



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: April 18, 2017

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Compass Affordable Housing, Inc.

Project Title/Description:

United States Housing and Urban Development (USHUD) Continuum of Care (CoC) Program - CASA

Purpose:

USHUD has awarded additional CoC Program funds for an additional year of services to the homeless. Compass Affordable Housing is a Subrecipient of this program.

Procurement Method:

Program Goals/Predicted Outcomes:

Provide Rapid-Rehousing to a minimum of 23 participants (a homeless family is considered one participant).

Public Benefit:

Supports in the economic development by helping to develop a trained and productive labor force and reduce homeless in Pima County.

Metrics Available to Measure Performance:

Homeless Management Information System (HMIS) and Pima County databases

Retroactive:

N/A

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-268

Amendment No.: 2 AMS Version No.: 6

Effective Date: 5/1/17 New Termination Date: 4/30/18

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 189,349.00

Funding Source(s): United States Housing and Urban Development (USHUD)-Continuum of Care (CoC) Program

Cost to Pima County General Fund: N/A

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date:

Charles [Signature] 3/23/17

Deputy County Administrator Signature/Date:

[Signature] 3/27/17

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

C. D. [Signature] 3/27/17

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)
PROFESSIONAL SERVICES CONTRACT**

Program Name: United States Housing and Urban
Development Continuum of Care Program –
Coalition Assisting Self-Sufficiency
Attainment (“CASA”)

Awardee: Compass Affordable Housing, Inc.
48 North Tucson Blvd. Suite 102
Tucson, AZ 85716

Contract No: CT-CS-16-268

Amendment No: 02

Funding: United States Housing and Urban
Development (USHUD)-Continuum of Care
(CoC) Program

CONTRACT

NO. CT-CS-16-268

AMENDMENT NO. 02

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

Original Contract Term:	05/01/16 – 04/30/17	Orig. Contract Amount:	\$189,349.00
Term Prior Amendment:	6/30/17	Prior Amended Amount:	\$38,377.54
Term This Amendment	05/01/17 – 04/30/18	Amount This Amendment:	\$189,349.00
		Revised Contract Amount:	\$417,075.54

Pima County, a body politic and corporate of the State of Arizona ("County") and Compass Affordable Housing, Inc., a non-profit corporation registered to do business in the State of Arizona ("Awardee") have entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.

AMENDMENT TWO

- A. Funding for the contract is from the United States Housing and Urban Development (“HUD”).
- B. HUD has awarded additional CoC Program funds to County for an additional year for CASA I Rapid Rehousing (“RRH”) services to the homeless.
- C. The Pima County Board of Supervisors finds that it is in the best interests of the residents of Pima County to provide another year of RRH services for the homeless.
- D. County has reviewed Awardee’s performance and finds it satisfactory.
- E. Pursuant to HUD guidelines, Awardee is a “Subrecipient” of these CoC Program funds and will conduct all activities under this Agreement accordingly.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. SECTION 1.0 – TERMS AND EXTENIONS, paragraph 1.1 is amended as follows:

1.1 The termination date is changed:

FROM: June 30, 2017

TO: April 30, 2018

1.2 The number of available renewals is changed:

FROM: four (4) 12-month periods or any portion thereof

TO: three (3) 12-month periods or any portion thereof

2. **SECTION 3.0 – COMPENSATION AND PAYMENT**, paragraph 3.1 is deleted in its entirety and replaced with the following:

3.1 In consideration for the services specified in **Exhibit A** of this Contract, County agrees to pay Awardee as follows:

Funding Source	Dates of Services	Amount allocated
CASA I – RRH	May 1, 2016 – June 30, 2017	\$189,349.00
CASA II – SHP	November 22, 2016 – June 30, 2017	\$ 38,377.54
CASA I -- RRH	May 1, 2017 – April 30, 2018	\$189,349.00
	Maximum Allocated Amount	\$417,075.54

Any funds not expended by April 30 of the current calendar year, must be returned to County.

3. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

3.1 **SECTION 2 - PROGRAM ACTIVITIES – AWARDEE**

3.1.1 Paragraph 2.1.3.1 -- Case Management is deleted in its entirety and replaced with the following:

2.1.3.1 Mileage, at approved county rate, for visiting and monitoring program participants.

3.1.2 Paragraph 2.1.4 -- Housing Assistance is amended as follows:

3.1.2.1 The first sentence of paragraph 2.1.4 is deleted and replaced with the following:

Awardee will provide assistance in the selection of RRH to the number of participants set forth in paragraph 5.1 below. RRH selected must be appropriate to the individual's household size, needs, and potential earned income.

3.1.2.2 Paragraph 2.1.4.3, the second sentence is deleted in its entirety and replaced with the following:

Rental payments by program participants paid directly to the landlord are not to be considered "match" with regards to the cash match requirements of Continuum of Care (CoC) programs.

3.2 **SECTION 5 – PROGRAM GOALS/PREDICTED OUTCOMES**, paragraph 5.1 is deleted in its entirety and replaced with the following:

5.1 Awardee will provide RRH case management and associated services to participants as follows (a homeless family is considered one (1) participant).

Period of Service	Minimum number of participants served (RRH)	Minimum number of participants served (SHP)
May 1, 2016 – June 30, 2017	16	3
May 1, 2017 – April 30, 2018	23	-0-
Total served	39	3

3.3 **SECTION 6 – BUDGET**, paragraph 6.1.1 is amended to add:

For services provided **May 1, 2017 through April 30, 2018**, Awardee will be paid in accordance to the following table:

BUDGET LINE ITEM	AMOUNT
Case Management	\$65,000.00
Rental Assistance	\$98,116.00
Transportation	\$2,880.00
Moving costs	\$5,952.00
Food	\$2,880.00
Utility Deposits	\$5,504.00
Administrative Costs (5%)	\$9,017.00
Total Program Budget	\$189,349.00

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.


IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chair, Pima County Board of Supervisors

Date: _____

AWARDEE:



Authorized Signature



Printed Name & Title

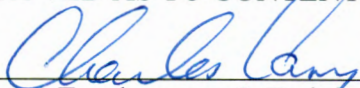
ATTEST:

Date: 3-17-17

Clerk of the Board

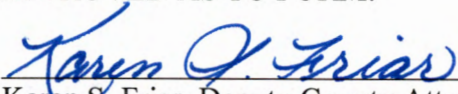
Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

December 20, 2016

Mr. Charles Casey
Department Director
Pima County
2797 E. Ajo Way
400 East 26th Street
Tucson, AZ 85713

Dear Mr. Casey:

Congratulations! I am delighted to inform you that the Fiscal Year (FY) 2016 Continuum of Care (CoC) Program project application(s) your organization submitted was selected for funding in the total amount of \$1,263,082.

The CoC Program is an important part of HUD's mission. CoCs all over the country continue to improve the lives of men, women, and children through their local planning efforts and through the direct housing and service programs funded under the FY 2016 CoC Program Competition. The programs and CoCs funded through the CoC Program continue to demonstrate their value by improving accountability and performance every year. HUD commends your organization for its work and encourages it to continue to strive for excellence in the fight against homelessness.

The conditional funds for your award(s) are detailed in the enclosure which lists the name(s) of the individual project(s); the project number(s), and the specific amount(s) conditional selected application. Your local field office will send additional information and instructions for the next step in the process which include information to complete the technical submission. Upon approval of the technical submission phase, the field office will send the grant agreement, which must be fully executed by the both you and the field office before the project can begin expending funds for the new project.

Sincerely,

Clifford Tarrat
Assistant Secretary (Acting)
for Community Planning and Development

Enclosure

AZ0032L9T011609

La Casita

\$200,199

AZ0042L9T011609

Project Advent RRH

\$418,241

AZ0167L9T011601

One Stop Rapid Rehousing

\$200,681

AZ0027L9T011609

CASA Coalition Assisting Self-Sufficiency Attainment RRH

\$443,961

Total Awarded:

\$1,263,082

Compass Affordable Housing

Tucson/Pima County HMIS

Clients Served Summary for All Selected Programs

For the Period from 5/1/16 to 3/23/17

Output	Persons in HH with Children	Total Persons
Unduplicated Clients Served	92	92
Duplicated Clients (# of Entries)	92	92
Clients Exiting During Period	41	41
Clients in Program at Beginning of Period	23	23
Clients in Program at End of Period	51	51
New Clients During Period	3	3
Average Number of Clients Served	45.45	45.45
Total Number of Bednights (shelter and housing programs only)		

Compass Affordable Housing

Clients Served Summary by Program

For the Period from 5/1/16 to 3/23/17

Compass - Casa RRH(345)

Output	Persons in HH with Children	Total Persons
Unduplicated Clients Served	92	92
Duplicated Clients (# of Entries)	92	92
Clients Exiting During Period	41	41
Clients in Program at Beginning of Period	23	23
Clients in Program at End of Period	51	51
New Clients During Period	3	3
Average Number of Clients Served	45	45.45
Total Number of Bednights (shelter and housing programs only)	0	0