



**PIMA COUNTY BOARD OF SUPERVISORS  
DISTRICT 1**

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**ALLY MILLER**  
SUPERVISOR

**MEMORANDUM**

**To: Robin Brigode, Clerk of the Board**

**From: Supervisor Ally Miller**

A handwritten signature in blue ink, appearing to be "AM", is written next to the name "Supervisor Ally Miller".

**Date: December 3, 2014**

**Re: December 9<sup>th</sup> Board of Supervisors Agenda Item Request**

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Please add this item to the December 9<sup>th</sup> meeting agenda:

Discussion and vote on a process for requesting data and additional background materials in preparation for Board of Supervisor meeting agenda and addendum items. (District 1)



## PIMA COUNTY, ARIZONA

### BOARD OF SUPERVISORS POLICY

Subject: Board Policy on NonInterference in  
Administrative Affairs

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#### Purpose

To establish a policy which regulates the manner in which members of the Board of Supervisors individually interact with officers and employees by or under the County Manager.

#### Background

The Board of Supervisors of the County of Pima is charged with the responsibility of establishing policy to guide the various functions of the County and, where necessary, to establish procedures by which functions are performed. The County Manager assists the Board in coordinating the functions and operations of the County and is responsible for carrying out all of the Board's policy decisions that pertain to the functions assigned to that officer. Recognizing that a delineation of administrative authority between the Board and County Manager is essential to effective and efficient management of the County organization, the Board of Supervisors adopts the following policy:

#### Policy

It is the policy of the Board of Supervisors that:

Except for the purposes of inquiry and information, neither the Board of Supervisors nor any member thereof shall deal with any administrative officer or employee appointed by or under the County Manager except through the County Manager, and neither the Board of Supervisors nor any member thereof shall give orders to the subordinates of the County Manager either publicly or privately.

#### Sunset Provision

This policy will be reviewed for continuance by 12-31-93.

#### Responsible Department

1. County Manager
2. Board of Supervisors

Effective Date: 10/30/90