



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: January 5, 2016

or Procurement Director Award

Contractor/Vendor Name (DBA): Kathryn Kellner

Project Title/Description:

Presenation Skills & Communication Strategies Consultant

Purpose:

Will be providing presentation skills and communication strategy professional services for the County Attorney's Office.

Procurement Method:

Direct Select

Program Goals/Predicted Outcomes:

Under general direction from the County Attorney and work through the Chief Deputies, work in close collaboration with Deputy County Attorneys to deliver performance based training for prosecutors. Concentration will be on improving and enhancing attorney litigation skills by providing the communication tools and techniques that: 1) delivering effective and persuasive opening and closing statements, 2) the ability to communicate complex legal arguments in an appropriate and understandable manner, 3) relationship building with witnesses, and 4) enhancing credibility before jurors. Also be available to administrative professionals and attorney and support staff supervisors for the purpose of improving the quality of public and office presentations and oral communication by delivering training and providing consultation in skills, tools and techniques and enhance the individual's ability to present and clearly articulate their message; lead and mentor their terms in effective verbal and non-verbal communication and improve teams abilities to effectively communicate.

Public Benefit:

Public will benefit from a higher skilled work force that is dedicated to Protecting Public Safety through enhanced prosecution and comprehensive Civil Legal Services.

Metrics Available to Measure Performance:

Pima County Attorney's Office will be reviewing and approving invoices to monitor services provided under this agreement required to meet the needs of the projects.

Retroactive:

No.

To: COB- 12-14-15 (2)
ygs. - 3

Procure Dept 12/14/15 PM 12:08

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: PCA Contract Number (i.e.,15-123): CT 15*141

Amendment No.: 02 AMS Version No.: 07

Effective Date: 09/01/2015 New Termination Date: 12/31/2017

Expense Revenue Increase Decrease Amount This Amendment: \$35,000.00

Funding Source(s): Special Revenue

Cost to Pima County General Fund: No cost to general fund

Contact: Star Romero

Department: Pima County Attorney's Office Telephone: 520-740-5606

Department Director Signature/Date: *Dave Smart* 12/

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: *C. D. [Signature]* 12/10/15
(Required for Board Agenda/Addendum Items)

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To: "...Under general direction from the County Attorney and work through the Chief Deputies, work in close collaboration with Deputy County Attorneys to deliver performance based training for prosecutors. Concentration will be on improving and enhancing attorney litigation skills by providing the communication tools and techniques that: 1) delivering effective and persuasive opening and closing statements, 2) the ability to communicate complex legal arguments in an appropriate and understandable manner, 3) relationship building with witnesses, and 4) enhancing credibility before jurors. Also be available to administrative professionals and attorney and support staff supervisors for the purpose of improving the quality of public and office presentations and oral communication by delivering training and providing consultation in skills, tools and techniques and enhance the individual's ability to present and clearly articulate their message; lead and mentor their terms in effective verbal and non-verbal communication and improve teams abilities to effectively communicate."

CHANGE: ARTICLE III – PAYMENT

From: "... Total payment for this Contract shall not exceed \$50,000.00

To: "... Total payment for this Contract shall not exceed \$85,000.00..."

The effective date of this Amendment shall be January 06, 2016.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chair, Board of Supervisors

Date

CONTRACTOR:

Kathryn Kellner

Signature

KATHRYN KELLNER, OWNER

Name and Title (Please Print)

12/7/15

Date

ATTEST

Clerk of Board

Date

APPROVED AS TO FORM:

Tobin Rosen

Tobin Rosen, Deputy County Attorney

12/2/15

Date

APPROVED AS TO CONTENT

Dave Smith

Department Head

12/10/15

Date