



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 06/17/2025

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Tucson Clean & Beautiful, Inc.

**\*Project Title/Description:**

Growing Climate Resilient Communities

**\*Purpose:**

Develop and implement landscape enhancements and train community stewards to conduct community cleanups in designated areas within the City of South Tucson. Subrecipient requires a no cost amendment to the term to complete project activity.

Attachment Contract Number PO2500014282, Amendment 2

**\*Procurement Method:**

This Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Stormwater control and landscaping within designated areas in the City of South Tucson will improve safety and beautify the community. The Project will provide increased availability and accessibility to programs promoting and supporting neighborhood sustainability.

**\*Public Benefit:**

The Project will meet the HUD CDBG National Objective for public services by providing programming, to low- to moderate- income individuals in and around the City of South Tucson Community Development Target area.

**\*Metrics Available to Measure Performance:**

5,650 residents living within the South Tucson area will benefit from the stormwater control and beautification landscape improvements..

**\*Retroactive:**

Yes, to April 1, 2025. There was a delay in receiving the contract amendment from subrecipient, staff did not receive the signed contract amendment until May 6, 2025, due to signator being unavailable. Additionally, as this contract was being processed for Board action on May 20, 2025, staff was made aware of an issue with internal financial and contract management systems and a new contract number had to be issued. If the amendment is not approved the facility improvements will not be completed for low- to moderate-income individuals.

TO: COB, 6-4-2025 (1)  
Vers: 0  
pgs: 3

GMI approves  
KWB  
5/29/2025

2025-06-17

**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No  
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No  
 If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: PO Department Code: CWD Contract Number (i.e., 15-123): PO2500014282  
 Amendment No.: 02 AMS Version No.: 00  
 Commencement Date: 04/01/2025 New Termination Date: 03/31/2026  
 Prior Contract No. (Synergen/CMS): CT-CR-23-369

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG)

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Joel Gastelum/Joel Viers

Department: CWD

Telephone: 724-6750/724-6767

Department Director Signature: [Signature]

Date: 5/23/2025

Deputy County Administrator Signature: [Signature]

Date: 6/3/2025

County Administrator Signature: [Signature]

Date: 6-4-2025

**Pima County Department of Community and Workforce Development****Project:** Growing Climate Resilient Communities**Subrecipient name and address:** Tucson Clean & Beautiful Inc.  
PO Box 27210  
Tucson, Arizona 85726**Amount:** \$60,000.00**Contract No.:** PO2500014282, formerly CT-CR-23-369**Amendment No.:** 02

<b>Subrecipient Unique Entity Identifier (UEI):</b>	RR1WSZ2CCZA4	<b>SAM expiration date (if applicable):</b>	01/28/2026
<b>Federal Award Identification Number (FAIN)</b>	B-20-UC-04-0502	<b>Federal award date</b>	01/08/2021
<b>Subaward term/ period of performance start and end date</b>	04/01/2023-03/31/2026	<b>Subaward budget period start and end date</b>	04/01/2023-03/31/2026
<b>Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this agreement or amendment)</b>			\$ 0.00
<b>Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of this agreement, plus any amendments, including this amendment)</b>			\$60,000.00
<b>Total amount of the federal award committed to the subrecipient by the pass-through entity (original amount of this agreement, plus any amendments, plus any match, plus any future budget periods, if applicable)</b>			\$60,000.00
<b>Federal award project description (descriptive project title)</b>		The program objective is to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income. The project will work with community members to develop/implement landscape features areas within the City of South Tucson.	
<b>Funding agency</b>		US Department of Housing and Urban Development	
<b>Pass-through entity (primary recipient)</b>		Pima County	
<b>Pass-through entity (secondary recipient, if applicable)</b>		N/A	
<b>Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)</b>		14.218 Community Development Block Grant/Entitlement Grants (CDBG)	
<b>Is this subaward for research and development?</b>			Yes    No <input checked="" type="checkbox"/>
<b>Subrecipient indirect cost rate and methodology</b>	Negotiated Indirect Cost Rate Agreement	<input checked="" type="checkbox"/> De minimis rate	<input type="checkbox"/> No Indirect
<b>Required match</b>	YES <input checked="" type="checkbox"/> NO	<b>Match amount</b>	\$0.00

## SUBAWARD AMENDMENT

### 1. BACKGROUND AND PURPOSE.

- 1.1. Background. On April 1, 2023, County and Subrecipient entered into the above referenced agreement to work with community members to reduce damage to streets, flooding and the accumulation of roadway debris from storm runoff and improve public safety.
- 1.2. Purpose. Subrecipient requires an amendment to the term to complete project activity.

2. **TERM.** The County is exercising the second extension option to renew the contract for one additional year commencing on 04/01/2025 and terminating on 03/31/2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK**

This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM



\_\_\_\_\_  
Deputy County Attorney

Kyle Johnson

\_\_\_\_\_  
Print DCA Name

5/5/2025

\_\_\_\_\_  
Date

**SUBRECIPIENT**

  
\_\_\_\_\_  
Authorized Officer Signature

Katie Gannon, Executive Director  
\_\_\_\_\_  
Printed Name and Title

DATE: May 6, 2025

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
Department Head

5/23/2025  
\_\_\_\_\_  
Date