



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 2/6/2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Arizona State Library, Archives and Public Records - State GRANTS-IN-AID for Construction (SGIAC)

***Project Title/Description:**

SGIAC 2018 - Sam Lena South Tucson Branch Library

***Purpose:**

The Sam Lena South Tucson Branch Library State Grants-In-Aid Construction (SGIAC) Project will increase safety, improve service provision and create a welcoming environment for all children, teens and adults in the community.

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The goal of the project is to provide a welcoming space for youth and adult educational workforce programs that are not possible in the current space.

***Public Benefit:**

The reorganization of service points, and meeting areas, and changes to the entrance of the Sam Lena South Tucson Branch Library will create a safer, more welcoming environment for library customers and for the community.

***Metrics Available to Measure Performance:**

Project completion rates will be evaluated; project will be completed in accordance with long range facilities plans and library utilization recommendations; the project will be completed in accordance with grant requirements.

***Retroactive:**

Yes. Pima County Public Library (PCPL) finished the intent to apply 9/7/2017 received the Award Notification on 12/1/2017 with a 12/1/2017 start date. SGIAC funds are a reimbursement; and funds will be awarded when construction is completed (currently estimated at 6/30/2018). If grant award is not approved, PCPL will not receive the \$50,000.00 distribution in June.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?** _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e., 15-123): 18_040

Effective Date: 12/1/2017 Termination Date: 06/30/2018 Amendment Number: _____

Match Amount: \$ 50,000.00 Revenue Amount: \$ 50,000.00

***All Funding Source(s) required:** State Grants-In-Aid for Construction - exact match required.
Library District Funds 2051

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** Library District Fund 2051

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Beth Matthias-Loghry

Department: Library Telephone: 520-594-5613

Department Director Signature/Date: *Ashley W. Matthews* 1-2-18

Deputy County Administrator Signature/Date: *[Signature]* 1-2-18

County Administrator Signature/Date: *C. Brubaker* 1/2/18
(Required for Board Agenda/Addendum Items)



MICHELE REAGAN
Secretary of State
State of Arizona

**ARIZONA STATE
LIBRARY, ARCHIVES AND
PUBLIC RECORDS**

A DIVISION OF THE ARIZONA SECRETARY OF STATE

Sent to State Library 12/8/17
PROVIDING ACCESS
Preserving Arizona
Arizona State Library, Archives and Public Records

Award Notification for State Grants-in-Aid

Library Name & Address: Pima County Public Library 101 N. Stone Ave. Tucson, AZ 85701		State Project Number: SGIA-2018-C-03
Project Name: SGIAC 2018		Project Manager: Michelle Simon
Program Information: http://www.azlibrary.gov/libdev/funding/sgia		Amount Awarded: \$50,000
Period of Performance: December 1, 2017 to June 30, 2019		Final Report Due: July 31, 2019
Contact for LSTA grant questions: Janet "Jaime" Ball, Grants Consultant	Phone: 602-542-6266	Email: jball@azlibrary.gov

When possible, please acknowledge SGIA as follows:

This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature.

Holly Henley

12/01/17

Holly Henley, State Librarian & Director of Library Services

Date

ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS
A Division of the Secretary of State

SGIA CONSTRUCTION AGREEMENT for FY 2018

This Agreement is made between the Arizona State Library, Archives and Public Records, a Division of the Secretary of State, and Pima County Public Library.

Pima County Public Library will:

Spend the monies allocated under this Agreement only for the purpose outlined in the submitted grant application.

Expend local matching funds of at least 50% of the total construction costs for the project.

Include the following acknowledgement on signage and in all promotional press releases, reports, and other such publications resulting from the SGIA grant project:

"This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature."

Provide project final narrative report, fiscal report and photographs by July 31, 2019.

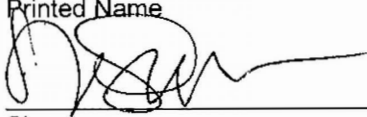
The Arizona State Library will:

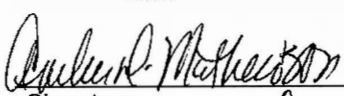
Provide Pima County Public Library an amount of \$50,000.00 (total amount not to exceed 50% of the total project costs) for the described project at the completion of the project.

Monitor project progress and receive project final narrative report, fiscal report and photographs.

LOCAL FISCAL AUTHORITY:

LIBRARY DIRECTOR

MICHELLE SIMON
Printed Name

Signature
12/8/17
Date
Deputy Director, Library
(Title)

Amber D. Mathewson
Printed Name

Signature
12/8/17
Date
Library Director
(Title)

ARIZONA STATE LIBRARY, ARCHIVES
AND PUBLIC RECORDS
A Division of the Secretary of State

Holly Henley, State Librarian & Director of Library Services

Signature Date