



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 1/7/2025

or Procurement Director Award: []

* = Mandatory, information must be provided

*Contractor/Vendor Name/Grantor (DBA):

Green Valley Council, Inc. (DBA Green Valley Council)

*Project Title/Description:

Green Valley Council Services

*Purpose:

Pima County benefits from Green Valley Council (GVC) services as they obtain service requests through their centrally organized and managed constituent input and referral service. GVC provides assessment, analysis, coordination, evaluation and identification of issues requiring County services as noted in the original contract.

The Health and Public Works departments benefit from GVC obtaining service requests through a centrally organized and managed constituent input and referral service. This amendment extends the contract for an additional year (fifth year) in the amount of \$87,500/yr. The cost will be shared as follows:

- 27.1% \$23,750 Health Department 20005FD, 10402CC
25.7% \$22,500 Transportation Director's Office Administration 20000FD, 11055CC
17.1% \$15,000 Regional Wastewater Reclamation Director's Office, Oper & Maint 50010FD, 11066CC
12.9% \$11,250 Department of Environmental Quality Monitoring General 20220FD, 10183CC
8.6% \$ 7,500 Development Services Enterprise 50000FD, 10202CC
8.6% \$ 7,500 Regional Flood Control District Tax Levy 20010FD, 10231CC

*Procurement Method:

Direct Select pursuant to Board Policy D29.6. III C

*Program Goals/Predicted Outcomes:

The GVC works and coordinates with the County to effectively communicate and resolve issues and address community needs for County Services. In 2016 the Board approved a service contract with GVC to improve efficiency of service delivery. This current contract continues these services, which include coordination between the Health Department and Office of Emergency Management relating to health/emergency pandemic services, the Transportation Department for roadway improvements, DEQ services relating to air quality, Development Services coordination for zoning or permit concerns, Regional Wastewater Reclamation Department coordination with regards to the operations/maintenance of the sewer systems, Natural Resources Parks & Recreation and the Regional Flood Control District for coordination regarding recreational parks and issues related to drainage ways in Green Valley. These services include opportunities for public input relating to these topics, which provides a valuable resource to departments serving the area.

*Public Benefit:

The public benefit is that GVC provides more accessible outreach in a local setting to the greater Green Valley community to ensure that County Departments can better serve the region.

*Metrics Available to Measure Performance:

The County requires a monthly report that focuses on services rendered by Green Valley Council through the various committees it oversees.

*Retroactive:

Yes. Delays in securing signatures.

Handwritten notes: TO: LOB, 12-30-24(1), VRS: 1, PGS: 3, ADDENDUM

Stamp: 01/07/2025 11:39 AM PC

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Commencement Date: Termination Date: Prior Contract Number (Synergen/CMS):
Expense Amount \$ Revenue Amount: \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: PO Department Code: PW Contract Number (i.e., 15-123): CT 21-202

Amendment No.: 04 AMS Version No.: 1

Commencement Date: 1/1/2025 New Termination Date: 12/31/2025

Prior Contract No. (Synergen/CMS):

Expense Revenue Increase Decrease

Amount This Amendment: \$ 87,500

Is there revenue included? Yes No If Yes \$

*Funding Source(s) required: Health 20005FD, 10402CC; DOT 20000FD, 11055CC; RWRD 50010FD, 11066CC; DEQ 20220FD, 10183CC; DSD 50000FD, 10202CC; RFCD Tax Levy 20010FD, 10231CC

Funding from General Fund? Yes No If Yes \$ 11,250 % 12.9

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Department Code: Grant Number (i.e., 15-123):

Commencement Date: Termination Date: Amendment Number:

Match Amount: \$ Revenue Amount: \$

*All Funding Source(s) required:

*Match funding from General Fund? Yes No If Yes \$ %

*Match funding from other sources? Yes No If Yes \$ %

*Funding Source:

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Carmine DeBonis, Jr., Deputy County Administrator

Department:

Telephone: 520-724-8480

Department Director Signature: Date: 12/26/24

Deputy County Administrator Signature: Date: 12/24/2024

County Administrator Signature: Date: 12/24/2024

MEMORANDUM

Date: December 19, 2024

To: Jan Leshar
County Administrator

From: Rod Lane, Director
Project Design & Construction *RL*

Re: **Amendment Request – Direct Selection of Professional Services from Green Valley Council for Contract Number CT-PW-21*202**

Pursuant to Board of Supervisor Policy D29.6 III.C – Direct Selection and Procurement Procedure No. PO-50, approval was received to direct select the Green Valley Council to provide services to coordinate with the County to effectively communicate and resolve issues and address community needs for County services in the Green Valley community. Contract Number 21*202 was awarded for \$87,500 for calendar year 2021, awarded a second, third, and fourth term in calendar years 2022, 2023, and 2024 each at the same rate for a new total of \$350,000.

Background

The County originally requested this contract to be extended in future years based on continued success with the services as defined. We continue to see benefit from this contract, and the local community coordination via the Green Valley Council. It is anticipated that additional years will be awarded in the future should the services continue to be satisfactory.

Requested Action

Public Works Administration requests approval to amend CT-21-202 to increase funds by \$87,500 for a revised total amount of \$437,500 and extend for an additional contract term of 1 year, with the option to extend for an additional one (1) term, the term having additional funds of \$87,500 pursuant to the Direct Select provisions of Board of Supervisors Policy D29.6 III-C.

Approved as to Form: *Terri Spencer*
Terri Spencer, Procurement Director

Date: 12/19/2024

Concur: *Carmine DeBonis Jr.*
Carmine DeBonis Jr., Deputy County Administrator

Date: 12/24/2024

Direct Select Approved: *Jan Leshar*
Jan Leshar, County Administrator

Date: 12/24/2024

Pima County Department of Public Works Administration

Project: Green Valley Council Services

Contractor: Green Valley Council, Inc.
DBA Green Valley Council
555 N La Cañada Drive, Suite 117
Green Valley, AZ 85614

Contract No.: CT_21*202 (FKA CT-PW-21-202)

Contract Amendment No.: 04

Orig. Contract Term: 01/01/2021 – 12/31/2021	Orig. Amount:	\$ 87,500.00
Termination Date Prior Amendment: 12/31/2024	Prior Amendments Amount:	\$ 262,500.00
Termination Date This Amendment: 12/31/2025	This Amendment Amount:	\$ 87,500.00
	Revised Total Amount:	\$437,500.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On January 1, 2021, County, the Pima County Regional Flood Control District, and Contractor entered into the above referenced agreement to provide support for Pima County Services in Green Valley relating to Health, Emergency Services, Transportation, Environmental Quality, Development Services, Flood Control, Natural Resources, Parks & Recreation, and Wastewater operations.

1.2. Purpose. County requires these services to continue in the upcoming contract term.

2. Term. The County is exercising the fourth and final extension option to renew the contract for one additional year commencing on January 1, 2025 and terminating on December 31, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 4, is increased by \$87,500. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$437,500.

4. Scope of Services. The scope of services remains as originally described for this contract.

5. Heat Injury and Illness Prevention and Safety Plan. Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of

Contract No.: CT-PW-21*202

1

this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

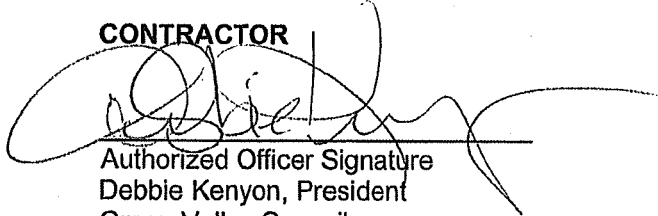
All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

CONTRACTOR



Authorized Officer Signature
Debbie Kenyon, President
Green Valley Council

12/23/24
Date

ATTEST

Melissa Manriquez, Clerk of the Board

Date

**PIMA COUNTY REGIONAL FLOOD CONTROL DISTRICT,
A taxing authority of the State of Arizona**

Chair, Board of Directors

Date

ATTEST

Melissa Manriquez, Clerk of the Board

Date

APPROVED AS TO CONTENT



Carmine DeBonis, Jr.
Deputy County Administrator

12/24/2024

Date

RECOMMEND FOR APPROVAL



Jan Leshner, General Manager
Pima County Regional Flood Control District

12/24/2024

Date

APPROVED AS TO FORM



Deputy County Attorney

Cindy Nguyen
Print DCA Name

12/19/24

Date