



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: April 5, 2022

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Department of Treasury

***Project Title/Description:**

Emergency Rental Assistance 1

***Purpose:**

County will administer financial assistance for households to prevent eviction. Rental assistance for low income households (with incomes at or below 80% of Area Median Income or AMI), that have been impacted by COVID and are homeless or near homelessness. May be used for (i) rent; (ii) rental arrears; (iii) utilities and home energy costs; (iv) utilities and home energy costs arrears; and (v) other expenses related to housing incurred due, directly or indirectly, to the COVID-19 outbreak. This amendment is to provide additional funding for emergency rental assistance.

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The goal of this amendment is to provide financial assistance to individuals and families for emergency rental assistance.

***Public Benefit:**

Funds will allow Pima County to serve additional households at risk of eviction and homelessness.

***Metrics Available to Measure Performance:**

Reporting obligations required by the U.S. Department of Treasury

***Retroactive:**

Yes, received wire transfer from the U.S. Department of Treasury on March 3, 2022. If the amendment is not approved, the County will not be able to provide additional emergency rental assistance.

*DMI Approved
3-14-22 G. Montano*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e.,15-123): 22-070

Commencement Date: 3/13/20 Termination Date: 9/30/22 (no change) Amendment Number: 1

Match Amount: \$ _____ Revenue Amount: \$ 11,000,000.00

***All Funding Source(s) required:** U.S. Department of Treasury

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Manira Cervantes/Rise Hart

Department: Community & Workforce Development Telephone: 724-5710/724-5723

Department Director Signature/Date: [Signature] 3/10/22

Deputy County Administrator Signature/Date: [Signature] 16 March 2022

County Administrator Signature/Date: [Signature] 3/11/2022

(Required for Board Agenda/Addendum Items)

**EMERGENCY RENTAL ASSISTANCE PROGRAM
U.S. DEPARTMENT OF THE TREASURY**

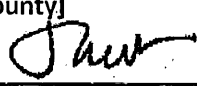
Request for Reallocated Funds

The undersigned entity (the "ERA Grantee") received its full allocation of funds for the delivery of emergency rental assistance ("ERA") in accordance with section 501 of division N of the Consolidated Appropriations Act, 2021 (the "Act"). The ERA Grantee hereby requests an additional \$ 11,000,000 of ERA funds from any amounts the U.S. Department of the Treasury ("Treasury") makes available for reallocation under section 501(d) of the Act.

Treasury has published guidance, available on its website, setting forth the procedures for the reallocation of ERA funds under the Act. In accordance with the guidance, the ERA Grantee hereby certifies that:

1. It has obligated at least 65% of its total ERA award funds under the Act (the "ERA1 Award") as of the date below; and
2. Its jurisdiction has a demonstrated need for the ERA funds requested above and the capacity to use those funds pursuant to applicable requirements by September 30, 2022.

The ERA Grantee acknowledges that any funds remaining from its ERA1 Award must be obligated by September 30, 2022, and such funds not obligated or expended at that time must be returned to Treasury as part of the award closeout process pursuant to 2 C.F.R. 200.344(d). As permitted by the Act, the ERA Grantee hereby requests that Treasury extend the deadline for obligating any reallocated funds received pursuant to this request to December 29, 2022.

[Pima County] By: <u></u> Jan Lesher Chief Deputy County Administrator	Date: <u>Nov 12</u> , 2022
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PAPERWORK REDUCTION ACT NOTICE: The information collected will be used for the U.S. Government to determine the reallocation of emergency rental assistance funds. The estimated burden associated with this collection of information is 75 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

PRIVACY ACT STATEMENT

AUTHORITY: Solicitation of this information is authorized by section 501 of division N of the Consolidated Appropriations Act, 2021 (the "Act")

PURPOSE: The Act requires Treasury to allocate funds to eligible grantees for the delivery of emergency rental assistance to eligible households. Eligible grantees include State, Local governments, U.S. Territories, Tribes, or Tribally Designated Housing Entities (TDHES), as applicable, and the Department of Hawaiian Home Lands. Treasury maintains contact information for authorized representatives and contact persons of the ERA grantees for the purpose of communicating with ERA grantees regarding the administration of their award under the Act.

OMB Approved No.: 1505-0266
Exp.: 11/30/2021

ROUTINE USES: The information you furnish may be shared in accordance with the routine uses outlined in the Treasury's system of records notice, Treasury .017 – Correspondence and Contact Information, which can be found at 81 FR 78266 (Nov. 7, 2016).

DISCLOSURE: Disclosure of this information is voluntary. However, grantees/recipients that do not disclose contact information will be unable to communicate with Treasury on issues related to their obligations under the Act which may affect the status of their award.

**EXHIBIT A
Obligation Report**

Treasury has published guidance, available on its website, setting forth the procedures for the reallocation of ERA funds under the Act. As described in the guidance, Treasury considers ERA funds to be obligated if (i) the funds have actually been spent providing financial assistance and housing stability services for eligible households; (ii) the funds are needed to pay for assistance promised in a commitment letter issued to induce a landlord to enter a rental agreement with an eligible household under Treasury's ERA FAQ #35; or (iii) subject to certain conditions, the grantee has, as part of the grantee's ERA program administration, entered into a binding agreement or funding commitment requiring the grantee to disburse the funds to a third party for eligible purposes. In addition, Treasury will consider 10% of each grantee's total award amount as having been obligated for administrative costs regardless of the grantee's actual expenditures, commitments, or obligations.

Please provide information on this Exhibit A only regarding the ERA Grantee's use of funds from the ERA1 Award authorized by the Act – not regarding its use of funds under an ERA award authorized by the American Rescue Plan Act of 2021 ("ERA2").

Consistent with Treasury's reallocation guidance, the undersigned hereby represents and certifies to Treasury that:

As of 09/30/2021 [insert date], the ERA Grantee has obligated its ERA1 Award funds as follows:

Enter 10% of total ERA1 Award amount for administrative costs:	\$ 1,518,862.26
Enter total of all other amounts obligated by ERA Grantee as of the date hereof:	\$ 10,256,509.03
Total amount obligated:	\$ 11,775,371.29

EXHIBIT B
Evidence of Demonstrated Need

To receive reallocated ERA funds, an ERA grantee must confirm there is a demonstrated need for the assistance within its jurisdiction. In support of its request, the ERA Grantee must submit the following monthly projections.

These projections should include expenditures and activities under both section 501 of the Act ("ERA1") and section 3201 of the American Rescue Plan Act of 2021 ("ERA2"). When projecting the amount of assistance to be provided to eligible households, assume the funds requested in the opening paragraph of this form will be available beginning December 1, 2021.

November 2021	
Number of unique households that will be assisted	405
Amount of assistance to eligible households expended	\$ 1,583,655.30
Number of applications submitted	4800

December 2021	
Number of unique households that will be assisted	405
Amount of assistance to eligible households expended	\$ 1,583,655.30
Number of applications submitted	4800

January 2022	
Number of unique households that will be assisted	656
Amount of assistance to eligible households expended	\$ 2,565,130.56
Number of applications submitted	6000

February 2022	
Number of unique households that will be assisted	909
Amount of assistance to eligible households expended	\$ 3,554,426.34
Number of applications submitted	7500

EXHIBIT C
Voluntarily Reallocated Funds

In accordance with Treasury’s ERA1 Reallocation Guidance, grantees may request to voluntarily reallocate some or all of their remaining ERA1 award funds to another ERA1 grantee that (i) administers an ERA1 program in the same state, territory, or Tribal area; (ii) has obligated at least 65% of its own ERA1 award by the time of such transfer; and (iii) confirms a demonstrated need for additional assistance in the grantee’s jurisdiction.

If known, please identify below any ERA1 grantee(s) who have recommended or are expected to recommend the voluntary reallocation of ERA1 funds to the ERA Grantee.

Transferring Grantee	Expected Amount
State of Arizona Department of Economic Security	\$11,000,000.00
	\$
	\$

If awarded voluntarily reallocated funds, the ERA Grantee agrees to comply with all administrative and operational requirements applicable to the transfer of ERA1 funds between and among ERA1 grantees. These requirements may include the provision of any standard form documents needed to confirm a grantee’s data universal number system (DUNS) number, deposit account, wire instructions, or other funds transfer information. The ERA Grantee understands that failure to comply with these requirements may result in Treasury awarding any funds recommended for reallocation to the ERA Grantee to other grantees.

As a condition to receiving voluntarily reallocated funds, the ERA Grantee certifies that it has complied with all ERA1 requirements under applicable law, the ERA1 guidance published by Treasury, and its ERA1 Award Terms. The ERA Grantee agrees that it will use its remaining ERA1 funds, including any additional funds received through reallocation, in compliance with all such authorities.