



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: June 7, 2022

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Metropolitan Domestic Water Improvement District

**\*Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County & the Metropolitan Domestic Water Improvement District for wastewater billing & collection services.

**\*Purpose:**

To exchange water use data to support Pima County's sewerage user fee system & to compensate the Metropolitan Domestic Water Improvement District for providing the data & billing County customers for sewerage system user fees.

**\*Procurement Method:**

This IGA is a non-Procurement contract & not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

The Metropolitan Domestic Water Improvement District will collect water data information for its constituents in order to facilitate accurate sewer billing & collection services on behalf of Pima County.

**\*Public Benefit:**

To ensure accurate sewer billing & collection services in accordance with Pima County Code.

**\*Metrics Available to Measure Performance:**

Invoices to be issued on a monthly basis for billing & collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under Scope of Services.

**\*Retroactive:**

No.

TO: COB 5-18-22 (2)

Vers: 7

Pgs: 2

MAY 18 22 AM 10 28 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: VVV Contract Number (i.e., 15-123): 20-306

Amendment No.: 2 AMS Version No.: 7

Commencement Date: 07/01/2022 New Termination Date: 06/30/2023

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense Revenue Increase Decrease

Amount This Amendment: \$ 478,800.00

Is there revenue included? Yes No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: RWRD Enterprise Fund

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Veronica Lopez

Department: Regional Wastewater Reclamation Department

Telephone: 724-6561

Department Director Signature: [Signature]

Date: 5/6/22

Deputy County Administrator Signature: [Signature]

Date: 5/13/2022

County Administrator Signature: [Signature]

Date: 5/16/2022

**Pima County Department of Regional Wastewater Reclamation**

**Project: Wastewater Billing and Collection Services**

**Contractor: Metropolitan Domestic Water Improvement District**

**Contract No.: CT-WW-20-306**

**Contract Amendment No.: 02**

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<b>Orig. Contract Term:</b> 07/01/2020 - 06/30/2021	<b>Orig. Amount:</b>	\$480,000.00
<b>Termination Date Prior Amendment:</b> 06/30/2022	<b>Prior Amendments Amount:</b>	\$441,000.00
<b>Termination Date This Amendment:</b> 06/30/2023	<b>This Amendment Amount:</b>	\$478,800.00
	<b>Revised Total Amount:</b>	\$1,399,800.00

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**INTERGOVERNMENTAL AGREEMENT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1. Background. On July 1, 2020, County and the Metropolitan Domestic Water Improvement District ("District") entered into the above referenced intergovernmental agreement to provide billing and collection services for County wastewater service customers who are also District's water service customers.

1.2. Purpose. The County and District have determined that it is in their best interests to extend the term of the Agreement for one year and to increase the amount charged by the District to the County for continuing services.

**2. Term.** The County is exercising the second extension option to renew the contract for one additional year commencing on July 1, 2022 and terminating on June 30, 2023. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Maximum Payment Amount.** The County and District agree to increase the monthly administration and billing fee from \$1.75 to \$1.90 per customer. The maximum amount the County will spend under this Agreement, as set forth in Section C(1), is increased by \$478,800.00. County's total payments to District under this Agreement, including any sales taxes, will not exceed \$1,399,800.00

**REMAINDER OF THIS PAGE INTENTIONALLY BLANK**

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY:**

**METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT:**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Chair, Board of Directors

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APRIL 20, 2022  
Date

**Approval as to Content for Pima County:**

**Approval as to Content for Metropolitan Water:**

\_\_\_\_\_  
Director, RWRD

\_\_\_\_\_  
Signature

5/6/22  
Date

19 April 2022  
Date

\_\_\_\_\_  
Director, Finance

5/11/22  
Date

**Intergovernmental Agreement Determination**

The foregoing Intergovernmental Agreement Amendment between Pima County and the Metropolitan Domestic Water Improvement District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT:**

\_\_\_\_\_  
Deputy County Attorney

\_\_\_\_\_  
Lewis, Roca, Rothgerber, Christie LLP

\_\_\_\_\_  
Partner  
Title