



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: December 21, 2021

or Procurement Director Award:

\* = Mandatory, information must be provided

**\*Contractor/Vendor Name/Grantor (DBA):**

State of Arizona Department of Homeland Security

**\*Project Title/Description:**

FFY2021 Southern Arizona Multi-Jurisdictional Training and Exercise Initiative

**\*Purpose:**

Funding provided to support trainings and exercises.

**\*Procurement Method:**

Not Applicable – Grant award

**\*Program Goals/Predicted Outcomes:**

Pima County Office of Emergency Management’s goal is to execute a comprehensive emergency management program, delivering constant and varied training for the whole community, while increasing the skills of personnel involved in response and recovery, ensuring the highest possible level of knowledge, expertise, and proficiency in the discipline of emergency management.

**\*Public Benefit:**

This grant will provide funding to support emergency management trainings and exercises for the whole community.

**\*Metrics Available to Measure Performance:**

Quarterly reports to the grantor.

**\*Retroactive:**

This funding was originally awarded for FY2020 with an effective date of 10/1/2020. Due to the pandemic, in-person trainings and activities did not occur. The Department of Emergency and Military Affairs (DEMA) did not permit in-person activities. The funding was rolled over to the Office of Emergency Management for FY2021 trainings and activities. This request is for grant acceptance of the funding rollover for FY2021 effective 10/01/2021.

G.M. Approved 12/14/21 LJE

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount \$ \_\_\_\_\_\*  Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense  Revenue  Increase  Decrease

Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

Award  Amendment

Document Type: GTAM Department Code: OEM Grant Number (i.e., 15-123): 22\*40  
Commencement Date: 10/01/2021 Termination Date: 09/30/2022 Amendment Number: 1

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 214,595.00

\*All Funding Source(s) required: U.S. Department of Homeland Security through the State of Arizona Department of Homeland Security

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?  
State of Arizona Homeland Security

Contact: Paige Knott

Department: Office of Emergency Management

Telephone: 724-9314

Department Director Signature: [Signature] Date: 12/9/21

Deputy County Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County Administrator Signature: [Signature] Date: 12/14/2021

## Paige Knott

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**From:** Kathy Hassett <katherine.hassett@azdema.gov>  
**Sent:** Thursday, February 11, 2021 9:44 AM  
**To:** Sandra Espinoza  
**Cc:** Susan Dzbanko; Shane Clark; rsayre@santacruzcountyaz.gov; Tony Badilla; Judy Lynn (jlynn@cochise.az.gov); Paige Knott; Nichole Fortson; Lisa Romero (PECOC)  
**Subject:** Re: SHSGP- South Arizona Multi-Jurisdictional Training and Exercise Initiative

**CAUTION:** This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Hi Sandra,

Thank you, you have captured the plan perfectly.

Respectfully,

**Kathy Hassett, Training Branch Manager**

Emergency Management/Training Branch  
Arizona Department of Emergency and Military Affairs (DEMA)  
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[katherine.hassett@azdema.gov](mailto:katherine.hassett@azdema.gov) | [dema.az.gov](http://dema.az.gov)

On Wed, Feb 10, 2021 at 8:57 AM Sandra Espinoza <[Sandra.Espinoza@pima.gov](mailto:Sandra.Espinoza@pima.gov)> wrote:

Good morning everyone,

Please excuse my delayed communication. PCOEM has provided brief to our partner EM's Mr. Badilla, Mr. Sayre and Ms. Lynn as per our discussion February 3<sup>rd</sup> where we discussed FFY2019, FFY2020 and open FFY2021 SHSGP funding.

Overview of SHSGP aforementioned Investment Justification:

1. FFY 2017 and FFY2018 were de-obligated;
2. FFY 2019 is in process with ending period of performance slated for 12/31/2021
  - a. Award \$200,000

- b. minimal encumbrances or expenditures due to COVID-19 restrictions/impacts
- 3. FFY 2020 in queue and open
  - a. Award \$214,595
- 4. FFY 2021- application period open, closing 2/16/2021

Discussion highlights with AZDOHS and DEMA:

Due to current COVID restrictions and the factors restricting our ability to offer training and exercised AZDOHS proposes the S. Region yield the FFY2019 award for reallocation to be executed by the SRAC in March/April meeting. This will allow for the time the funded IJ would require for execution. Any expenditures/encumbrances in the current FFY2019 will be moved to FFY2020 IJ allocations, within each designated County allocation.

The FFY 2020 will be opened and available through 12/31/2022. This will allow the S. Region EM's to work with DEMA and local partners for prioritization and delivery of identified projects within the IJ. With this agreement, the S. Region EM's via Pima County Office of Emergency Management will not submit a FFY2021 "South Arizona Multi-Jurisdictional Training and Exercise Initiative" application and hold till the FFY 2022 application window opens for submission.

These details have been discussed and is supported by all parties involved. We ask for confirmation and acknowledgement as a matter of record by reply all to all with concurrence from AZDOHS and DEMA. With the understanding that the South Arizona Multi-Jurisdictional Training and Exercise Initiative traditionally submitted on an annual basis will not be negatively impacted in future funding requests, nor that the non-submission of IJ for FFY2021 indicates a reduction in the need for Training and Exercise nor funding for the South Region.

We look forward to continued partnership and collaboration as we strive for a more prepared and resilient response community.

Respectfully,

Sandra

Sandra Espinoza, MEP | Operations Manager

Pima County Office of Emergency Management

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