

# COB - BOSAIR FORM

08/22/2025 8:29 AM (MST)

Submitted by Lenora.Anderson@pima.gov



Welcome to the [Board of Supervisors Agenda Item Report \(BOSAIR\)](#) Form.

This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number:

Amplifund Grant Record Number: 70940

**Award Type:** Grant

**Requested Board Meeting Date:** 09/16/2025

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** Arizona Department of Economic Security (ADES)

**Project Title / Description:** Housing Support Services - Pima County and Balance of State

**Purpose:** The funds will be used to support the Emergency Eviction Legal Services Emergency Housing program, which provides temporary, non-congregate shelter, ongoing case management, and other supportive services to individuals and families who have recently been evicted or are fleeing domestic violence and have nowhere to stay or are otherwise homeless or unsheltered. Services are provided at The Craycroft Shelter, operated in partnership with the City of Tucson. The program, which began operation in January 2022, has had over 80% of clients exit to positive housing destinations. The Community & Workforce Development (CWD) Department will use these grant funds to provide emergency shelter beds for program clients. This amendment is to extend the contract term from July 1, 2025 to June 30, 2026, to revise the Scope of Work, and to amend the Terms and Conditions.

**Procurement Method:** Grant: Not applicable

**Procurement Method Additional Info:** This grant amendment did not require Pima County Attorney's Office review or signature.

**Program Goals/Predicted Outcomes:** To provide Emergency Shelter beds and ongoing case management for homeless individuals and families through the Emergency Eviction Legal Services Emergency Housing program.

Note: ADES Amendment 4 incorrectly identifies Pima County Health Department as the contractor. The contractor is Pima County Community & Workforce Development Department (CWD).

<b>Public Benefit and Impact:</b>	Funds will prevent homelessness for Pima County households at risk of eviction and homelessness.
<b>Budget Pillar</b>	<ul style="list-style-type: none"> <li>• Improve the quality of life</li> </ul>
<b>Support of Prosperity Initiative:</b>	3. Improve Housing Stability
<b>Provide information that explains how this activity supports the selected Prosperity Initiative</b>	The program provides shelter beds, ongoing case management, and other supportive services including rehousing support to individuals and families.
<b>Metrics Available to Measure Performance:</b>	Program data as recorded in the Homeless Management Information System (HMIS).
<b>Retroactive:</b>	YES
<b>Retroactive Description:</b>	Yes. The county received Amendment 4 from ADES on June 12. Amendment 5 adding funds was received on July 25, 2025. For that reason, the first available Board meeting is September 16. The negative impact of not approving this amendment is individuals and families experiencing homelessness in Pima County may not receive emergency shelter and case management services.

### Grant / Amendment Information (for grants acceptance and awards)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number:

Amplifund Grant Record Number: 70940

**Type:** Amendment

**Department Code:** CWD

**AmpliFund Grant Record Number:** 70940

**Amendment Number:** 4

**Commencement Date:** 07/01/2025

**Termination Date:** 06/30/2026

**Advantage Initial GTAW# (If Applicable):** n/a

Total Revenue Amount:

\$0.00

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable): n/a

All Funding Source(s) required: U.S. Department of Housing and Urban Development

Does PCAO need to review the grant award (or grant amendment)?

NO

Does PCAO need to sign the grant award (or grant amendment)?

NO

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)? Arizona Department of Economic Security

CFDA# n/a

FAIN# E-24-DC-04-0001

Department: Community & Workforce Development

Name:  
Lenora Anderson

Telephone: 5207249646

Department Director Signature:



Date:

8.15.25

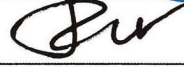
Deputy County Administrator Signature:



Date:

8/26/2025

County Administrator Signature:




Date:

8/27/25

GML approved 10/15/25 8/25/2025



 <p>DEPARTMENT OF ECONOMIC SECURITY</p> <p><i>Your Partner For A Stronger Arizona</i></p>	<h1>CONTRACT AMENDMENT</h1>	<p><b>Arizona Department of Economic Security</b></p> <p>1789 W Jefferson Street, Mail Drop 1541, Phoenix, AZ 85007</p>
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CONTRACT NUMBER:	AMENDMENT NUMBER:
<b>CTR066291</b>	<b>Four (4)</b>
DESCRIPTION/ LABEL:	<b>Housing Support Services – Pima County and Balance of State</b>
CONTRACTOR NAME:	<b>Pima County Health Department</b>

**THE ABOVE REFERENCED CONTRACT IS HEREBY MODIFIED AS FOLLOWS:**

1. In accordance with the Special Terms and Conditions, Section 13.0, Contract Term and Option to Extend, the Contract term is extended from July 1, 2025, through June 30, 2026.
2. In accordance with the Uniform Terms and Conditions, Section 5.0, Contract Changes, Subsection 5.1 Amendments, the Scope of Work, Section 8, Reporting Requirements, subsection 8.2.10 is deleted in its entirety.
3. In accordance with the Uniform Terms and Conditions, Section 5, Contract Changes, the Special Terms and Conditions Section 6, Background Checks for Employment through Central Registry is being revised and replace in its' entirety, as follows:
  6. **Background Checks for Employment through the Central Registry.**

If providing direct services to children or vulnerable adults, the following shall apply:

    - 6.1 The provisions of A.R.S. § 8-804 (as may be amended) are hereby incorporated in its entirety as provisions of this Contract.
    - 6.2 Central Registry Background Checks are processed through the Arizona Centralized Backgrounds Checks (CBC) portal (<https://cbc.az.gov/>). Contractor's employee, subcontractor, prospective employee or volunteer of the contractor or subcontractor who provide direct services to children or vulnerable adults requiring assistance in the registration process or navigating the CBC portal may find information on the Arizona Department of Economic Security website, Arizona Centralized Background Checks web portal (<https://des.az.gov/cbc>).
    - 6.3 Before being employed or volunteering in a position that provides direct services to children or vulnerable adults, persons shall certify within the CBC portal to obtain a completed certification. The Contractor shall keep the certification on file for each employee, prospective employee, or volunteer whether an allegation of abuse or neglect was made against them and was substantiated. The certification shall remain confidential.
    - 6.4 Central Registry Background Check will be used as a factor to determine qualifications for positions that provide direct service to children or vulnerable adults for:
      - 6.4.1 Any person who applies for a contract with this State and that person's employees;
      - 6.4.2 All employees of a contractor;
      - 6.4.3 A subcontractor of a contractor and the subcontractor's employees; and
      - 6.4.4 Prospective employees of the contractor or subcontractor at the request of the prospective employer.

- 6.5 Volunteers who provide direct services to children or vulnerable adults shall complete a Central Registry Background Check which is to be used as a factor to determine qualifications for volunteer positions.
- 6.6 A person who is disqualified because of a Central Registry Background Check may apply to the Board of Fingerprinting for a Central Registry exception pursuant to A.R.S. § 41-619.57. A person who is granted a Central Registry exception pursuant to A.R.S. § 41-619.57 is not entitled to a contract, employment, licensure, certification or other benefit because the person has been granted a Central Registry exception.
- 6.7 If the Central Registry Background Check specifies any disqualifying act and the person does not have a Central Registry exception, the person shall be prohibited from providing direct services to ADES clients.
- 6.8 The Contractor shall require each employee to submit a Central Registry Background Check, maintain and retain certifications in a confidential file for five (5) years after termination of this Contract.

ALL OTHER REQUIREMENTS, SPECIFICATIONS, AND TERMS AND CONDITIONS REMAIN UNCHANGED

ACKNOWLEDGEMENT AND AUTHORIZATION

This Amendment shall be fully executed by means of electronic approval in APP.