



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

**Intergovernmental Agreement
CONTRACT AMENDMENT**

1. CONTRACTOR (Name and address) Pima County Community Services Department 2797 E. Ajo Way Tucson, Arizona 85713	2. CONTRACT ID NUMBER DE111072001
	3. AMENDMENT NUMBER Eleven (11)

4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT
Pursuant to the Terms and Conditions, Amendments or Modifications section, the purpose of this amendment is to:

Funding for the contract period July 1, 2014 through June 30, 2015:
The reimbursement ceiling for the service Case Management is increased from \$1,432,467 to \$1,439,759. This is an increase of \$7,292.

The reimbursement ceiling for the service Community Services is increased from \$701,232 to \$761,669. This is an increase of \$60,437.

The cumulative reimbursement ceiling for the contract period July 1, 2010 through June 30, 2015 is \$13,122,810.

Therefore, the Itemized Service Budget for the services of Case Management (Attachment A) and Community Services (Attachment B) are revised and attached.

ADD
Scope of Work, Service Provision, Section 6.4.8
The Contractor shall provide services throughout the designated geographic service area as identified in the CSBG State Plan located at <https://www.azdes.gov/main.aspx?menu=10&id=8577>. Services shall be provided at the locations identified on the Facility Location Chart. Contract services may be moved or expanded to other site locations within the designated geographic service area only by a written contract amendment. Relinquishment of a partial designated geographic service area shall not be permitted. The Contractor shall provide written notification of its relinquishment of an entire designated geographic service area not less than one year prior to the proposed effective date of the relinquishment.

5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY	7. NAME OF CONTRACTOR Pima County Community Services Department
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF AUTHORIZED INDIVIDUAL
TYPED NAME	TYPED NAME Arthur Eckstrom
TITLE Procurement Manager	TITLE Community Services Director
DATE	DATE 7-15-14

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

ARIZONA ATTORNEY GENERAL'S OFFICE	
BY:	BY:
ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNSEL
DATE:	DATE: July 14, 2014

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management (CMG-CAP)

Agency: Pima County Community Action Agency

Contract Period: 07/01/2014 - 06/30/2015

Attachment A

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for Contract Period	TOTAL SERVICE COST	DES COST
1	1	Sr. Adm Service Mgr	84,695	\$4,235	\$4,235
1	1	Community Services Mgr	73,039	\$7,304	\$7,304
2	1	Program Coordinator	92,832	\$37,132	\$37,132
1	1	Principal Finance Acct	59,941	\$11,988	\$11,988
1	1	Acctg Sup Spec-Sr	33,666	\$8,417	\$8,417
1	1	Acctg Sup Spec	30,110	\$27,099	\$27,099
2	1	Intake Specialist	65,344	\$33,848	\$33,848
1	1	Courier	24,398	\$976	\$976
1	1	Information Systems Tech	41,621	\$1,249	\$1,249
1	1	Intake Specialist	28,897	\$7,224	\$7,224
TOTAL PERSONNEL				\$139,472	\$139,472

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
FICA; Unemployment Ins; Workmen's Comp; Retirement; Health Ins; Dental Ins; Life Ins	35.99% of Total Personnel Service Cost	\$50,196	\$50,196
TOTAL EMPLOYEE RELATED EXPENSES		\$50,196	\$50,196

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Translation Professional Services	\$25/hr x 10 Hrs approx	\$250	\$250
Case Management GF 3315205	To be Contracted	\$57,059	\$0
Case Management to be contracted	Contracted direct service	\$112,827	\$112,827
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$170,136	\$113,077

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Motor Pool Allocation	\$80 /mo x 12 mos.	\$960	\$960
TOTAL TRAVEL		\$960	\$960

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
Space Cost	\$938.92/mo x 12 mos.	\$11,267	\$11,267
TOTAL SPACE		\$11,267	\$11,267

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL EQUIPMENT		\$0	\$0

7. MATERIALS & SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
Office Supplies	\$125/mo x 12 mos	\$1,500	\$1,500
Software	\$330 x 0 computers	\$0	\$0
Small Tools		\$0	\$0
Postage	\$0/mo x 12 mos	\$0	\$0
Printing/Duplicating	\$86/ea x 3	\$258	\$258
TOTAL MATERIALS AND SUPPLIES		\$1,758	\$1,758

8. OPERATING SERVICES			TOTAL	DES
ITEM	BASIS		COST	COST
Telephone	\$310/mo x 12 mos (Base rate for 6 phones + LD)		\$3,720	\$3,720
Staff Education	\$0/ea x 0 Prof Seminars		\$0	\$0
Copier/Fax maintenance	\$5/mo x 12 months		\$60	\$60
TOTAL OPERATING EXPENSES			\$3,780	\$3,780

9. INDIRECT COSTS			TOTAL	DES
ITEM	BASIS		COST	COST
Indirect Costs			\$0	\$0
TOTAL INDIRECT COSTS			\$0	\$0

10. SUBTOTAL ADMIN COST			\$377,569	\$320,510
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11. VOUCHERS			TOTAL	DES
ITEM			COST	COST
TANF - 49			\$358,250	\$358,250
LIHEAP - 77			\$759,296	\$759,296
NHN - 70			\$1,703	\$1,703
EEIP			\$100,000	\$0
TOTAL VOUCHERS			\$1,219,249	\$1,119,249

12. TOTAL SERVICE COST/DES TOTAL COST:			\$1,596,818	\$1,439,759
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7/3/2014

Admin
Vouchers
Admin
Vouchers
Admin
Admin
Vouchers

REVENUE SOURCES:			
	LIHEAP ADMIN	\$52,380	\$52,380
	LIHEAP 77	\$759,296	\$759,296
	LIHEAP A16 ADMIN	\$53,356	\$53,356
	NHN	\$1,703	\$1,703
	Qwest	\$15,845	\$15,845
	TANF 49	\$198,929	\$198,929
	TANF 49	\$358,250	\$358,250
	EEIP GF	\$100,000	\$0
	CASE MGT GF	\$57,059	\$0
TOTAL REVENUE:		\$1,596,818	\$1,439,759