



# BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 4/15/2025

\*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

**\*Title:**

FY 2024-2025 Revised Recommendations for Outside Agency Program Funding

**\*Introduction/Background:**

Community & Workforce Development’s Outside Agency staff shared the outcome of an onsite monitoring visit with Jewish Family and Children’s Services of Southern Arizona (JFCS). Staff recommended a funding reallocation, to shift the unused award amount of JFCS to Youth On Their Own (YOTO) who has fully expended their funds and is within the same service category.

**\*Discussion:**

On Wednesday, March 5, 2025, the Pima County Outside Agency Citizen Review Committee held a meeting to discuss the recommendation by Staff. The unused balance of JFCS’ Project Safe Place Program will be repurposed to the Youth on Their Own Stipends Program.

**\*Conclusion:**

The Outside Agency Citizen Review Committee voted unanimously in favor of the recommendation to move the \$16,580.27 balance of JFCS’ Project Safe Place Program to the YOTO Stipends Program. Outside Agency will continue to fund JFCS’ Financial Wellness and HoME programs. YOTO’s increase in award will further serve the youth regularly attending school in grades 6-12, who are living without a biological parent or legal guardian and lacking a safe or stable nighttime residence, with a monthly stipend.

**\*Recommendation:**

It is recommended that the Board of Supervisors approve the revised award recommendations for the agencies and programs listed in the attached document and authorize the Chair of the Board to sign the funding contract amendments.

**\*Fiscal Impact:**


These programs are funded through the Pima County General Funds. There is no impact to the overall program budget.


**\*Board of Supervisor District:**


1    2    3    4    5    All

Department: Community & Workforce Development   Telephone: 724-7700

Contact: Manira Cervantes   Telephone: 724-5710

Department Director Signature:  Date: 3.27.25

Deputy County Administrator Signature:  Date: 3/28/2025

County Administrator Signature:  Date: 3/28/2025



Date: March 27, 2025

To: Jan Leshner  
County Administrator

From: Jess Losoya, Chair   
Outside Agency Citizen Review  
Committee

Carmine DeBonis  
Deputy County Administrator

RE: FY 2024-2025 Revised Recommendations for Community & Workforce Development Outside  
Agency Program Funding

Background

On Wednesday, March 5, 2025, the Pima County Outside Agency (OA) Citizen Review Committee held a meeting. Manira Cervantes, Community Assistance Division Manager, shared the outcome of an onsite monitoring visit with Jewish Family and Children's Services of Southern Arizona (JFCS), which ultimately resulted in County staff and JFCS agreeing that JFCS would surrender \$16,580.27, the unused portion of its Fiscal Year (FY) 2024-25 award. Staff recommended a funding reallocation, to shift the unused amount remaining from JFCS to Youth On Their Own, who has fully expended their funds and is within the same service category. The Committee approved the recommended reallocation of funds and increase in the FY 2024-2025 award for the Youth On Their Own Stipends Program under the Youth, Young Adult, & Family Support service category.

Discussion

JFCS was awarded for the Project Safe Place Program in the Youth, Young Adult, & Family Support service category. The program provides trauma-informed behavioral health services to individuals of all ages and backgrounds who have been emotionally, physically, or sexually abused or assaulted, and/or experienced domestic or community violence.

Monitoring was conducted by Pima County in response to an anonymous concern regarding the discontinuation of the Project Safe Place (PSP) Program and clients being transitioned to other providers. Pima County was transparent with the Agency regarding the anonymous concerns. The Agency was very responsive and met with Staff on December 12, 2024. Monitoring concluded on February 12, 2025 with 3 observations and 1 finding due to non-compliance with the agreement.

The Agency decided to close the program at the end of September 2024 and confirmed internal miscommunication regarding program changes. There were PSP program service modifications that were not within the Outside Agency approved scope of work. From July to October 2024, when the contract was executed, Pima County was not made aware of any program changes. Pima County reimbursed the Agency for allowable expenses through September 2024 and no expenses were charged to the program since.

Staff met the Agency on February 26, 2025 and it was agreed that it would be best to repurpose the FY2025 remaining balance of \$16,580.27 from the PSP program. Outside Agency will continue to fund the Agency's Financial Wellness and HoME programs. Agency was encouraged to reapply during the

Jan Leshar, County Administrator

Re: FY 2024-2025 Revised Recommendations for Community & Workforce Development Outside Agency Program Funding

March 27, 2025

Page 2

next OA RFP cycle. Staff informed the Committee of the monitoring outcome and the agency's understanding regarding the circumstances.

Staff recommended that the repurposed funding go to Youth on Their Own as they are within the same service category, services are provided to all supervisorial districts within Pima County, and the agency has historically done an exceptional job at programmatically performing and fully expending their award. This increase in award will further serve the youth regularly attending school in grades 6-12, who are living without a biological parent or legal guardian and lacking a safe or stable nighttime residence, with a monthly stipend. The program incentivizes youth to stay in school and graduate, while also helping them meet their basic needs.

The Committee voted unanimously in favor of the recommendation to move the \$16,580.27 balance of JFCS' Project Safe Place Program to the Youth on Their Own Stipends Program.

Recommendation

The Committee employs a public process that is community based and transparent. Each Committee member recognizes their individual responsibility to evaluate the community needs of Pima County to make informed, appropriate, and reasonable recommendations to the Board of Supervisors for general fund resources. It is recommended by the Committee and Staff that the Board of Supervisors approve the revised award recommendations for the agencies and programs listed herein.

Youth, Young Adult, & Family Support Category				
Agency (Legal Name and DBA)	Program	Contract	Current Award	Revised Recommendation
Jewish Family and Children's Services of Southern AZ Inc	Project Safe Place (PSP)	PO2400012213	\$ 32,174.00	\$ 15,593.73
Youth On Their Own	YOTO Program (Stipends)	PO2400013340	\$ 103,666.00	\$ 120,246.27

Outside Agency Citizen Review Committee Members

<u>Committee Member</u>	<u>Representing</u>	<u>District</u>
Onita Davis	Rex Scott, Chair	1
Victor Soltero	Matt Heinz	2
Trish Hastings-Sargent, Vice Chair	Jennifer Allen	3
Jeannine Mortimer	Steve Christy	4
Rosalva Bullock	Adelita Grijalva, Vice Chair	5
Jess Losoya, Chair	Jan Leshar	County Administrator

cc: Members, Outside Agency Citizen Review Committee  
Daniel Sullivan, Director  
Andrew Flagg, Deputy Director  
Manira Cervantes, Division Manager  
Melanie Bustamante, Program Coordinator