



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 10/01/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Bosse Rollman, PC

***Project Title/Description:**

Pima County Sheriff's Department Employee Disciplinary Matters

***Purpose:**

Contractor will continue to provide as-needed legal advice to, and legal representation on behalf of, the Pima County Sheriff's Department concerning employee disciplinary matters.

***Procurement Method:**

Legal Services for pending or anticipated litigation are exempt under Procurement code 11.04.020.

***Program Goals/Predicted Outcomes:**

Contractor will continue to provide necessary legal advice and representation to the Sheriff.

***Public Benefit:**

Contractor will be available in the event of a conflict of interest.

***Metrics Available to Measure Performance:**

Contractor will invoice County on a monthly basis unless a different billing period is set forth. County must receive invoices no more than 30 days after the end of the billing period in which Contractor delivered the invoiced products or services to County.

***Retroactive:**

Yes. Processing was delayed due to clerical errors.

To: COB. 9-18-24 (1)
vers: 1
pgs: 3

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: PO Department Code: FNC Contract Number (i.e., 15-123): PO-CT 21*197

Amendment No.: 8

Commencement Date: 9/20/2024

AMS Version No.: 1

New Termination Date: 9/19/2025

Prior Contract No. (Synergen/CMS): CT-FNC-21*197

Expense Revenue Increase Decrease

Is there revenue included? Yes No If Yes \$ _____ Amount This Amendment: \$ 0.00

*Funding Source(s) required: Contingency Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Stefanie Gillie

Department: PCAO Civil Division

Telephone: (520) 724-4026

Department Director Signature: [Signature]

Date: 9/06/2024

Deputy County Administrator Signature: [Signature]

Date: _____

County Administrator Signature: [Signature]

Date: 9/16/2024

Pima County Attorney's Office

Project: Pima County Sheriff's Department Employee Disciplinary Matters

**Contractor: Bosse Rollman, PC
3507 North Campbell Ave, Ste 111
Tucson AZ 85719**

Contract No.: PO-CT_21*197 (FKA CT-FNC-21*197)

Contract Amendment No.: 08

Orig. Contract Term: 9/20/2016 – 9/20/2018	Orig. Amount:	\$ 50,000.00
Termination Date Prior Amendment: 9/19/2024	Prior Amendments Amount:	\$ 75,000.00
Termination Date This Amendment: 9/19/2025	This Amendment Amount:	\$ 0.00
	Revised Total Amount:	\$125,000.00

CONTRACT AMENDMENT # 8

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On September 20, 2016, County and Contractor entered into the above referenced agreement to provide legal advice to and legal representation of the Pima County Sheriff regarding disciplinary matters pertaining to Pima County Sheriff's Department Employees.

1.2. Purpose. County requires continuing services and requires additional time to perform those services, commencing September 20, 2024.

2. **Term.** The parties agree to extend the contract term for one additional year commencing on September 20, 2024 and terminating on September 19, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. **3.3 In an unexpected circumstance or emergency, Contractor may substitute another suitably trained and skilled attorney from the same law firm to complete a one-time or short-term task.**

4. **4.5 Invoices.** The parties have revised Section 4.5 Invoices to include the following language:

The Pima County Attorney's Office (PCAO) reserves the right to review invoices for mathematical errors, duplicative billing, and attorney training time (including time for alternative attorneys to catch up on cases or matters for which they must read and conduct research in order to substitute for the original attorney where the original named attorney is not available). PCAO reserves the right to refuse payment for such items that lack a reasonable explanation. While it may be reasonable to pay for initial familiarization with an individual case, County will not

pay such expenses for a second or third time if, for reasons beyond its control, the case is transferred to another attorney within the contracting attorney's law firm. Additionally, PCAO reserves the right to refuse payment for invoiced services for Key Personnel not listed on this Contract.

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All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM AND CONTENT




Chief Civil Deputy

9/05/2024

Date

CONTRACTOR



Authorized Officer Signature

Kevin Kristick Attorney

Printed Name and Title

9/6/24

Date