials. Three 8 - hour trainings allow for a maximum class size of 30 for each training. Training will be conducted in three shifts to ensure first responders/technicians that work variable shifts will have the opportunity to attend.

- 8) Hazardous Materials Tabletop Exercise to test the 2022 revision of the Pima County Hazardous Materials Response Plan.
- 9) The AHLS course is 16-hour, two-day course that teaches healthcare professionals to hazardous materials, including chemical, biological and radiological incidents