



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 02/20/2024

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Living Streets Alliance

***Project Title/Description:**

Los Ranchitos Safe Routes Walkability Improvements

***Purpose:**

The Project will work with community members to provide traffic calming measures in targeted areas within the Benson Highway Community Development Target Area of unincorporated Pima County. Subrecipient requires an amendment to the term to complete project activity.

Attachment Contract Number CT-CR-22-274, Amendment 1

***Procurement Method:**

This Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Upon completion, the project will provide increased sustainability and safety of the residents in the Benson Highway Community Development target area of unincorporated Pima County.

***Public Benefit:**

The Project will meet the HUD CDBG National Objective to provide public infrastructure improvements that benefit low- to moderate-income households.

***Metrics Available to Measure Performance:**

At a minimum one traffic circle will be installed and 200 individuals will benefit from project activities.

***Retroactive:**

Yes to January 1, 2024. Staff received the signed amendment from subrecipient on January 5, 2024 and submitted for processing for February 6, 2023 BOS meeting. CWD staff was advised there was a slight correction needed and staff resubmitted however, CWD was informed the deadline was not met and the next available BOS meeting is February 20, 2024. If the amendment is not approved the Safe Routes Walkability Improvement project will not be completed.

TO CDB 2-7-24 (1)

vers: 3

pgs: 3

up Prov's

(RM)

2/1/24

FEB05 24PM 1200 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 22-274

Amendment No.: 01 AMS Version No.: 03

Commencement Date: 01/01/23 New Termination Date: 12/31/2024

Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ 0.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG)

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Joel Gastelum/Joel Viers

Department: CWD

Telephone: 724-6750/724-6767

Department Director Signature: [Signature]

Date: 1/24/2024

Deputy County Administrator Signature: [Signature]

Date: 5 Feb 2024

County Administrator Signature: [Signature]

Date: 2/15/2024

Pima County Department of Community and Workforce Development**Project:** Los Ranchitos Safe Routes Walkability Improvements**Subrecipient name and address:** Living Streets Alliance
PO Box 2641
Tucson, Arizona 85702**Amount:** \$30,000.00**Contract No.:** CT-CR-22-274**Amendment No.:** 01

Subrecipient Unique Entity Identifier (UEI):	M8CKBM1B9HQ6	SAM expiration date (if applicable):	02/22/2024
Federal Award Identification Number (FAIN)	B-21-UW-04-0502	Federal award date	09/18/2022
Subaward term/ period of performance start and end date	01/01/2023 – 12/31/2024	Subaward budget period start and end date	01/01/2023 – 12/31/2024
Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this agreement or amendment)			\$ 0.00
Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of this agreement, plus any amendments, including this amendment)			\$30,000.00
Total amount of the federal award committed to the subrecipient by the pass-through entity (original amount of this agreement, plus any amendments, plus any match, plus any future budget periods, if applicable)			\$30,000.00
Federal award project description (descriptive project title)		The program objective is to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income: The program will work with community members to provide traffic calming measures in targeted areas within the Benson Highway Community Development Target Area of unincorporated Pima County.	
Funding agency		US Department of Housing and Urban Development	
Pass-through entity (primary recipient)		Pima County	
Pass-through entity (secondary recipient, if applicable)		N/A	
Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)		14.218 Community Development Block Grant/Entitlement Grants (CDBG)	
Is this subaward for research and development?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Subrecipient indirect cost rate and methodology		<input type="checkbox"/> Negotiated Indirect Cost Rate Agreement <input checked="" type="checkbox"/> De minimis rate	<input type="checkbox"/> No Indirect
Required match		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Match amount \$0.00

SUBAWARD AMENDMENT

1. BACKGROUND AND PURPOSE.

- 1.1. Background. On June 22, 2021, County and Subrecipient entered into the above referenced agreement to work with work with community members to provide traffic calming measures in targeted areas.
- 1.2. Purpose. Subrecipient requires an amendment to the term to complete project activity.

2. **TERM.** The County is exercising the first extension option to renew the contract for one additional year commencing on 01/01/2024 and terminating on 12/31/2024. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

PIMA COUNTY

Chair, Board of Supervisors

DATE: _____

ATTEST:

Clerk of the Board

SUBRECIPIENT



Authorized Officer Signature

Emily Yetman, Executive Director

Printed Name and Title

DATE: _____ 11/30/23

APPROVED AS TO FORM



Deputy County Attorney

Kyle Johnson

Print DCA Name

11/29/2023

Date

APPROVED AS TO CONTENT



Department Head

1.8.24

Date