



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: July 1, 2025

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Town of Oro Valley

**\*Project Title/Description:**

Community Development Block Grant and HOME Investment Partnership Cooperative Agreement.

**\*Purpose:**

This tri-annual agreement, as amended, allows the Town to participate in the Urban County Program with Pima County to administer and manage HUD entitlement funded programs and projects in lieu of applying for limited State of Arizona HUD resources. Agreement also allows County to program HUD funds within Town boundaries as appropriate.

**\*Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Management and administration of available HUD resources in direct cooperation with the Town. Predicted outcomes include projects and programs that directly address eligible homelessness, affordable housing, and community development activities.

**\*Public Benefit:**

The Town's participation in the Urban County Program allows respective population and demographic data to be incorporated into Pima County's formula for entitlement funding effectively increasing amount of funds available for the Town and Countywide uses.

**\*Metrics Available to Measure Performance:**

Number of eligible persons and communities assisted with entitlement funds as reported in Pima County's Consolidated Annual Reporting & Evaluation Report to HUD.

**\*Retroactive:**

No.

TO: COB, 6-18-2025 (1)  
Vers.: 1  
pgs.: 3

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**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: SC Department Code: CWD Contract Number (i.e., 15-123): SC24-634

Amendment No.: 04

Commencement Date: 7/1/2026

AMS Version No.: 01

New Termination Date: 6/30/2029

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ Amount This Amendment: \$ N/A

**\*Funding Source(s) required:** N/A

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Joel Gastelum/Joel Viers

Department: CWD

Telephone: 724-6750/724-6767

Department Director Signature: 

Date: 6/12/2025

Deputy County Administrator Signature: 

Date: 6/13/2025

County Administrator Signature: \_\_\_\_\_

Date: 6/16/2025

**Pima County Department of Community and Workforce Development**

**Project:** Community Development Block Grant and HOME Investment Partnership Cooperative Agreement

**Subrecipient:** Town of Oro Valley  
11000 North La Cañada Drive  
Oro Valley, Arizona 85737

**Contract No.:** SC2400000634 (formerly CTN-CR-22-161 and CTN-CD-16-188)

**Contract Amendment No.:** 04

<b>Original Contract Term:</b>	07/01/16-06/30/19	<b>Orig. Contract Amount:</b>	N/A
<b>Termination Date</b>	06/30/2026	<b>Prior Amendments Amount:</b>	N/A
<b>Prior Amendment:</b>			
<b>Termination Date</b>	06/30/2029	<b>This Amendment Amount:</b>	N/A
<b>This Amendment:</b>			
		<b>Total Amount:</b>	N/A

Unique Entity Identifier (UEI): M1KGM1EJMNJ4		UEI Expiration Date: 11/07/2025	
Federal Contract No.: N/A			
Required Match:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Match Amount: N/A			
Indirect Cost Rate:		<input type="checkbox"/> Federal	
<input type="checkbox"/> NICR		<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None	
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor	

**INTERGOVERNMENTAL AGREEMENT****AMENDMENT FOUR****1.0 BACKGROUND AND PURPOSE**

- 1.1. Background. On June 21, 2016, Pima County ("County") and the Town of Oro Valley, Arizona, a municipal corporation in the State of Arizona ("City") entered into the above-referenced Intergovernmental Agreement ("IGA" or "Agreement") to acknowledge and comply the requirements established by the U.S. Department of Housing and Urban Development ("HUD") for a Cooperative Agreement between jurisdictions of an Urban County.
- 1.2. The County has acquired a new accounting system requiring this Agreement to be renumbered to SC2400000634, with all terms and conditions remaining in effect, except as amended herein.
- 1.3. Purpose
  - 1.3.1. County may receive HUD Entitlements including Community Development Block Grant ("CDBG") funds from HUD under Title I of the Housing and Community Development Act of 1974, as amended (Public Law 93-383) ("the Act") and under the HOME Investment Partnership Program ("HOME") for federal fiscal years 2026, 2027, and 2028 (County fiscal years 2024 through 2026).
  - 1.3.2. County is currently scheduled to requalify for Urban County program status for federal fiscal years 2026, 2027 and 2028. As part of the requalification process, County must, prior to August 15, 2025, submit a copy of the Cooperative Agreement or an amendment to the existing Cooperative Agreement setting forth the terms and conditions of the use of CDBG, HOME and other applicable HUD funds as an Urban

County.

- 1.3.3. County and City have an existing Cooperative Agreement ("IGA" or "Agreement") covering federal fiscal years 2023, 2024, and 2025.
- 1.3.4. Paragraph 1.2.3 of fully executed Agreement (07/25/2016) provides that the Agreement may be extended for an additional three (3) year periods.
- 1.3.5. The Parties wish to continue to operate as an Urban County and, therefore, to extend the Agreement through June 30, 2029 for the next HUD funding program cycle.

**2.0** NOW THEREFORE, the parties, agree to amend the IGA as follows:

2.1. **SECTION 1.0, TERM, EXTENSIONS, AND AMENDMENTS**, subsection 1.1 of the Agreement is amended as follows:

2.1.1. To extend the term of the Agreement from July 1, 2026 through June 30, 2029.

2.1.2. The last sentence is amended to read:

**"This agreement to cover CDBG, ESG and HOME funding for federal fiscal years 2017 through 2028."**

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

All other provisions of the Agreement, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

The effective date of this amendment is July 1, 2026.

**THIS AGREEMENT MAY BE EXECUTED IN COUNTPARTS**

**PIMA COUNTY**

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Joe Winfield, Mayor

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Town Clerk

DATE: \_\_\_\_\_

APPROVED AS TO CONTENT:



Director  
Department of Community & Workforce  
Development

The foregoing amendment to the Intergovernmental Agreement between Pima County and the Town of Oro Valley has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Deputy County Attorney and the Town of Oro Valley Attorney, who have determined that it is in the proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement represented by Pima County and Town of Oro Valley.

The undersigned Deputy County Attorney reaffirms the statements set forth in the "Opinion of Deputy County Attorney" attached to the original Agreement executed by Pima County on June 21, 2016.



Kyle Johnson, Deputy County Attorney

\_\_\_\_\_  
Town Attorney