



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 05/06/2025

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Town of Marana

**\*Project Title/Description:**

Pima Early Education Program (PEEP)

**\*Purpose:**

The purpose of this IGA is to extend the term by one year and increase funding to the Pima Early Education Program to offer high quality preschool, in the Town of Marana, without cost, to families with incomes at or below 300% of the Federal Poverty Level.

Attachment: Contract Number CTN-CR-21-128 (Amendment 04). The contract can be found in OnBase by searching Contracts CT-CR-21-128 in Doc\_ID\_AMS.

**\*Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

To increase the number of 3 – 5 year old children from income eligible families attending high quality preschools in Pima County. To increase the number and capacity of high quality preschool providers in the community.

**\*Public Benefit:**

Decades of research shows that investing in high quality preschool, especially for economically disadvantaged, minority, and dual language children, provides both short-term and lasting benefits to the economic health and welfare of those children, their parents, employers, and taxpayers.

**\*Metrics Available to Measure Performance:**

The total number of students enrolled, demographic information of enrolled children, quality rating of classes and parent satisfaction surveys.

**\*Retroactive:**

No.

To: LOB, 4-23-25(1)  
Vers: 1  
Pgs: 3

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): CTN-CR-21\*128-4  
Amendment No.: 04 AMS Version No.: 1  
Commencement Date: 09/02/2025 New Termination Date: 09/01/2026  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Amount This Amendment: \$ 139,545.20

☐ Expense ☒ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☒ Yes ☐ No If Yes \$ 139,545.20

**\*Funding Source(s) required:** This is a revenue contract with funding provided by the Town of Marana

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Nicole Scott

Department: Community & Workforce Development

Telephone: 724-2696

Department Director Signature: [Signature]

Date: 4/15/25

Deputy County Administrator Signature: [Signature]

Date: 4/17/2025

County Administrator Signature: [Signature]

Date: \_\_\_\_\_

**Pima County Department of Community & Workforce Development**

**Project: Pima Early Education Program**

**IGA: Town of Marana**

**Contract No.: CTN-CR-21-128**

**Contract Amendment No.: 04**

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|                                                     |                                 |              |
|-----------------------------------------------------|---------------------------------|--------------|
| <b>Orig. Contract Term:</b> 07/01/2021 – 09/01/2022 | <b>Orig. Amount:</b>            | \$132,000.00 |
| <b>Termination Date Prior Amendment:</b> 09/01/2025 | <b>Prior Amendments Amount:</b> | \$445,594.20 |
| <b>Termination Date This Amendment:</b> 09/01/2026  | <b>This Amendment Amount:</b>   | \$139,545.20 |
|                                                     | <b>Revised Total Amount:</b>    | \$717,139.40 |

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**AMENDMENT FOUR**

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

**1. Background and Purpose.**

**1.1. Background.** On May 18, 2021, Pima County ("County") and the Town of Marana ("Town"), entered into the above-referenced Intergovernmental Agreement ("IGA") to provide funding for the Pima Early Education Program.

**1.2. Purpose.** The parties want to extend the term by one year and contribute additional funding to the Pima Early Education Program to offer high quality preschool opportunities in the Town of Marana, without cost, to families with incomes at or below 300% of the Federal Poverty Level.

**2. Term.** The parties are opting to renew the IGA for one additional year commencing on September 2, 2025 and terminating on September 1, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Town Responsibilities.** Section 3 is amended to include Town's additional contribution of \$139,545.20 that Town must pay to County on or before September 30, 2025.

**4. County Responsibilities.** Section 4 is amended to include:

County shall allocate Town's \$717,139.40 to reimburse Marana Unified School District for the cost of operating the new high quality preschool class at Estes Elementary School located within the Town for up to 18 preschool age children from families with incomes at or below 300% of the Federal Poverty Level.

- The maximum class reimbursement for School Year 2021–2022 ("Year One") is \$118,800.
- The maximum class reimbursement for School Year 2022–2023 ("Year Two") is \$155,545.

- The maximum class reimbursement for School Year 2023–2024 (“Year Three”) is \$155,545.20.
- The maximum class reimbursement for School Year 2024-2025 (“Year Four”) is \$155,545.20.
- The maximum class reimbursement for School Year 2025-2026 (“Year Five”) is \$155,545.20.

County will provide Town with a copy of the IGA between County and Marana Unified School District prior to Town making payment to County. County will not charge Town an administrative fee for allocating the Town funds. For each service year, County shall provide quarterly reports to Town on or before October 31, January 31, April 30, and July 31, and will also provide an end-of-year report by September 1. Reports shall include, for the preceding quarter, the amount of Town funding spent, and number of children served.

All other provisions of the IGA not specifically changed by this Amendment remain in effect and are binding upon the parties.

#### **SIGNATURE PAGE TO FOLLOW**

**PIMA COUNTY:**

**TOWN:**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Town Clerk

**Approval**

The foregoing Intergovernmental Agreement Amendment between County and Town has been reviewed by the undersigned and is hereby approved as to content.

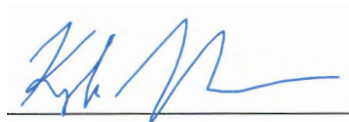
\_\_\_\_\_  
Jan Leshner, Pima County Administrator

**Intergovernmental Agreement Determination**

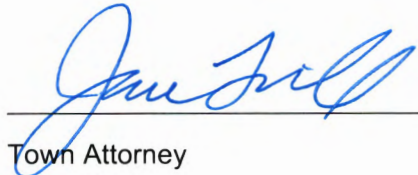
The foregoing Intergovernmental Agreement Amendment between County and the Town has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**TOWN**

\_\_\_\_\_  


Deputy County Attorney

\_\_\_\_\_  


Town Attorney