



**PIMA COUNTY**

**REGIONAL WASTEWATER RECLAMATION DEPARTMENT**  
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TUCSON, ARIZONA 85701-1207


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January 13, 2015

**TO:** C.H. Huckelberry, County Administrator

**THRU:** John M. Bernal, P.E., Deputy County Administrator - Public Works

**FROM:** Jackson Jenkins, Director - RWRD 

**SUBJECT:** **Renewal of Professional Services Contract No. 07-03-G-143739-0211,**  
**PO No.: 11030029, CT-WW-1100029-NP with Michael Gritzuk**

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As you are aware, Pima County has entered into a professional consulting services contract with prior Regional Wastewater Reclamation Department Director Michael Gritzuk on February 1, 2011 primarily to continue to provide services and advice in the continuation of the ROMP Program and to provide input to the department related to his familiarity, knowledge and experience with various RWRD activities and programs.

As originally requested, the Board of Supervisors approved of an initial annual contract with Mr. Gritzuk in the contract amount of \$85,000.00 with three additional one-year renewals. As we requested annually, you have also approved the three annual renewals with the current contract expiring on January 31, 2015. During this four year period, the consulting rate of \$90.00 per hour remained unchanged and actual billings for each of the four years were below the established annual contract amounts.

We have continued to find Mr. Gritzuk's professional services to the department of great value, and therefore we are requesting that his services continue by an additional amendment of the current contract under modified terms and conditions of the existing contract and expiring on December 31, 2015.

Some of the major activities that Mr. Gritzuk will continue to be involved in include the following:

- He oversees and manages the ROMP Program Management Contract held by Greeley and Hansen/Parsons. This contract has a current contract amount of \$15,998,723 and will expire on December 31, 2015. In his management role of this contract, he reviews and negotiates levels-of-efforts of various tasks to be performed under the contract; reviews and comments on all contract deliverables and reviews and comments on all monthly invoices and recommends for approval.
- He is a major participant in developing the periodic updates of the overall ROMP budget. The last update officially reduced the original budget from \$720 million to \$660 million. Another budget update is currently under preparation and will be reduce the overall ROMP budget to approximately \$605 million.
- He is a major participant in the development of procurement methods for ROMP projects. Currently, he is actively involved in the negotiations and development of the digester gas cleaning and sale project.

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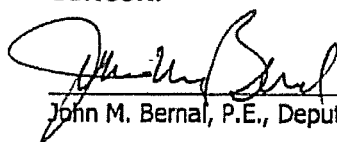
This project has been awarded as a Design Build Finance Own Operate procurement, and if successful, will be the first time RWRD will make a profit on the services and products it provides.

- He participates in reviewing; resolving and settling issues that have emerged in the ROMP program.
- He participates in all ROMP project status/progress meetings usually held monthly.
- He periodically presents ROMP Program Status Reports to the RWRD Executive Team and presentations to water sector associations.
- He will continue to be involved with the ROMP Program Manager in the administrative and fiscal closeouts of the various ROMP Contracts and the preparation of the ROMP Closeout Report, which will be a very detailed summary of the overall ROMP Program.
- He will continue to serve on a no charge basis on the UofA/Pima County Economic Development and Partnership Board, and as its current chairman, overseeing the repurposing of the Roger Road WRF Property.
- Because of his many years in the development and implementation of the ROMP program, and its national recognition of an exemplary CIP program in the water sector, he will continue to provide on-call services when needed.

In summary, proposed Amendment No. 4 in the amount of \$29,700.00 will increase the contract amount of Contract No. 07-03-G-143739-0211 to \$369,700.00.

We would appreciate your approval of this requested action and placement on the Consent Agenda for the regular Board of Supervisors Meeting scheduled for February 3, 2015. Should you have any questions or need additional information, please feel free to contact me. *2015 Annual amount will be approximately \$43k versus previously annual amount of about \$80k*

CONCUR:

  
John M. Bernal, P.E., Deputy County Administrator – PWA

1/13/15  
Date

APPROVED:

  
C.H. Huckelberry, County Administrator

1/13/15  
Date

*contract to expire 12/1/15*