



Board of Supervisors Memorandum

October 8, 2013

Public Safety Interoperable Communication Project Signature Authority

Background

The 2004 bond project for public safety interoperable communications, known as the Pima County Wireless Integrated Network (PCWIN), is comprised of two main facets: the voice radio network and the governance structure of the cooperative as delineated in the September 2012 PCWIN Business Plan. As the Administrative Managing Member, Pima County has appointed an Executive Director, Mr. John Voorhees, to manage the governance of PCWIN.

The implementation of the voice radio network is nearly complete; however, the governance structure is still taking shape. One significant step toward steady state governance is the delegation of responsibilities to the appropriate authority. To date, many agreements between Pima County and other parties have been brought to the Board of Supervisors for approval and signature; others have been delegated to the Project Sponsor.

The purpose of this memorandum is to recommend delegation of PCWIN signatory authority to the PCWIN Executive Director. The Executive Director will be the point of contact for all matters related to PCWIN and shall have the authority to sign contracts and related documents on behalf of the PCWIN Board of Directors.

Recommendation

I recommend the Board of Supervisors approve the attached Resolution 2013-____ delegating Pima County Wireless Integrated Network (PCWIN) signatory authority to the PCWIN Executive Director.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Huckelberry", is written over the printed name and title.

C.H. Huckelberry
County Administrator

CHH/mjk – October 1, 2013

Attachment

c: Jan Leshar, Deputy County Administrator for Medical and Health Services
John Voorhees, Executive Director, Pima County Wireless Integrated Network

RESOLUTION NO. 2013 - _____

**RESOLUTION OF THE PIMA COUNTY BOARD OF
SUPERVISORS GRANTING AUTHORITY TO THE PIMA
COUNTY WIRELESS INTEGRATED NETWORK (PCWIN)
EXECUTIVE DIRECTOR TO APPROVE AND SIGN
CONTRACTS WITH OTHER ENTITIES TO CARRY OUT
THE PURPOSES OF THE PCWIN COOPERATIVE**

WHEREAS, the PCWIN Intergovernmental Agreement (“PCWIN IGA”) provides, in Exhibit A, Section 2.2.5, that Pima County, as Administrative Managing Member of the PCWIN Cooperative, is responsible for “contract(ing) with other entities as required to carry out the purposes of the Cooperative.”, and

WHEREAS, the Pima County Board of Supervisors hereby delegates its power to approve and sign contracts that further the purposes of the PCWIN IGA and Section 2.2.5 of Exhibit A of the PCWIN IGA to the PCWIN Executive Director, who is a Pima County employee, provided that any contracts that expend County funds shall be approved and signed by the Board of Supervisors or the Procurement Director, as appropriate, and

NOW, THEREFORE, UPON MOTION DULY MADE, SECONDED AND CARRIED, BE RESOLVED THAT:

1. The PCWIN Executive Director is hereby authorized and directed to approve and sign contracts with other entities as necessary to carry out the purposes of the PCWIN IGA and Section 2.2.5 of Exhibit A of the PCWIN IGA, provided that any contracts that expend County funds shall be approved by the Board of Supervisors or the Procurement Director, as appropriate.
2. The various officers and employees of Pima County are hereby authorized and directed to perform all acts necessary and desirable to give effect to this Resolution.

PASSED, ADOPTED AND APPROVED this _____ day of _____ 2013.

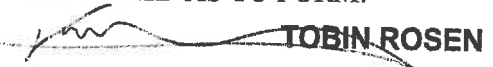
PIMA COUNTY BOARD OF SUPERVISORS:

Chairman

ATTEST:

Clerk Board of Supervisors

APPROVED AS TO FORM:



Deputy County Attorney
In Marc Nadelstein