



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: August 7, 2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

JEVS Human Services dba Vocational Research Institute

***Project Title/Description:**

Workforce Development Services - Work Readiness. The original contract may be found under CT-18*060. Search for contract number 18%060 in eContracts.

***Purpose:**

This amendment provides JEVS Human Services dba Vocational Research Institute, Contractor, with additional funding for the period of July 1, 2018 to June 30, 2019. This amendment allows the contractor to continue to provide online assessments for career exploration.

Attachment: Contract Number CT-CS-18-060 (Amendment 1)

***Procurement Method:**

RFP-CSET-WRA-2017-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Annually 367 online assessments will be administered. The assessment tool will be used to enhance career and transition planning, improve employability, and results in better employment opportunities with positive outcomes.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

***Metrics Available to Measure Performance:**

Participant evaluations indicating satisfaction with the online assessment process and recommendations for improvement.

***Retroactive:**

Yes, due to the delay in getting signatures. The negative impact of this amendment not being approved is job seekers will not have access to online assessments that can improve employability.

To: COB- 7-13-18
PFS- 2
(1)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-060

Amendment No.: 1 AMS Version No.: 4

Effective Date: 7/1/18 New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 3,599.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Labor Workforce Innovation and Opportunity Act (WIOA)

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: Charles Long 7/11/18

Deputy County Administrator Signature/Date: [Signature] 7/12/18

County Administrator Signature/Date: [Signature] 7/13/18
(Required for Board Agenda/Addendum Items)

PIMA COUNTY COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT										
Project:	Workforce Development Services – Work Readiness									
Contractor:	JEVS Human Services <i>dba</i> Vocational Research Institute 1845 Walnut Street, Suite 660 Philadelphia, PA 19103	<table border="1"> <tr> <td colspan="2" style="text-align: center;">CONTRACT</td> </tr> <tr> <td>No.</td> <td><u>CT-CS-18-060</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>01</u></td> </tr> <tr> <td colspan="2">This number must appear on all invoices, correspondence and documents pertaining to this contract.</td> </tr> </table>	CONTRACT		No.	<u>CT-CS-18-060</u>	AMENDMENT NO.	<u>01</u>	This number must appear on all invoices, correspondence and documents pertaining to this contract.	
CONTRACT										
No.	<u>CT-CS-18-060</u>									
AMENDMENT NO.	<u>01</u>									
This number must appear on all invoices, correspondence and documents pertaining to this contract.										
Contract No.	CT-CS-18-060									
Amendment No:	01									
Funding:	U.S. Department of Labor Workforce Innovation and Opportunity Act (WIOA)									

Original Contract Term:	07/01/17 – 06/30/18	Orig. Contract Amount:	\$3,599.00
Term Prior Amendment:	06/30/18	Prior Amended Amount:	-0-
Term This Amendment	06/30/19	Amount This Amendment:	\$3,599.00
		Revised Contract Amount:	\$7,198.00

Pima County (“County”), a body politic and corporate of the State of Arizona and JEVS Human Services *dba* Vocational Research Institute (“Contractor”) have entered into the above-referenced contract to provide workforce development services – work readiness for job seekers.

AMENDMENT ONE

The Parties agree to amend the above-referenced Contract as follows:

1. Pursuant to paragraph 2.2, the County exercises the first of four (4) extension options. The Contract will terminate on June 30, 2019.
2. Contractor will provide the goods and services identified in Section 3.0 for the new contract year.

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3. **Exhibit B, Section 1.0 BUDGET**, Paragraph 1.1 is amended to add the following budget for contract year 2018-2019:

PROJECTED EXPENDITURES BY FUNDING SOURCE 2018-2019			
Product	Projected WIOA Adults	Projected WIOA Dislocated Workers	TOTAL
CareerScope – 367 online assessments	\$1,650.00	\$1,650.00	\$3,300.00
CareerScope – Annual subscription	\$149.50	\$149.50	\$299.00
Total	\$1,799.50	\$1,799.50	\$3,599.00

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

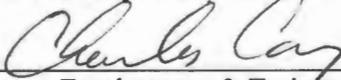
Date: _____

ATTEST:

Clerk of the Board

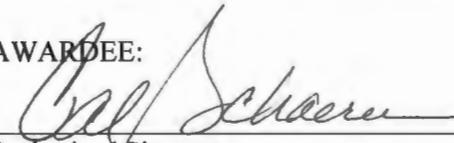
Date

APPROVED AS TO CONTENT:



Director, Employment & Training

AWARDEE:



Authorized Signature

CAL SCHAEFER, PRESIDENT

Printed Name & Title

Date: 6/28/19