



Contract Number: CTN-HD-12 \* 100-4  
 Effective Date : 2-16-14  
 Term Date : 2-15-15  
 Cost : \_\_\_\_\_  
 Revenue : ✓  
 Total : \_\_\_\_\_ NTE: \_\_\_\_\_  
 Action  
 Renewal By : 11-1-14  
 Term : 2-15-15  
 Reviewed by: [Signature]

**BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: Next Available

**ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:**

The Pima County Health Department is contracting with Sunnyside Unified School District to administer childhood immunization services. The request to approve this contract is in response to the continuing and tremendous challenge of providing our children with the immunizations they need to be admitted to area schools in Pima County.

Amendment 4 extends the contract through 02/15/2015 and incorporates ADHS revised eligibility requirements.

CONTRACT NUMBER (if applicable): CTN HD 1200000000000000100 (formally 01-01-S-142728-0210), Amendment 4

**STAFF RECOMMENDATION(S): Approval**

Procure Dept 06/05/14 PM01:17

CORPORATE HEADQUARTERS: 2238 East Ginter Road, Tucson, AZ 85706

*Ver. 4  
Vendor 1  
Pgs. 4*

*To: COB - 6-18-14  
Agenda - 7-1-14  
(2)*

CLERK OF BOARD USE ONLY: BOS MTG. \_\_\_\_\_

ITEM NO. \_\_\_\_\_

PIMA COUNTY COST: 0 and/or REVENUE TO PIMA COUNTY: \$0

FUNDING SOURCE(S): N/A  
(i.e. General Fund, State Grant Fund, Federal Fund, Stadium D. Fund, etc.)

**Advertised Public Hearing:**

		YES	X	NO
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**Board of Supervisors District:**

1		2		3		4		5		All	X
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**IMPACT:**

**IF APPROVED:** School nurses from Sunnyside Unified School District will be able to participate in immunization clinics to provide required "back to school" vaccinations to school-aged children in Pima County.

**IF DENIED:** Current immunization clinics conducted by Pima County Health Department would be jeopardized, as supplemental personnel would not be available to administer required immunizations to the substantial number of school-aged children.

DEPARTMENT NAME: Health Department

CONTACT PERSON: Ana Basurto/Denise Sauer TELEPHONE NO.: 243-7838/7947

<b>CONTRACT</b>	
NO. <u>CTN-AD-1200000000000000100</u>	
AMENDMENT NO. _____	<u>04</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

**AMENDMENT NO. 4 TO THE  
INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION AND  
ADMINISTRATION OF CHILDHOOD IMMUNIZATIONS BETWEEN  
SUNNYSIDE UNIFIED SCHOOL DISTRICT AND PIMA COUNTY  
CONTRACT NO. 01-01-S-142728-0210  
CTN 12000000000000000100**

THIS AMENDMENT to that certain Intergovernmental Agreement by and between Pima County, a body politic and corporate of the State of Arizona, for and on behalf of the Pima County Health Department, hereinafter referred to as the "COUNTY", and Sunnyside Unified School District, a political subdivision of the State of Arizona, hereinafter referred to as "DISTRICT".

WHEREAS, the COUNTY and the DISTRICT have entered into an Intergovernmental Agreement in a joint effort to provide required childhood immunization services to the school children of Pima County at no charge; and

WHEREAS, effective July 1, 2013, the Arizona Department of Health Services (ADHS) revised the eligibility requirements for free vaccinations; and

WHEREAS, the Intergovernmental Agreement contains a specific provision of providing free immunizations to school age children and due to the change in ADHS Immunization eligibility requirements, COUNTY is required to amend the DISTRICT'S agreement to remain in compliance with ADHS regulations; and

WHEREAS, the Intergovernmental Agreement contains a specific provision allowing the Parties to extend the Agreement for up to four additional one-year periods; and

NOW, THEREFORE, the following amendments are agreed upon as follows:

A. Replace Article II. PURPOSE, with the following:

This Agreement defines the responsibilities of the Parties in a joint effort to provide required childhood immunization services to the school children of Pima County.

B. Article I. Term, amend as follows:

Article I. Term – The Parties to this Intergovernmental Agreement exercise the option to extend the Agreement for a period of one (1) year, beginning February 16, 2014 and ending February 15, 2015.

C. Replace Article IV. DISTRICT RESPONSIBILITIES with the following:

The DISTRICT shall:

1. Hold immunization clinics using registered nurses and licensed practical nurses employed by the DISTRICT to administer immunizations to school age children that attend DISTRICT schools.
  - a. Any school child receiving immunizations pursuant to this Agreement shall receive such immunizations free of charge, if child is ADHS Vaccines for Children (VFC) eligible or underinsured.
  - b. Underinsured is defined as a person (child) who has health insurance, but the coverage does not include vaccines or a person whose insurance covers only selected vaccines. Children with deductibles and co-pays are considered insured and NOT "underinsured."
  - c. Follow the "How to handle your Underinsured patients after June 30, 2013" process required by the ADHS, see Exhibit A.
2. Make registered nurses and licensed practical nurses and other necessary clerical staff available for training by the COUNTY.
3. Make registered nurses and licensed practical nurses and other necessary clerical staff available to perform the responsibilities set forth in this Agreement.
4. Appropriately store vaccines and clinical supplies.
5. Be responsible for ordering supplies; setup of the clinic(s); completion of the immunization forms and records; and reporting immunizations to the Arizona State Immunization Information System (ASIIS).

D. Replace Article V. COUNTY RESPONSIBILITIES with the following:

The COUNTY shall:

1. Provide training and training materials.
2. Provide standing orders as determined by the Department's Chief Medical Officer.
3. Provide DISTRICT with vaccine(s) as necessary, and forms or copy ready originals.
4. Give technical support.
5. Be available to answer organizational and medical questions during clinic(s).

All other provisions of the Intergovernmental Agreement, not specifically revised by this Amendment, remain unchanged.

**THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK**

IN WITNESS WHEREOF, the Parties do hereby agree to carry out the terms of this Amendment to the INTERGOVERNMENTAL AGREEMENT.

SUNNYSIDE UNIFIED SCHOOL DISTRICT PIMA COUNTY BOARD OF SUPERVISORS

Eric C. Dong 4/15/14  
President Date Chair, Board of Supervisors Date

ATTEST

[Signature] 4/15/14  
Superintendent Date

ATTEST

\_\_\_\_\_  
Clerk of the Board Date

REVIEWED BY

[Signature] 4.3.2014  
Health Department Director Date

APPROVED AS TO FORM

Pursuant to A.R.S. § 11-952(D), the attorneys for the parties hereto have determined that the foregoing Agreement is in proper form and is within the powers and authority granted to each respective body under the laws of the State of Arizona

[Signature] 4/9/14  
Legal Counsel Date

[Signature] 3/20/2014  
Deputy County Attorney Date

## EXHIBIT A



### How to handle your Underinsured patients after June 30, 2013

**Definition of Underinsured:** A person who has health insurance, but the coverage does not include vaccines or a person whose insurance covers only selected vaccines. Children with deductibles and co-pays are considered insured and NOT underinsured.

**Step 1:** Verify the patient's insurance status down to the vaccine dose level.

**Step 2:** Inform the patient that only certain vaccines may be covered.

**Step 3:** Discuss the two options for the uncovered recommended vaccines.

**Option 1:** Vaccinate using private stock and bill the patient out-of-pocket.

**Option 2:** Refer the patient to a facility with the ability to provide the uncovered recommended vaccines at no cost.

#### If the patient chooses Option 1: Pay for vaccine out-of-pocket

**Step 4:** Use your private vaccine stock and administer the covered and uncovered vaccines. Charge the patient out-of-pocket for the cost of the uncovered vaccines.

#### If the patient chooses Option 2: Referral to a deputized site

**Step 4:** If some of the recommended vaccines are covered by insurance, use your private stock to administer the covered vaccine. You don't want to miss an opportunity to vaccinate.

**Step 5:** Give the patient a list of the recommended uncovered vaccines and tell them to bring the list and their shot record with them to the new facility. Consider using the Underinsured Patient Referral Form\*.

**Step 6:** Provide the patient with a county specific list, from the Underinsured Referral Locations document\*, with all the FQHCs and RHCs, deputized providers and county health department clinics.

**Step 7:** Tell the patient to call before visiting a new provider site to find out if an appointment is necessary.

\* The Underinsured Patient Referral Form and the Underinsured Referral Locations document can be found on the ADHS website (<http://www.azdhs.gov/phs/immunization/vaccine-policy-changes.htm>)

If you have any questions, please contact the Arizona VFC Program 602-364-3642.

July 2, 2013