



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Award Contract Grant

Requested Board Meeting Date: August 17, 2020

* = Mandatory, Information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Economic Security

***Project Title/Description:**

Title IV-D Child Support Enforcement Grant

***Purpose:**

To reimburse the Pima County Clerk of Superior Court a portion of the costs of operating and maintaining the child support enforcement program in Pima County.

***Procurement Method:**

N/A

***Program Goals/Predicted Outcomes:**

Child support enforcement; records maintenance; customer service

***Public Benefit:**

The grant defers a portion of the cost of operating a critical government function; residents have assurance of a continuous, well-functioning child support enforcement system

***Metrics Available to Measure Performance:**

Timely forwarding of all support payments; adherence to guidelines for handling support payments; systematically maintain records; timely respond to requests for information by ADES.

***Retroactive:**

Yes. The grant reimburses costs that have already been incurred by the county. If not approved, the county is likely to lose the funding.

GMI Approved 7/14/2020 LIS

Revised 5/2020

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: CC Grant Number (i.e., 15-123): 20*146

Commencement Date: October 1, 2019 Termination Date: June 30, 2020 Amendment Number: _____

Match Amount: \$ 176,250.29 Revenue Amount: \$ 370,487.93

***All Funding Source(s) required:** federal Department of Health and Human Services, as passed through the Arizona Department of Economic Security

***Match funding from General Fund?** Yes No If Yes \$ 176,250.29 % 32.24

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** Passed through Arizona Department of Economic Security

Contact: Casimiro Hernandez

Department: Pima County Clerk of the Superior Court Telephone: 520-724-2744

Department Director Signature/Date: *[Signature]*

Deputy County Administrator Signature/Date: *[Signature]*

County Administrator Signature/Date: *[Signature]* 7/13/20
(Required for Board Agenda/Addendum Items)

From: Mora, Anabel <AMora@azdes.gov>
Sent: Thursday, 5 September, 2019 2:10 PM
To: Casimiro Hernandez
Cc: Gerdes, James E; Khourdepaz, Shahin; Whitley, Julie N
Subject: Pima County - FFY20 COC Budget
Attachments: Pima COC - Final Budget.xlsx

 This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Casimiro,

Please see below for the new COC FFY20 (10/1/19 – 06/30/20) budget, **total costs**. I've also attached the budget template that was originally submitted in order to show the breakdown of reimbursements/splits; however, I just want to clarify for future reference that the 66% match is only applied to Personnel and ERE, we fully reimburse all the other cost categories. The same goes for indirect costs. Please let me know if you have any questions or concerns.

<i>Pima</i>	
Line Item	FFY20 Budget
PERSONNEL	\$ 327,318.00
ERE	\$ 108,408.00
PROF/OUTSIDE SVCS	\$ 3,375.00
TRAVEL	\$ 2,967.00
SPACE	\$ -
EQUIPMENT	\$ 2,888.00
MATERIALS/SUPPLIES	\$ 5,625.00
OPERATING EXPENSES	\$ 13,500.00
INDIRECT COST	\$ 82,637.22
TOTAL	\$ 546,738.22

Best,

Anabel Mora
 Financial Analyst
 Department of Economic Security
 Division of Child Support Services
 (602)542-4636
amora@azdes.gov

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BUDGET SUMMARY

FOR CONTRACT SERVICE

Pima County Clerk of Court

AGENCY NAME

Superior Court in Pima County

FOR PERIOD

10/01/2019- 06/30/2020

SERVICE TOTAL DISTRIBUTED BY FUND SOURCE

BUDGET CATEGORIES	TOTAL SERVICE COST	IV-D Case Processing	County GF 34%	DES NON-PARTICIPATION COSTS	TOTAL SERVICE REIMBURSEMENT CEILING
1. Personnel	\$ 327,318.00	\$ 216,029.88	\$ 111,288.12		
2. ERE	\$ 108,408.00	\$ 71,549.28	\$ 36,858.72		
Professional and					
3. Outside Services	\$ 3,375.00	\$ 3,375.00			
4. Travel	\$ 2,967.00	\$ 2,967.00			
5. Space	\$ -	\$ -			
6. Equipment	\$ 2,888.00	\$ 2,888.00			
7. Material and Supplies	\$ 5,625.00	\$ 5,625.00			
8. Operating Services	\$ 13,500.00	\$ 13,500.00			
9. Total Direct Cost	\$ 464,081.00	\$ 315,934.16	\$ 148,146.84		
Less Start-Up/					
10. One Time	0		0		
11. Net Direct Cost	0		0		
12. Allocated Indirect	\$ 82,657.22	\$ 54,553.77			
13. Total Service Cost	\$ 546,738.22				
Contract Reimburse-		370,487.93			370,487.93
14. ment Ceiling(s)					
15. % Indirect of Direct	18.97%		0		
16. Number of Units	0		0		
17. Unit Rate	0		0		