



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Award Contract Grant

Requested Board Meeting Date: May 15, 2018

* = **Mandatory, information must be provided**

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Goodwill Industries of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services in the ARIZONA@WORK - Workshops. The original contract and amendments may be found under CT-16*309. Search for contract number 16%309 in eContracts.

***Purpose:**

This amendment allows Goodwill Industries of Southern Arizona, Inc., a subrecipient, to continue to provide a variety of workshops to adult, dislocated worker, and youth job seekers for another year to help prepare them for current and projected demand occupations.

Attachment: Contract Number CT-CS-16-309.

***Procurement Method:**

RFP-CSET-WS-2015-09 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

The goals and predicted outcomes are:

90% will complete the entire workshop:

90% will have completed an effective résumé: and

50% will have completed and submitted at least one job application.

***Public Benefit:**

Workshops, labs and other group activities are a cost-effective method of providing workforce services that support Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Participants will provide evaluations indicating satisfaction with the workshop and recommendations for improvement.

***Retroactive:**

No.

To: CuB - 5-2-18
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(1)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-309

Amendment No.: 4 AMS Version No.: 21

Effective Date: ~~6/5/18~~ 5-15-18 New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 63,992.84

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Labor; U.S. Department of Housing and Urban Development; Health Profession Opportunity Grant, Pima Community College; Pima County General Funds

Funding from General Fund? Yes No If Yes \$ 24,623.74 % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: Charles Carr 4/27/18

Deputy County Administrator Signature/Date: [Signature] 4/30/18

County Administrator Signature/Date: C. Schubert 5/1/18
(Required for Board Agenda/Addendum Items)

PIMA COUNTY COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT PROFESSIONAL SERVICES CONTRACT		
Program Name:	Workforce Development Services in the ARIZONA@WORK – Workshops	
Awardee:	Goodwill Industries of Southern Arizona, Inc. 1940 E. Silverlake Rd., Suite 405 Tucson, AZ 85713	
DUNS:	074458654	CONTRACT
SAM Registration Date:	3/26/18	NO. <u>CT-CS-16-309</u>
Contract No:	CT-CS-16-309	AMENDMENT NO. <u>04</u>
Amendment No:	4	This number must appear on all invoices, correspondence and documents pertaining to this contract.
Funding:	U.S. Department of Labor, Arizona Department of Economic Security, U.S. Department of Housing and Urban Development, Intergovernmental Agreement with Pima Community College recipient of the Health Profession Opportunity Grant, and Pima County General Funds	

Awardee is a X Subrecipient Contractor

Match NO Indirect Costs YES – Federal provisional 19.58%

Grant ID/Contract Number	Award Date	CFDA	Program Description	National Funding	Pima County Award
DI16-002120	2017	17.258	WIOA-Adult	\$776,736,000.00	\$2,052,758.00
DI16-002120	2017	17.278	WIOA-Dislocated Worker	\$1,015,530,000.00	\$3,261,667.00
DI16-002120	2017	17.259	WIOA-Youth	\$831,842,000.00	\$2,213,733.00
PCC2015-2020	2016	93.093	HPOG	\$58,000,000.00	\$593,993.00
AZ0027L9T011710 AZ0032L9T011710 AZ0042L9T011710 AZ0167L9T011702	2018	14.267	Continuum of Care Program	\$1,800,000.00	\$1,287,973.00
LEAP-2 FAIN PE-29755-16-60-A-4	2016	17.270	Reintegration of Ex-Offenders	\$5,000,000.00	\$492,441.00

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$56,448.00
Term Prior Amendment:	6/30/18	Prior Amended Amount:	\$96,088.16
Term This Amendment	06/30/19	Amount This Amendment:	\$63,992.84
		Revised Contract Amount:	\$216,529.00

Pima County ("County"), a body politic and corporate of the State of Arizona and Goodwill Industries of Southern Arizona, Inc. ("Awardee"), a non-profit corporation registered to do business in the State of Arizona have entered into the above-referenced contract to provide workforce development services in Pima County.

AMENDMENT NO. FOUR (4)

RECITALS

- A. Pima County is a local workforce area under the federal Workforce Innovation and Opportunity Act, Pub.L.113-128 ("WIOA") to operate the Pima County ARIZONA@WORK Career Center System Workforce Program.
- B. County, as Grantee, receives federal WIOA grant funds and provides them to subrecipients, including Awardee, to provide eligible services. The WIOA grant ends June 30, 2020.
- C. County, as Grantee, receives U.S. Department of Labor Employment and Training Administration ("LEAP-2") grant funds and provides them to subrecipients, including Awardee, to provide eligible services.
- D. County is the Subrecipient of Health Profession Opportunity Grant ("HPOG") funds from Pima Community College and is authorized to pass those funds along to other entities, which may include the Awardee, for the continuation of services.
- E. County is the Subrecipient of Continuum of Care ("CoC") funds from the U.S. Department of Housing and Urban Development and is authorized to pass those funds along to other entities, which may include the Awardee, for the continuation of services.
- F. The Pima County Board of Supervisors finds that, based on success and demand, it is in the best interests of the residents of Pima County to continue the workforce development services provided by Awardee for an additional year.
- G. County has reviewed Awardee's performance on the services to be continued and finds it satisfactory.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. SECTION 1.0 – TERMS AND EXTENSIONS, Paragraph 1.1 is amended as follows:

1.1 The termination date is changed:

FROM: June 30, 2018

TO: June 30, 2019

1.2 The number of available renewals is changed:

FROM: three (3) 12-month periods or any portion thereof

TO: two (2) 12-month periods or any portion thereof

2. SECTION 3.0 – COMPENSATION AND PAYMENT is amended as follows:

2.1 Paragraph 3.1 is amended to increase "the Maximum Allocated Amount":

FROM: \$152,536.16

TO: \$216,529.00

2.2 Paragraph 3.2, the table is deleted in its entirety and replaced with the following:

Funding Source	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	July 1, 2018 – June 30, 2019	Anticipated Expenditure
WIOA grant	\$10,574.00	\$31,369.10	\$31,369.10	\$73,312.20
HPOG	\$6,644.80	\$12,448.20	\$8,000.00	\$27,093.00
LEAP-2 grant	-0-	-0-	-0-	-0-
CoC grant	-0-	-0-	-0-	-0-
Pima County General Funds	\$72,579.20	\$18,920.86	\$24,623.74	\$116,123.80

3. **SECTION 4.0 – INSURANCE**, Paragraph 4.2 is amended as follows:

3.1 Paragraph 4.2.1.1, the level of Commercial General Liability insurance for “Each Occurrence” is increased:

FROM: \$1,000,000.00

TO: \$2,000,000.00

3.2 Paragraph 4.2.3.2, the level of Employers’ Liability insurance for:

3.2.1 “Each Accident” is increased:

FROM: \$ 500,000.00

TO: \$1,000,000.00

3.2.2 “Disease – Each Employee” is increased:

FROM: \$ 500,000.00

TO: \$1,000,000.00

3.3 **Awardee must provide new Certificates of Insurance** to County with proof of the increased coverage set forth in paragraphs 3.1 and 3.2 above.

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4. **EXHIBIT A – SCOPE OF WORK, SECTION 4 – BUDGET**, is amended to add the following Budget for July 1, 2018 through June 30, 2019:

Work Statement	Workshop Program	Maximum Number of Workshops	Maximum Number of Workshop Hours	Cost per Delivered Workshop	Maximum Payment
4	Employability Skills	34	32.5	\$1,196.46	\$40,679.64
4	Employability Skills for Youth	12	12	\$468.18	\$5,618.16
5	Résumé Writing Lab	12	6.5	\$239.29	\$2,871.48
7	Basic Computer Skills for Job Seekers	12	20	\$836.48	\$10,037.76
8	Youth Financial Literacy	12	6.5	\$239.29	\$2,871.48
9	Youth Leadership	8	6.5	\$239.29	\$1,914.32
TOTAL		90	N/A	N/A	\$63,992.84

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

Chairman, Pima County Board of Supervisors



Authorized Signature

Date: _____

Elizabeth Gulick Co-President/CEO
Printed Name & Title

ATTEST:

Date: 4-26-18

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney