



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: May 18, 2021

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Metropolitan Domestic Water Improvement District

**\*Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County & the Metropolitan Domestic Water Improvement District for wastewater billing & collection services.

**\*Purpose:**

To exchange water use data to support Pima County's sewerage user fee system & to compensate the Metropolitan Domestic Water Improvement District for providing the data & billing County customers for sewerage system user fees.

**\*Procurement Method:**

This IGA is a non-Procurement contract & not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

The Metropolitan Domestic Water Improvement District will collect water data information for its constituents in order to facilitate accurate sewer billing & collection services on behalf of Pima County.

**\*Public Benefit:**

To ensure accurate sewer billing & collection services in accordance with Pima County Code.

**\*Metrics Available to Measure Performance:**

Invoices to be issued on a monthly basis for billing & collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under Scope of Services.

**\*Retroactive:**

No.

TO: BOS: 4-26-21 (1)  
Vers.: 2  
pgs.: 2

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: WW Contract Number (i.e., 15-123): 20\*306

Amendment No.: 1 AMS Version No.: 2

Commencement Date: 07/01/2021 New Termination Date: 06/30/2022

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 441,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** RWRD Enterprise Fund

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Veronica Lopez

Department: Regional Wastewater Reclamation Department Telephone: 724-6561

Department Director Signature/Date: [Signature] 4/19/21

Deputy County Administrator Signature/Date: [Signature] 4/22/2021

County Administrator Signature/Date: [Signature] 4/22/2021

(Required for Board Agenda/Addendum Items)

**Pima County Department of Regional Wastewater Reclamation**

**Project: Wastewater Billing and Collection Services**

**Contractor: Metropolitan Domestic Water Improvement District**

**Contract No.: CT-WW-20-306**

**Contract Amendment No.: One (01)**

<b>Orig. Contract Term:</b>	07/01/2020 - 06/30/2021	<b>Orig. Amount:</b>	\$480,000.00
<b>Termination Date Prior Amendment:</b>	N/A	<b>Prior Amendments Amount:</b>	\$ 0.00
<b>Termination Date This Amendment:</b>	06/30/2022	<b>This Amendment Amount:</b>	\$441,000.00
		<b>Revised Total Amount:</b>	\$921,000.00

**INTERGOVERNMENTAL AGREEMENT AMENDMENT**

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

**1. Background and Purpose.**

1.1. Background. On July 1, 2020, County and the Metropolitan Domestic Water Improvement District ("District") entered into an Intergovernmental Agreement to provide billing and collection services for County wastewater service customers who are also Contractor's water service customers.

1.2. Purpose. The County and District have determined that it is in their best interests to extend the term of the Agreement for one year and to increase the amount charged by the District to the County for continuing services.

**2. Term.** The parties are exercising the first extension option to renew the Agreement for one additional year commencing on July 1, 2021 and terminating on June 30, 2022. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Maximum Payment Amount.** The County and District agree to increase the monthly administration and billing fee from \$1.60 to \$1.75 per customer. The maximum amount the County will spend under this Agreement, as set forth in Section C(1), is increased by \$441,000.00. County's total payments to District under this Agreement, including any sales taxes, will not exceed \$921,000.00

All other provisions of the Agreement not specifically changed by this Amendment remain in effect and are binding upon the parties.

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Contract No.: CT-WW-20-306-0195558 / 00889223 / v 1

PIMA COUNTY:

\_\_\_\_\_  
Chairman, Board of Supervisors

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

Approval as to Content for Pima County:

\_\_\_\_\_  
Director, RWRD

4/19/21  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Finance

4/20/21  
\_\_\_\_\_  
Date

METROPOLITAN DOMESTIC WATER  
IMPROVEMENT DISTRICT:

\_\_\_\_\_  
Chair, Board of Directors

ATTEST

\_\_\_\_\_  
Clerk of the Board

APRIL 12, 2021

\_\_\_\_\_  
Date

Approval as to Content for Metropolitan Water:

\_\_\_\_\_  
Signature

12 Apr 2021  
\_\_\_\_\_  
Date

**Intergovernmental Agreement Determination**

The foregoing Intergovernmental Agreement Amendment between Pima County and the Metropolitan Domestic Water Improvement District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:

\_\_\_\_\_  
Deputy County Attorney

METROPOLITAN DOMESTIC WATER  
IMPROVEMENT DISTRICT:

\_\_\_\_\_  
Lewis, Roca, Rothgerber, Christie LLP

\_\_\_\_\_  
Title

Contract No.: CT-WW-20-306-0195558 / 00889223 / v 1

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Revised 7/10/20