



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: April 16, 2024

* = Mandatory, information must be provided

or Procurement Director Award: []

*Contractor/Vendor Name/Grantor (DBA):

Ser-Jobs For Progress Of Southern Arizona Inc

*Project Title/Description:

Summer Youth Short-Term Work Experience and Basic Education

*Purpose:

Contractor will provide Short-term Work Experience with employers offering jobs that may lead to future self-sufficiency and Academic Instruction in reading, writing, math and/or science to Pima County youth and young adults. This amendment will provide additional funding for the period of May 15, 2024 to May 14, 2025.

Attachment: Contract Number CT-CR-22-320 (Amendment 2)

*Procurement Method:

This Contract is a non-Procurement contract and not subject to Procurement rules.

*Program Goals/Predicted Outcomes:

Contractor will serve up to 115 total youth and young adults in the program.

30 participants in Short-Term Work Experience Program will:

- Successfully complete at least 90% of scheduled work hours.
Attain at least 80% proficiency in work readiness skills.

85 participants in the BE Program will:

- Attend at least 90% of scheduled classes.
Gain one grade level as measured by pre- and post-program assessment using the TABE/and or other educational assessment.
Attain at least 80% proficiency in work readiness skills.

*Public Benefit:

The benefit of the program is it supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

*Metrics Available to Measure Performance:

Reports on the number of youth and young adults participating in the program, outcome of pre- and post-testing, and completion results.

*Retroactive:

No.

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To: COB 4-1-24(1)
Vers: 12
Pg 5: 3

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____
Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 22-320
Amendment No.: 2 AMS Version No.: 12
Commencement Date: 5/15/24 New Termination Date: 5/14/25
Prior Contract No. (Synergen/CMS): N/A
Expense Revenue Increase Decrease
Amount This Amendment: \$ 237,793.35

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: Pima County General Funds

Funding from General Fund? Yes No If Yes \$ 237,793.35 % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____
*Match funding from General Fund? Yes No If Yes \$ _____ % _____
*Match funding from other sources? Yes No If Yes \$ _____ % _____
*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Rise Hart
Department: Community & Workforce Development Telephone: 724-5723
Department Director Signature: [Signature] Date: 3/28/2024
Deputy County Administrator Signature: [Signature] Date: 29 Mar 2024
County Administrator Signature: [Signature] Date: 3/29/2024

Pima County Department of Community & Workforce Development

Project: Summer Youth Short-Term Work Experience and Basic Education

Contractor: Ser-Jobs For Progress Of Southern Arizona Inc
40 West 28th Street
Tucson, AZ 85713

Contract No.: CT-CR-22-320

Contract Amendment No.: 02

Original Contract Term:	05/15/22 – 05/14/23	Orig. Contract Amount:	\$237,793.35
Termination Date Prior Amendment:	5/14/24	Prior Amendments Amount:	\$237,793.35
Termination Date This Amendment:	5/14/25	This Amendment Amount:	\$237,793.35
		Revised Total Amount:	\$713,380.05

PROFESSIONAL SERVICES CONTRACT AMENDMENT TWO

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1 Background. On May 15, 2022 County and Contractor entered into the above referenced agreement to provide Summer Youth Short-Term Work Experience and Basic Education.

1.2 Purpose. County requires additional workforce development services to Pima County youth.

2. Term. The County is exercising the second extension option to renew the contract for one additional year commencing on May 15, 2024 and terminating on May 14, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5.2, is increased by \$237,793.35. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$713,380.05.

4. Scope of Services. The parties have revised the Budget 9.0 as follows:

4.1 The table in Paragraph 9.1.1 is revised as follows:

Program budget for May 15, 2024 through August 31, 2024

Budget Line Item	Amount allocated
Salary and Fringe (No overtime)	\$7,149.17
Travel	\$467.25
Equipment	\$307.47
Supplies	-0-
Space	\$155.04
Communication	\$125.19
Contractual	-0-
Other Operating	\$1,827.48
Subtotal	\$10,031.60
STWX participant payments (\$15.75/hour plus 10% fringe)	\$62,937.00
TOTAL	\$72,968.60

5.1.1. The table in Paragraph 9.1.2 is revised as follows:

Program budget for May 15, 2024 through August 31, 2024

Budget Line Item	Amount allocated
Salary and Fringe (No overtime)	\$48,529.94
Travel	\$267.00
Equipment	-0-
Supplies for staff	\$864.23
Supplies for participants	\$2,625.00
Space	\$775.20
Communication	\$625.96
Contractual	-0-
Other Operating	\$9,137.42
Subtotal	\$62,824.75
BE Participant stipends (\$10.00/hour)	\$102,000.00
TOTAL	\$164,824.75

SIGNATURE PAGE TO FOLLOW

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

Adelita Grijalva
Chair, Board of Supervisors

Date

CONTRACTOR



Authorized Officer Signature

ERNEST CRUZ, DIRECTOR
Printed Name and Title

26 Feb 2024
Date

ATTEST


Clerk of the Board Date

APPROVED AS TO CONTENT



Daniel Sullivan, Director or designee
Community & Workforce Development

APPROVED AS TO FORM



Kyle Johnson, Deputy County Attorney

2/22/2024
Date