



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 04/15/2025

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Department of Housing and Urban Development

***Project Title/Description:**

Housing Opportunities for Persons with AIDS ("HOPWA") Program

***Purpose:**

The Department of Housing and Urban Development (HUD) awarded the County funds of \$1,425,283 for the Housing Opportunities for Persons With AIDS (HOPWA) Program. On January 9, 2024 the Pima County Board of Supervisors approved the HOPWA grant funds. HOPWA provides housing assistance and support services for people living with HIV/AIDS.

This request supports Pima County Board of Supervisors Policy - Prosperity Initiative priorities 1 and 2, and seeks the Board of Supervisors' acceptance of HUD's approved budget amendment to reallocate funds of \$82,000.00 from Administration Project Sponsor to Operating Costs for the Southern Arizona AIDS Foundation (Housing Facility), as requested by Pima County on behalf of the subrecipient, Southern Arizona AIDS Foundation. This no-cost amendment is to reallocate funds and the funding amount of \$1,425,283 remains the same.

Indirect rate cost: does not apply

Attachment: Award Letter, AZ-H230004 Amendment 1 and Resolution

***Procurement Method:**

The grant award was reviewed by the Pima County Attorney's Office, but their signature is not required.

***Program Goals/Predicted Outcomes:**

Provide safe, affordable, permanent housing for individuals living with HIV/AIDS and their households.

***Public Benefit:**

The program helps prevent homelessness for families and individuals living with HIV/AIDS in Pima County.

***Metrics Available to Measure Performance:**

Annual Progress Reports are submitted to HUD within ninety (90) days of the end of each 12-month operating period.

***Retroactive:**

Yes, to November 1, 2024. The County received the notice and Amendment 1 from HUD on March 11, 2025. The next available Pima County Board of Supervisors' meeting the amendment could be placed on is April 15, 2025. If the amendment is not approved, eligible people living with HIV/AIDS would not receive housing assistance and support services.

GMI approves
KBW for RK Kelly
3/27/25

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
 If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Amendment No.: _____ AMS Version No.: _____
 Commencement Date: _____ New Termination Date: _____
 Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____ Amount This Amendment: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: Grant Amendment Department Code: CWD Grant Number (i.e., 15-123): 65910
 Commencement Date: 11/01/2024 Termination Date: 01/08/2027 Amendment Number: 1

☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 0.00

***All Funding Source(s) required:** U.S. Department of Housing and Urban Development

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**
Directly from the Federal government - U.S. Department of Housing and Urban Development

Contact: Terry Galligan

Department: Community and Workforce Development

Telephone: 520-724-3704

Department Director Signature: [Signature] Date: 3/24/2025
 Deputy County Administrator Signature: [Signature] Date: 3/28/2025
 County Administrator Signature: [Signature] Date: 3/28/2025

RESOLUTION 2025 - ____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA
AUTHORIZING THE APPROVAL OF THE HOUSING OPPORTUNITIES FOR PERSONS WITH
AIDS GRANT AMENDMENT FOR FISCAL YEAR 2023-2026 FROM THE U.S. DEPARTMENT
OF HOUSING AND URBAN DEVELOPMENT**

The Board of Supervisors of Pima County, Arizona finds:

1. Pima County ("County"), through its Community & Workforce Development Department ("CWD"), administers several federal and local grant programs to benefit low income, homeless, and certain special needs individuals in Pima County.
2. County has administered the Housing Opportunities for Persons with Aids ("HOPWA") grant since the 1990's and renews it through HUD's competitive process.
3. On June 12, 2023, Pima County submitted a renewal application to the U.S. Department of Housing and Urban Development ("HUD") for HOPWA funds for fiscal years (FY) 2023-2026 to assist homeless families living with AIDS. This renewal application named the Southern Arizona Aids Foundation ("SAAF") as a Project Sponsor for HOPWA funds.
4. On November 30, 2023, HUD issued the "Housing Opportunities for Persons with Aids Program Grant Agreement" awarding County, as Grantee, \$1,425,283 FY 2023-2026 under Federal Grant No. **AZH230004** ("the HOPWA Renewal Grant"). The terms of the HOPWA Renewal Grant require County to enter into an agreement with SAAF to conduct certain grant-related activities. The Pima County Board of Supervisors approved the HOPWA grant funds on January 9, 2024.
5. On March 11, 2025, HUD issued an amendment to revise the budget. The amendment is to reallocate funds of \$82,000.00 from Administration Project Sponsor to Operating Costs for the Southern Arizona AIDS Foundation (Housing Facility), as requested by Pima County on behalf of the subrecipient, Southern Arizona AIDS Foundation. The funding amount of \$1,425,283 remains the same.
6. It is in the best interests of the residents of Pima County, to accept the FY 2023-2026 HOPWA grant amendment being provided under Federal Grant No. **AZH230004**.
7. Under HUD grant procedures, HUD does not require, and will not accept, a written signature on the Notice of Award and the Terms and Conditions of the HOPWA agreement. Such acceptance must be effectuated electronically within the GrantSolutions.gov system.

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NOW, THEREFORE, BE IT RESOLVED:

- A. The Chair of the Pima County Board of Supervisors is authorized to execute, as necessary, all applicable federal documents associated with the acceptance of and activities under the “Grant Agreement for the Housing Opportunities for Persons with Aids Program” accepting the FY 2023-2026 HOPWA Amendment, including but not limited to, required HUD budget forms and descriptive grant narratives.
- B. The Director of CWD or his designee is authorized and directed to submit any such documents to HUD, including completing any electronic acceptance, approvals and submissions required by HUD.
- C. The Chair is authorized to execute any and all agreements with SAAF to conduct certain HOPWA Renewal Grant-related activities.

Passed and adopted, this _____ day of _____, 2025.

Chair, Pima County Board of Supervisors

ATTEST:

Clerk of the Board

Date _____

APPROVED AS TO FORM:



Kyle Johnson, Deputy County Attorney



U.S. Department of Housing and Urban Development
San Francisco Regional Office – Region IX
One Sansome Street, Suite 1200
San Francisco, CA 94104-4430
www.hud.gov
espanol.hud.gov

March 11, 2025

The Honorable Rex Scott, Chairman
Board of Supervisors
Pima County
33 N Stone Ave, 11th Floor
Tucson, AZ 85701-1207
Via email: <https://www.pima.gov/District1>

SUBJECT: Grant Budget Modification Request
Project Number: AZ-H230004
Operating Year: January 9, 2024 – January 8, 2027
Housing Opportunities for People with AIDS (HOPWA) Program

Dear Chairman Scott:

On January 29, 2025, Pima County submitted a grant amendment request dated January 29, 2025, to amend the project Budget Line Items (BLI) to further assist program participants by decreasing the Project Sponsor Administration BLI and increasing operating cost line items. This amendment is needed to continue to support and provide housing opportunities and the services needed for people with AIDS. This amendment addresses increased expenses for materials and supplies to maintain 10 housing units owned by Southern Arizona AIDS Foundation (SAAF) and will enable SAAF to fully utilize grant funds, maintain housing operations, and raise wages for maintenance technicians to stay competitive in Tucson's job market.

Because the parties are desirous of amending the Grant Agreement to shift more than 10% from one eligible activity to another, it is necessary to execute an amendment to the original grant agreement. Pima County guarantees the budget amendment will not change, or impact, the project's target population, number of households served, performance, or outcomes as a result.

HUD has reviewed this change and determined that it would not impact the ranking of the grant. The modification to the grant term is approved as follows:

AZ-H230004			
Budget Line Item	Approved FY23-26 Budget	Amendment Request	Revised Budget
Operating Costs for Housing Facility	\$ 180,866.00	\$ 82,000.00	\$ 262,866.00
Tenant Based Rental Assistance (TBRA)	\$ 926,981.00	\$ -	\$ 926,981.00
Supportive Services	\$ 177,902.00	\$ -	\$ 177,902.00
Project Sponsor Administration	\$ 96,776.00	\$ (82,000.00)	\$ 14,776.00
Grantee Administration	\$ 42,758.00	\$ -	\$ 42,758.00
Total For FY2023-2026	\$ 1,425,283.00	\$ -	\$ 1,425,283.00

Enclosed is the "Amendment to the Housing Opportunities for Persons with AIDS Grant Agreement", which will amend the grant upon execution by both parties. The agreement must be signed, dated, and returned within ten days from the date of receipt to:

U.S. Department of Housing and Urban Development
San Francisco Regional Office
Community Planning and Development Division, 9AD
SFCPDMail@hud.gov

If Pima County has any questions, please contact Ra'Chel'Ni Mar'Na, Senior Community Planning and Development Representative, by e-mail at Rachelni.R.Marna@hud.gov.

Sincerely,

**REBECCA
BLANCO**



Digitally signed by: REBECCA BLANCO
DN: cn = REBECCA BLANCO, c = US
o = U.S. Government, ou = Department
of Housing and Urban Development,
ou = Office of Community Planning and
Development
Date: 2025.03.11 08:06:51 -07'00'

Rebecca Blanco
Director
Community Planning and
Development Division

Cc: Daniel Sullivan, Director - Community Workforce & Development
Terry Galligan, Deputy Director - Community Workforce & Development

Enclosures

Grant Number: AZ-H230004

Tax ID Number: 86-6000543

UEI Number: EB6GYJCZD48

Operating Start Date: January 9, 2024 – January 8, 2027

**AMENDMENT NO. 1 TO THE HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS
GRANT AGREEMENT
PIMA COUNTY, ARIZONA**

This amendment to the Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and Pima County (the Recipient), whose business address is 2797 East Ajo Way, Tucson, Arizona 85713-6223, and whose Tax ID number is 86-6000543, for HOPWA-C Program Project Number AZ-H230004 located at 2797 East Ajo Way, Tucson, Arizona 85713-6223.

RECITALS

1. HUD and the Recipient entered into a HOPWA-C Program Agreement dated January 9, 2024, Grant Number AZ-H230004, which expires January 8, 2027 (the Grant Agreement).
2. The parties are desirous of amending the Grant Agreement to shift more than ten percent (10%) from one eligible activity to another for Grant Number AZ-H230004 to decrease Project Sponsor Administration budget line items and increase Operating Costs Budget Line items to continue to support and provide housing opportunities and needed services for people with AIDS. This amendment addresses increased expenses for materials and supplies to maintain 10 housing units owned by Southern Arizona AIDS Foundation (SAAF) and will enable SAAF to fully utilize grant funds, maintain housing operations, and raise wages for maintenance technicians to stay competitive in Tucson's job market. Pima County and SAAF guarantee that no changes to the project's target population or performance and outcomes will decrease as a result of this amendment.
3. The need for assistance provided by the project continues to exist within the jurisdiction where the project is located.
4. HUD has determined that the change is necessary to better serve eligible persons within the geographic area and to ensure that the priorities established under the Notice of Funding Availability are met.

AGREEMENTS

HUD's total funding obligation for this grant remains the same, however, the funds and grant term for Pima County Grant Number AZ-H230004 are now allocated as follows:

1. Budget Amendment

Operating Costs for Housing Facility	\$ 262,866.00
Tenant Based Rental Assistance (TBRA)	\$ 926,981.00
Supportive Services	\$ 177,902.00

Project Sponsor Administration	\$ 14,776.00
Grantee Administration	\$ 42,758.00
Total For FY2023-2026	\$ 1,425,283.00

This Amendment to the Grant Agreement constitutes the entire agreement of the parties as to the amendment of the Grant Agreement and will become effective only upon the execution hereof by all parties. The remaining terms of the Grant Agreement remain in full force and effect.

The parties, on the dates set forth below their respective signatures, hereby execute this Amendment to Grant Agreement, as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

BY: REBECCA BLANCO
(Signature)

Digitally signed by REBECCA BLANCO
DN: cn = REBECCA BLANCO C = US O = U.S.
Government OU = Department of Housing and
Urban Development, Office of Community
Planning and Development
Date: 2025.03.11 08:07:36 -07'00'

Rebecca Blanco, CPD Director
(Typed Name and Title)

March 11, 2025

(Date)

RECIPIENT

Pima County Arizona
(Name of Organization)

BY: _____
(Signature of Authorized Official)

Rex Scott, Board of Supervisor Chair
(Typed Name and Title of Authorized Official)

(Date)

ATTEST:

Name

Title