



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: March 6, 2018

or Procurement Director Award

\* = Mandatory, Information must be provided

**\*Contractor/Vendor Name/Grantor (DBA):**

The Arizona Board of Regents, University of Arizona

**\*Project Title/Description:**

Pima County Safety and Justice Challenge Qualitative Evaluation

**\*Purpose:**

In partnership with the University of Arizona's Southwest Institute for Research on Women (SIROW), Pima County's Safety and Justice Challenge will receive a qualitative research report that measures the impacts to individuals who have first hand experience with the strategies identified under the MacArthur Foundation Grant to safely lower the county's jail population. UA SIROW's responsibilities are identified under this Agreement, which includes the research project's scope of work and revised timeline.

**\*Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6 C

**\*Program Goals/Predicted Outcomes:**

To understand, from the perspective of program participants, the success and potential barriers of Pima County's three major strategies.

**\*Public Benefit:**

Pima County is expected to benefit from the data and analysis gathered by the research to determine the impacts of the strategies that have been identified in the grant.

**\*Metrics Available to Measure Performance:**

Design interview protocol, conduct 50 qualitative structured interviews to include individuals who have been screened at jail by Pretrial Services, those who have attended warrants resolution courts, and individuals who have been assigned electronic monitoring as an alternative to jail, transcribe and code interviews, conduct qualitative data analysis, and report on the findings.

**\*Retroactive:**

No.

FEB 28 10 51 AM '18 POC CLK/CF RD

*To: COB- 2.28-18  
ygs - 6  
(1) Addendum*

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CA Contract Number (i.e.,15-123): 17\*351

Amendment No.: 1 AMS Version No.: 5

Effective Date: March 6, 2018 New Termination Date: December 31, 2018

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 0.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** MacArthur Grant: CA/2364/2042/GCA003/GCA0003/OT1618

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Dana Morales for Wendy Petersen

Department: CA Telephone: 724-3511

Department Director Signature/Date: 

Deputy County Administrator Signature/Date:  2/21/18

County Administrator Signature/Date:  2/22/18  
*(Required for Board Agenda/Addendum Items)*

<p><b>Pima County Department of County Administration</b></p> <p><b>Project: Pima County Safety and Justice Challenge Qualitative Evaluation</b></p> <p><b>Contractor: The Arizona Board of Regents, University of Arizona</b></p> <p><b>Contract No.: CT-CA-17-351</b></p> <p><b>Contract Amendment No.: One (#01)</b></p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;"><b>CONTRACT</b></td> </tr> <tr> <td>NO.</td> <td><u>CT-CA-17-351</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>01</u></td> </tr> <tr> <td colspan="2"> <small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small> </td> </tr> </table> <p>(STAMP HERE)</p>	<b>CONTRACT</b>		NO.	<u>CT-CA-17-351</u>	AMENDMENT NO.	<u>01</u>	<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>	
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<b>Orig. Contract Term:</b> 05/01/2017 - 05/31/2018	<b>Orig. Amount:</b>	\$44,336.00
<b>Termination Date Prior Amendment:</b> 05/31/18	<b>Prior Amendments Amount:</b>	\$ 0.00
<b>Termination Date This Amendment:</b> 12/31/18	<b>This Amendment Amount:</b>	\$ 0.00
	<b>Revised Total Amount:</b>	\$44,336.00

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**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**CHANGE: TERM**

From: ... "terminates May 31, 2018."

To: ... "terminates December 31, 2018."

**CHANGE: ATTACHMENT #2**

From: Pima County Safety and Justice Challenge Qualitative Evaluation Timeline

To: Pima County Safety and Justice Challenge Qualitative Evaluation Timeline  
Revised

The effective date of this Amendment is March 6, 2018.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

*Paula S. Ferrera*  
\_\_\_\_\_  
Deputy County Attorney

*Paula S. Ferrera*  
\_\_\_\_\_  
Print DCA Name

*2.21.18*  
\_\_\_\_\_  
Date

**ARIZONA BOARD OF REGENTS**

*Mark A. Drury*  
\_\_\_\_\_  
Authorized Officer Signature

**Mark A. Drury**  
**Contracts Manager**

\_\_\_\_\_  
Printed Name and Title

*2/12/2018*  
\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT**

*Wendy A. Stein*  
\_\_\_\_\_  
Assistant County Administrator

*Feb 21, 2018*  
\_\_\_\_\_  
Date

(Attachment 2)  
**Pima County Safety and Justice Challenge Qualitative Evaluation Timeline**  
 Revised 1/26/2018

University of Arizona Collaboration: Qualitative Evaluation	EXPECTED TO BE COMPLETE (MONTH/YEAR)	RESPONSIBLE
Finalize contract with University of Arizona/College of Social and Behavioral Research Team	December 2016	Pima County Administration
Develop Qualitative Evaluation Plan	May 2017	
UA Qualitative Evaluation - Creative qualitative structured interview guide	June 2017	Drs. Andrade (lead) and Stevens: Steering Committee and Community Collaborative Advisory Group; sponsors/owners/core personnel involved in implementation of Strategies 1, 2 and 3
UA Qualitative Evaluation - Create qualitative codebook for data organization	July 2017	Drs. Andrade (lead) and Stevens
UA Qualitative Evaluation - Identify demographic identifiers for interviewees	August 2017	Drs. Andrade (lead) and Stevens
UA Qualitative Evaluation - Evaluation Completed	September 21, 2018	Drs. Andrade (lead) and Stevens
<b>Recruit Interviewees</b>	<b>October 2017</b>	
UA Qualitative Evaluation Recruitment - Conduct outreach to prospective interviewees based on demographic identifiers and consultation with hired contractor/experts regarding outreach to communities of color, including specific tribal nations: Tohono O'odham Nation and Pascua Yaqui tribe	September 2017	Drs. Andrade (lead) and Stevens
UA Qualitative Evaluation Recruitment - 50 interviewees identified who are representative of the race and ethnicity of Pima County jail population and who are currently or formerly incarcerated in the Pima County jail	October 2017	Drs. Andrade (lead) and Stevens
<b>Conduct Qualitative Interviews</b>	<b>February 2018</b>	<b>Drs. Andrade (lead) and Stevens</b>

UA Qualitative Evaluation Interviews - Implement/Document 25 Qualitative Interviews

March 2018

Drs. Andrade (lead) and Stevens

UA Qualitative Evaluation Interviews - Implement/Document Additional 25 Qualitative Interviews

May 2018

Drs. Andrade (lead) and Stevens

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**Report Qualitative Evaluation Findings**

**September 21, 2018**

**Collect progress data from UA Research Team**

quarterly; beginning February 2017

**Clarify and ensure that data includes race/ethnicity information, # of participants, demographic identifiers, outreach activity, and qualitative analysis of interview data**

quarterly

**Data Analyst; Program Manager**

**Deliver summary of data to Steering Committee and Community Collaborative Advisory Group two weeks prior to quarterly meeting**

quarterly

**Program Manager**

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