



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 06/06/2017

or Procurement Director Award

Contractor/Vendor Name (DBA): South Tucson, City of

Project Title/Description:

City of Tucson Animal Care and Enforcement Services

Purpose:

The City of South Tucson desires to extend for one year its agreement with the County for the provision of animal care and control services for the period July 1, 2017 through June 30, 2018. Pima County will, on a full cost recovery basis, provide assistance to the City of Tucson with animal control services within the geographical jurisdiction of the City relating to enforcement of the City Code having to do with vaccination and dog licensing requirements, dog license fees, leash laws, sheltering and humane care of surrendered and stray animals, animal cruelty and neglect, dangerous animals, diseased animals, biting animals, animal waste and excessive noise.

Procurement Method:

Contracts Policy, D29.4.H - IGA

Program Goals/Predicted Outcomes:

Increase the safety and health of animals, reduction in stray and dangerous animals, and animal cruelty, neglect, waste, and excessive noise within the community.

Public Benefit:

The City of South Tucson will be able to provide cost effective, quality humane animal sheltering, welfare and dog licensing services to its County residents and visitors who live, work and play within the incorporated boundaries of the City.

Metrics Available to Measure Performance:

Staff projects the Center will provide an estimated 155 dog licenses; over 320 animal welfare, biting animal and rabies exposure enforcement responses; humane care and sheltering of over 185 injured, sick, at risk or homeless pets; and adoption of over 90% of the saveable pets.

Retroactive:

N/A

To: CoB. 5.22.17 (3)
pgs. 3

Procure Dept 05/19/17 PM03:37

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CTN Department Code: HD Contract Number (i.e.,15-123): 16-003

Amendment No.: Two AMS Version No.: Five

Effective Date: 7/1/17 New Termination Date: 6/30/18

Expense Revenue Increase Decrease Amount This Amendment: \$81,270

Funding Source(s): N/A

Cost to Pima County General Fund: N/A

Contact: Kim Janes /Sharon Grant

Department: Health Telephone: 724-7776 / 724-7842

Department Director Signature/Date: _____ 11 May 2017

Deputy County Administrator Signature/Date: _____ 5-19-0 2017

County Administrator Signature/Date: _____ 5/19/17
(Required for Board Agenda/Addendum Items)

PIMA COUNTY HEALTH DEPARTMENT

**INTERGOVERNMENTAL AGREEMENT BETWEEN
PIMA COUNTY AND THE CITY OF SOUTH TUCSON
FOR ANIMAL CONTROL SERVICES**

CONTRACT NO.: CTN-HD-16*0003

CONTRACT AMENDMENT NO.: Two (#02)

CONTRACT

NO. CTN-HD-16-003

AMENDMENT NO. 02

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

ORIG. CONTRACT TERM: 07/01/2015 - 06/30/2016

TERMINATION DATE PRIOR AMENDMENT: 06/30/2017

TERMINATION THIS AMENDMENT: 06/30/2018

ORIG. CONTRACT AMOUNT: \$ 99,720

PRIOR AMENDMENTS: \$101,780

AMOUNT THIS AMENDMENT: \$81,270

REVISED CONTRACT AMOUNT: \$282,770

CONTRACT AMENDMENT

WHEREAS, Pima County, a political subdivision of the State of Arizona, hereinafter referred to as "COUNTY", and the City of South Tucson, a municipal corporation of the State of Arizona, hereinafter referred to as "CITY", have entered into an Intergovernmental Agreement, hereinafter referred to as the "Agreement", in a joint effort to provide animal control services within the geographical jurisdiction of the CITY; and

WHEREAS, COUNTY and CITY, pursuant to Article 2.0 – Term/Effective Date, have agreed to extend the Agreement term for a period of one year; and

WHEREAS, COUNTY and CITY have agreed to increase the Contract amount to allow payment for the continued provision of services during the extended term of the Agreement;

NOW, THEREFORE, it is agreed as follows:

CHANGE: Article **2.0 Term/Effective Date** as follows:

FROM: This Agreement is effective from July 1, 2015 through June 30, 2017. The Parties shall have the option to extend this Agreement for up to three (3) additional one (1) year periods or any portion thereof. Any modification, termination, or extension shall be made by formal written amendment executed by the Parties.

TO: This Agreement is effective from July 1, 2015 through June 30, 2018. The Parties shall have the option to extend this Agreement for up to two (2) additional one (1) year periods or any portion thereof. Any modification, termination, or extension shall be made by formal written amendment executed by the Parties.

CHANGE: Article **4.0 Payment** as follows:

FROM: The CITY will reimburse the COUNTY approximately \$99,720 for Fiscal Year 2015-2016 and \$101,780¹ for Fiscal Year 2016-2017. The COUNTY will bill the CITY monthly for services. The total cost delineated in 4.1 below is the estimated cost of service for the City of South Tucson. Actual cost may vary and will be based on documented services provided to the City of South Tucson or CITY residents. Monthly bills may be adjusted on a quarterly basis as set forth in Section 5.2.1.

TO: The CITY will reimburse the COUNTY approximately \$81,270 for Fiscal Year 2017-2018¹. The COUNTY will bill the CITY monthly for services. The total cost delineated in 4.1 below is the estimated cost of service for the City of South Tucson. Actual cost may vary and will be based on documented services provided to the City of South Tucson or CITY residents. Monthly bills may be adjusted on a quarterly basis as set forth in Section 5.2.1.

ADD to Article 4.1:

The costs of service units for fiscal year 2017-2018 are projected below:

<u>Expenses</u>	<u>Amount</u>	<u>Allocation Basis</u>
Administrative Service Charges	\$ 6,109	Ratio of all Services Provided
Operations and Management	\$ 5,418	Ratio of all Services Provided
Education	\$ 590	Ratio of all Services Provided
Enforcement	\$ 27,501	Ratio of Enforcement Call Responses
Licensing	\$ 1,030	Ratio of Licenses Issued
Shelter	\$ 28,090	Ratio of Animals Handled
Veterinary Services	\$ 10,172	Ratio of Animals Handled
Spay/Neuter Services	\$ 1,248	Per Capita
Community Cat Project	\$ 1,112	Per Capita
TOTAL	\$ 81,270	

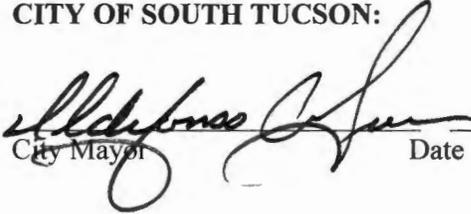
¹: The annual estimated allocation is based on the average of the previous two full fiscal years' ratio of expenses incurred in the provision of animal services to the City as compared to the total expenses for services provided for all jurisdictions. For example, Fiscal Year 2017/18 allocation to the City is 0.94% of the total PACC budget and represents an average of the City's percent allocation of total animal services expenditures incurred by the County for Services in the City for Fiscal Years 2014/15 and 2015/16. The County will provide the City the annual estimated expenses for PACC and the City's estimated share of expenditures for Fiscal Year 2018/19 no later than January 31, 2018.

IN WITNESS WHEREOF, the COUNTY has caused this Agreement to be executed by the Pima County Board of Supervisors, as attested to by the Clerk of the Board, and the City of South Tucson has caused this Agreement to be executed by the Mayor of the City of South Tucson, upon resolution of the Mayor and Council, attested to by the CITY Clerk.

PIMA COUNTY:

CITY OF SOUTH TUCSON:

Chair, Board of Supervisors Date

 _____
City Mayor Date 24 APR 17

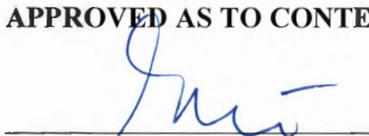
ATTEST

ATTEST

Clerk of the Board Date

 _____
City Clerk Date 04/24/17

APPROVED AS TO CONTENT

 _____
Department Director or designee Date

16 May 2017

ATTORNEY CERTIFICATION

The foregoing Agreement between Pima County and the City of South Tucson has been reviewed pursuant to A.R.S. § 11-952 by the undersigned who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement.

 _____
Deputy County Attorney Date

5/14/17

 _____
Legal Counsel, City of South Tucson Date

4/24/17