

## **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: 1/20/2015

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### **ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS**

Amendment of Award: MA # 120000000000000000694, MA Version # 37, HACH Company, to provide HACH supplies and maintenance services, revise the scope of services to add chemicals, increase the original(current) three (3) year contract amount of \$915,000.00 by \$100,000.00 and grant authority for the Procurement Director to execute the two(2) annual remaining renewals in the amount of \$375,000.00 per year.

Funding Source: Enterprise Fund, Administering Department: RWRD

### **BACKGROUND**

This sole-source contract was initially awarded by the BOS on 6/5/2012 for a three (3) year term in the amount of \$915,000.00 (\$305,000.00 per annum) and included two one-year renewals which have not been executed. The current contract amount is 915,000.00; the contract's current termination date is 6/05/2015. Historical requirements and expenditures average about \$27,805.00 per month (\$333,660 per annum) and as of 12/23/2014 the contract has an unused contract amount of 106,017.12 which is insufficient to support RWRD anticipated requirements through 6/5/2015.

A different contract with HACH (MA MA-PO-B506736-BC) used to satisfy RWRD chemical requirements expired 12/24/14; Annual expenditures for that contract were \$60,000.00 per year. Rather than establishing a new contract and administering multiple contracts it would be advantageous to add the chemicals to this HACH contract.

This contract amendment is requested to:

- 1) Add chemicals to the contract scope and increase the current contract amount by \$100,000.00 to \$1,015,000.00; \$40,000.00 for current contract items and \$60,000.00 for added chemical items.
- 2) Increase the contract amount for each of the two (2) remaining one-year renewals to \$375,000;
- 3) Authorize the Procurement Director to execute the two (2) renewals in an amount not to exceed \$375,000.00 for each renewal.

The Hach Company contract provided proprietary items and services for which RWRD has researched and determined that there are no satisfactory equivalents. The Hach Company is providing their supplies, services, equipment and chemicals at an 8% discount to their published price lists. For the major use items, RWRD and the Procurement Contracts Officer have compared unit prices to those considered to be similar and have determined that contract pricing offered Pima County is competitive.

Effective Date: 1/20/2015

New Termination Date: 6/05/2015

Original Contract Amount: \$915,000.00

Prior Amendment Amounts: \$00.00

This Amendment Amount: \$100,000.00

Revised Contract Amount: \$1,015,000.00

Contract Officer: Walter Lewandowski, (Phone: 724-8197), Procurement Department

Payment System: AMS

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CLERK OF BOARD USE ONLY: BOS MTG. \_\_\_\_\_ ITEM NO. \_\_\_\_\_