



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: April 16, 2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Partners in Health

***Project Title/Description:**

Consultation for Vaccine Equity Program

***Purpose:**

The funded activities in this program focus in the short-term on vaccination of underserved individuals as well as improved understanding of the benefits of immunization. This focus will continue over the term of the grant but broaden to incorporate work that promotes overall vaccine equity as well as general health equity. These goals will be accomplished through vaccine administration, face-to-face community education, educational marketing initiatives and engagement of local vaccinators.

Partners In Health (PIH) has been working with PCHD since the beginning of the pandemic and is engaged in multiple equity-related grants with the department. Under this contract, they will provide expertise in establishing a learning collaborative with internal and external partners with the goal of determining best practices for grant interventions. PIH will also assist the grant team to gather and analyze data pertaining to program implementation. This information will inform program planning and assist with demonstrating the effectiveness of program activities. PIH will also provide guidance on how to best leverage team skills within their roles and refine which roles on the team should be performing which tasks to attain the best outcomes.

Amendment #1 extends the term for one year and adds \$97,613.00 from the Vaccine Equity grant. Revised Scope and Pricing Exhibits are included in Amendment #1.

***Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6, 111-C

***Program Goals/Predicted Outcomes:**

1. Improved and increased vaccination among populations at higher risk that are underserved, including racial and ethnic minority groups, economically disadvantaged people and people living in rural communities.
2. Improved infrastructure and access for all vaccination services.

***Public Benefit:**

This collaboration will enhance the efficacy of the Vaccine Equity Program activities by providing expert guidance and support. With the support of PIH, the program will be guided by best practices that can be utilized by other equity-related grants as well to attain best possible outcomes. PIH will also assist with planning activities across the County to ensure an equitable distribution of services that are culturally appropriate for the target populations. Ensuring cultural competency throughout the program deliverables will increase the chances of successful vaccine uptake and a reduction of hesitancy.

***Metrics Available to Measure Performance:**

1. Progress reports on setup of collaborative and other identified tasks.
2. Final report on deliverables/tasks.

***Retroactive:**

No.

To: COB 4-3-24 (1)
Vers: 7
Pgs: 5

GMI approv's
(Signature)
3/29/20

APR03'24PM0259 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____* Revenue Amount: \$ _____

*Funding Source(s) required: _____
Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: HD Contract Number (i.e., 15-123): 22-203
Amendment No.: 01 AMS Version No.: 07
Commencement Date: 07/01/2024 New Termination Date: 06/30/2025
Prior Contract No. (Synergen/CMS): N/A
Expense Revenue Increase Decrease
Amount This Amendment: \$ 97,613.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: Centers for Disease Control and Prevention (CDC) received via ADHS

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____
*Match funding from General Fund? Yes No If Yes \$ _____ % _____
*Match funding from other sources? Yes No If Yes \$ _____ % _____
*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Craig McCarthy
Department: Health

Telephone: 724-7614

Department Director Signature: [Signature] Date: 3-25-24
Deputy County Administrator Signature: [Signature] Date: 29 March 2024
County Administrator Signature: [Signature] Date: April 3, 2024

Pima County Department of Health

Project: Consultation for Vaccine Equity Program

Contractor: Partners In Health
800 Boylston Street, Suite 300
Boston, MA 02199
UEI #: F6YBK42BFP23

Amount: \$ 322,025.00

Contract No.: CT-HD-22-203-01

Funding: ADHS IGA No. CTR062571, Amendment #1, COVID-19 Vaccinations

Federal Award Identification Number (FAIN): 6 NH23IP922599-02-04

Orig. Contract Term: 03/01/2022-06/30/2024	Orig. Amount:	\$224,412.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	\$ N/A
Termination Date This Amendment: 06/30/2025	This Amendment Amount:	\$ 97,613.00
	Revised Total Amount:	\$322,025.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On March 1, 2022, County and Contractor entered into the above referenced agreement to provide vaccine consulting services.

1.2. Purpose. County requires additional services due to the funding grant having been extended for one year.

2. Term. The County is exercising the first extension option to renew the contract for one additional year commencing on July 1, 2024 and terminating on June 30, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5, is increased by \$97,613.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$322,025.00. The budget has been revised to add a Year 4 in **Exhibit B.1** (1 page).

4. Scope of Services. The parties have revised the Scope of Services as described in the attached **Exhibit A.1** (1 page).

Contract No.: CT-HD-22-203-01, Partners in Health Vaccine Equity

5. **Forced Labor of Ethnic Uyghurs.** Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

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All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

CONTRACTOR

Chair, Board of Supervisors



Authorized Officer Signature

Date

Elizabeth Pollio, Legal Director, Grant Contracts

Printed Name and Title

March 19, 2024


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

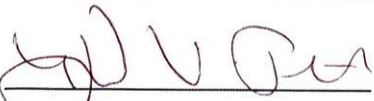
Anasuya Shekhar

Print DCA Name

3/12/2024

Date

APPROVED AS TO CONTENT



Department Representative

3-25-24

Date

Exhibit A.1 (1 page)
Scope of Services
Commencement Date: July 1, 2024

The following section of the Scope of Services has been revised for the fourth year of the contract. There are no changes to the remainder of Exhibit A, Scope of Services.

Partners In Health tasks include:

1. Subject to PCHD's authority to share Protected Health Information with Contractor as described in Section 9, Contractor will assist PCHD with identifying methods to collect data relevant to the grant activities and goals. Contractor will compile, analyze and present collected data to demonstrate project outcomes and lessons learned.
2. Collaborate with PCHD in the development of County-level health indicators. Indicators that have been selected for assessment encompass many factors that affect community resilience to COVID-19 infection beginning with vaccination coverage. Additional indicators will include access to primary care, nutrition and underlying conditions. These indicators will inform health department and cross-sector initiatives throughout Pima County and will guide strategies to improve COVID-19 vaccination uptake. These indicators will also allow OCHD to identify and target high risk areas as well as the components that are contributing to poor health outcomes.
3. Provide ongoing feedback and guidance pertaining to grant implementation and evaluation.
4. Provide ongoing advising and support to PCHD Tribal Liaison. Advising will include a focus on enhancing equitable COVID-19 vaccine distribution and promotion to tribal communities in a culturally sensitive and community-specific way. The support provided will encourage engagement with tribal leaders, respected community figures, and healthcare professionals to disseminate accurate information about the vaccine's safety and efficacy. The overarching goal is to empower the tribal community with the knowledge and resources needed to make informed decisions about their health, thereby contributing to the overall resilience to COVID-19 of our tribal members. This support includes support for the Tohono O'odham and Pasqua Yaqui tribe as well as a focus on the urban AI/AN population. This work facilitates PCHD ability to respond to the many factors that contributed to the high morbidity and mortality of Arizona tribal nations during the height of the pandemic.
5. Continue to support PCHD community outreach and education efforts as well as vaccine events.

Exhibit B.1 (1 page)
Rates

County will reimburse Contractor's expenses for the services described in **Exhibit A**.

The total agreed upon and budgeted amount for Contractor's work is \$322,025 for the four-year term. The following budget has been agreed upon by the Parties:

Line Item	Year 1	Year 2	Year 3	Year 4	Total Budget
Personnel / salaries (total of .4 FTE)	\$ 49,550	\$ 49,898	\$ 49,855	\$51,443	\$200,746
Fringe benefits (22-35% of salaries)	\$ 12,615	\$ 12,759	\$ 12,802	\$14,766	\$52,942
Short-Term Sub-Contractor	N/A	N/A	N/A	\$15,000	\$15,000
Total Direct Expenses	\$ 62,165	\$ 62,657	\$62,657	\$81,209	\$268,688
Indirect Expenses (20.2% of Direct)	\$ 12,247	\$ 12,343	\$ 12,343	\$16,404	\$53,337
Total Budget	\$ 74,412	\$ 75,000	\$75,000	\$97,613	\$322,025

Goods and services provided that exceed 20% of the budgeted line item or the maximum allocated amount without prior authorization will be at Contractor's own risk.

Invoices shall be submitted to the County no later than the 30th of the month following the end of the month being invoiced for. County will pay invoices no later than 30 days from receipt of invoice.

Contractor may not use funds for the following:

- Research;
- Clinical care;
- Furniture or equipment;
- Reimbursement of pre-award costs;
- Publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body; or
- Salary or expenses related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body.