



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: November 22, 2016

or Procurement Director Award

Contractor/Vendor Name (DBA): University of Arizona

Project Title/Description:

University of Arizona Nutrition Network/Supplemental Nutrition Assistance Education Program (UANN SNAP-Ed)

Purpose:

The Health Department will provide policy coordination and liaise with the University of Arizona to assist with implementation of SNAP-Ed initiatives in Pima County, including nutrition education and policy systems / environmental strategies that promote healthy eating and physical activity. This agreement extends funding for a second year.

Procurement Method:

Not applicable - grant

Program Goals/Predicted Outcomes:

1. To establish healthy eating habits and a physically active lifestyle for SNAP-Ed participants
2. To prevent or postpone the onset of diseases for SNAP-Ed participants who have risk factors for nutrition-related chronic diseases

Public Benefit:

Reduction in chronic diseases in Pima County
Reduction in the duplication of services provided to SNAP-Ed participants
Increase in community collaboration

Metrics Available to Measure Performance:

1. Number of hours worked on project
2. Number of meetings held with site leaders and managers
3. Number of meetings held with community partners
4. Percent of communities reached

Retroactive:

Yes. This amendment takes effect October 1, 2016. It was received from the University on October 27, 2016.

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$ _____ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards
Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: GTAM Department Code: HD Contract Number (i.e., 15-123): 17-22
Amendment No.: One AMS Version No.: One
Effective Date: 10/01/2016 New Termination Date: 09/30/2017
 Expense Revenue Increase Decrease Amount This Amendment: \$31,847.44
Funding Source(s): USDA (federal) via the University of Arizona

Cost to Pima County General Fund: \$0.00

Contact: Sharon Grant

Department: Health Telephone: 724-7842

Department Director Signature/Date: _____ 31 Oct 2016

Deputy County Administrator Signature/Date: _____ 11-3-2016

County Administrator Signature/Date: _____ C. P. [Signature] 11/4/16
(Required for Board Agenda/Addendum Items)

Research Subaward Agreement Amendment

Pass-through Entity (PTE)		Subrecipient		
PTE Arizona Board of Regents, The University of Arizona		Subrecipient Pima County Health Department		
Address 888 N. Euclid Avenue, Rm. 515		Address 3950 S. Country Club Rd., Suite #100		
City, State, Zip+4 (Country): Tucson AZ 85721		City, State, Zip+4 (Country): Tucson, AZ 85714-2226		
PTE Principal Investigator (PI): Scottie Misner		Subrecipient Principal Investigator (PI): Francisco Garcia		
PTE Federal Award No: ADHS16-106455	FAIN:	Federal Awarding Agency: United States Department of Agriculture		
Project Title: FFY 16 AzNN SNAP-Ed				
Subaward Period of Performance: Start Date: Oct 1, 2015 End Date: Sep 30, 2017	Amount Funded This Action: \$ 31,847.44	Amendment No: 1	Subaward No: 322467	
Effective Date of Amendment: Oct 1, 2016	Total Amount of Federal Funds Obligated to date: \$ 62,159.80	Subject to FFATA <input type="checkbox"/> Yes or <input checked="" type="checkbox"/> No		
Amendment(s) to Original Terms and Conditions This Amendment revises the above-referenced Research Subaward Agreement as follows:				
<p>Action: This Amendment provides the following change according to the mutual agreement of both parties to this Subaward.</p> <p>The Period of Performance is extended with a new termination date of September 30, 2017.</p> <p>There is no Automatic Carryforward on this subcontract. A future Modification will be issued debilgating any unspent funds from the prior project year.</p> <p>The Amount of Funding (not to exceed) for Project Year 2 is increased by \$31,847.44 from \$30,312.36 to \$62,159.80 (see Attachment No.1). The Scope of Work during this extended period shall remain unchanged.</p> <p>Research Subaward Agreement – Attachment No. 2 - Prime Award Terms and Conditions is revised to include the following attached amendments to the Prime Award (See Attachment No. 2 to this Amendment).</p> <p>Research Subaward Agreement – Attachment No. 3A – Pass-through Entity (PTE) Contacts has been revised (see Attachment No. 3A to this Amendment).</p> <p>All other provisions of this Subaward remain unchanged.</p>				
<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> REVIEWED BY: Appointing Authority or Designee Pima County Health Department 31 Oct 2016 </td> </tr> </table>				REVIEWED BY: Appointing Authority or Designee Pima County Health Department 31 Oct 2016
REVIEWED BY: Appointing Authority or Designee Pima County Health Department 31 Oct 2016				
All other terms and conditions of this Subaward Agreement remain in full force and effect.				
By an Authorized Official of Pass-through Entity:		By an Authorized Official of Subrecipient:		
Name	Date	Name	Date	
Title	Title	Title	Title	

APPROVED AS TO FORM:

Deputy County Attorney

Attachment 1
FDP Subaward Amendment

Budget

Pima County Health Department SNAP-Ed Budget Year 2

<u>Salary</u>		<u>Hourly Rate</u>	<u># Hours</u>	<u>Total</u>
Mary Kinkade	\$	23.0769	1,040.00	\$23,999.98

<u>Benefits</u>	<u>% of Salary</u>	<u>% x Salary</u>	
Social Security/WC/SUTA	6.20%	\$	1,488.00
Medicare	1.45%	\$	348.00
ASRS long-term disability	0.14%	\$	33.60
ASRS retirement	11.34%	\$	2,721.60
Health insurance	9.63%	\$	2,311.97
Life insurance	0.07%	\$	17.55
HSA	2.08%	\$	500.00
Total benefits	30.92%		\$ 7,420.72

Lodging	2 nights @ \$109/night	\$	218.00
Mileage	250 miles @ \$0.445/miles	\$	111.25
Per Diem	2.5 days @ \$39/day	\$	97.50
Total Travel			\$ 426.75

Total Budget **\$31,847.44**

Attachment 2
FDP Subaward Amendment

Prime Award Modification No. 0001



ARIZONA STATE CONTRACT

CONTRACT RELEASE

ProcureAZ Purchase Order No.: ADHS16-106455:3
 Organizational Reference No.: PO0000160947
 Issued: 10/04/2016

V R O D N E	Vendor Number: 000005401 University of Arizona (Grants & Contracts) PO Box 210158 Rm 510 Tucson, AZ 85721-0158
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Contract No.: ADHS16-106455
 Title: U of A FFY 17 AZNN Services

S T I P T O	Arizona Department of Health Services Bureau of Nutrition and Physical Activity 150 N. 18th Avenue, Suite 310 Phoenix, AZ 85007 US Email: procure@azdhs.gov (800) 252-5942
B I L L T O	MAIL INVOICE IN DUPLICATE TO: Arizona Department of Health Services AP Services 150 N 18th Avenue, Ste 280 Phoenix, AZ 85007 US Email: INVOICES@azdhs.gov (602) 542-6354

Release Instructions

TERMS AND CONDITIONS set forth in our Bid, Quotation, or Purchase Order are incorporated herein by reference and become a part of this order.

Account Code: 2017-OTHCFH4251-4461-HS4500-HS25000-6841-PHS-NPA-NTUEDU-0918-HSA				Payment Terms: TBD		
				Shipping Terms: TBD		
				Delivery Calendar Day(s) A.R.O.: 0		
Item	Description	Requisition	Quantity	Unit	Unit Price	Total
1	Class-Item 952-26 FFY 2017 AZNN Services		1.00	TOTAL	\$ 5,567,389.00	\$ 5,567,389.00

TOTAL: \$ 5,567,389.00

Approved By: America Coles
 Phone No.: (602) 542-2878

Attachment 3A
Research Subaward Agreement
Pass-through Entity (PTE) Contacts

Subaward Number:

322467

Pass-through Entity (PTE)

Name: Arizona Board of Regents on behalf of the University of Arizona

Address: University Services Building

888 N Euclid Avenue, Room 515

City: Tucson

State: AZ

Zip Code: 85719

[Zip Code Look-Up](#)

PTE Administrative Contact

Name: Brandi M. Gaulin

Address: Sponsored Project Services, 888 North Euclid Avenue, Room 510

City: Tucson

State: AZ

Zip Code: 85719

Telephone: 520-626-8978

E-mail: brandig@email.arizona.edu

PTE Principal Investigator (PI)

Name: Scottie Misner

Address: Shantz Building, 1177 E 4th Street, Room 309

City: Tucson

State: AZ

Zip Code: 85721

Telephone: 520-621-7123

E-mail: misner@email.arizona.edu

PTE Financial Contact

Name: Joaquin Murphy

Address: Shantz Building, 1177 E 4th Street, Room 430

City: Tucson

State: AZ

Zip Code: 85721

Telephone: 520-626-1971

E-mail: joaquinmurphy@email.arizona.edu

Emailed invoices preferred? Yes or No

Invoice E-mail (if different to financial contact):

If invoices should not be e-mailed: send invoices to address above? Yes or No If no, enter address below.

Invoice Address (if different to Financial Contact):

PTE Authorized Official

Name:

Address: Contract & Research Support Program

888 N Euclid Avenue, Room 515

City: Tucson

State: AZ

Zip Code: 85719

Telephone: 520-626-3050

E-mail: CRS-ORD@email.arizona.edu

Central E-mail: CRS-ORD@email.arizona.edu