

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED
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SUPERVISORS**

**Pima County Board of Supervisors' Meeting
130 W. Congress St., Hearing Room, 1st Fl.
March 19, 2024 9:00 a.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. LAND ACKNOWLEDGEMENT STATEMENT

To be offered by Rose Cota, M. Ed., Principal, Johnson Primary.

4. PAUSE 4 PAWS

PRESENTATION/PROCLAMATION

5. Presentation of a proclamation to Donna Corbin, Volunteer, Sustainable Tucson, proclaiming the week of April 1 through 7, 2024 to be: "FOOD WASTE PREVENTION WEEK"

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0, Supervisor Heinz not present.

6. Presentation of a proclamation to Kimberly Peute, CEO, Martha Brumfield, Board Chair, Betty Stauffer and Maura Robinson, Board Members, Parkinson Wellness Recovery, proclaiming the month of April, 2024 to be: "PARKINSON'S AWARENESS MONTH"

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0, Supervisor Heinz not present.

7. CALL TO THE PUBLIC

Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Monday, March 18, 2024 at 5:00 p.m. Call to the Public shall be scheduled for one hour each meeting unless extended by a majority vote of the Board of Supervisors. Speakers shall have up to three minutes to speak. However, for any meeting where 20 or more individuals have submitted speaker cards, each speaker's time shall be limited to two minutes. Please be aware that you may not be called upon to speak if the time for Call to the Public expires and is not extended by a majority vote of the Board of Supervisors. eComments can also be submitted to COB_mail@pima.gov.

BOARD OF SUPERVISORS SITTING AS OTHER BOARDS

FLOOD CONTROL DISTRICT BOARD

8. **Contract**
Jose M. Fernandez, to provide an Acquisition Agreement - Acq-1212 and Warranty Deed for property located at 4335 N. Avra Road, Tax Parcel No. 213-28-042E, in Section 19, T13S, R11E, G&SRM, Pima County, AZ, Flood Control Non-Bond Projects Fund, contract amount \$292,200.00 (CT-RPS-24-373)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

SITTING AS THE BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

10. UNFINISHED BUSINESS (1/23/24, 2/20/24 and 3/5/24)
Intergovernmental Agreement (IGA) with City of South Tucson to Support Provision of Fire and Emergency Medical Services
Discussion/Direction/Action: Directing the County to enter into an IGA with the City of South Tucson to support the provision of Fire and Emergency Medical Services to the businesses and residents of South Tucson, through which the County shall provide the City of South Tucson with \$400,000.00 this fiscal year for this purpose, from the County's FY24 Contingency Funds; and declaring an emergency. (District 2)
Removed from the agenda
11. UNFINISHED BUSINESS (3/5/24)
Board of Supervisors Policy
Proposed adoption of Board of Supervisors Policy No. 22.16, Vacant Positions. (District 1)
Meeting date: Continued until written report is received from County Administrator
Motion by Supervisor Christy, seconded by Chair Grijalva, continued 5-0.
12. **Board of Supervisors Representative Updates on Boards, Committees and Commissions and Any Other Municipalities**
No updates

13. (Clerk's Note: This item will be heard at a time certain of 11:00 a.m.)
Teatro Carmen Presentation
Discussion/Direction/Action: Presentation from Herb Stratford, Stratford Artworks, regarding progress to date on the restoration of the Historic Teatro Carmen in Barrio Viejo, and goals/timeline for Phase 2. (District 2)
No Board action taken

COMMUNITY AND WORKFORCE DEVELOPMENT

14. **Pima Vocational High School (PVHS)**
Staff recommends surrendering the PVHS charter before April 30, 2024, to accommodate Arizona State Board of Charter Schools timeframes to finalize surrender before the end of the 2024 fiscal year.
Motion by Chair Grijalva, seconded by Supervisor Lee, accepted recommendation 5-0.

ELECTIONS

15. **Election Integrity Commission Annual Report 2023**
The Election Integrity Commission recommends acceptance of the 2023 Annual Report.
No Board action taken

FINANCE AND RISK MANAGEMENT

16. **Quarterly Report on Collections**
Staff recommends acceptance of the Quarterly Report on Collections for the period ending December 31, 2023.
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0, Supervisor Heinz not present.
17. **Monthly Financial Update**
Discussion/Direction/Action regarding a monthly financial update on the County's financial performance.
No Board action taken

HUMAN RESOURCES

18. **Classification/Compensation**
The Assessor's Office requests approval to create the following new classifications, associated costs will be borne by the department from within its current budget:

Class Code/ Class Title/ Grade Code (Range)/ EEO Code/ FLSA Code

6005/ Tax Assembly Coordinator I/ 13 (\$57,607-\$80,649)/ 2/ E*

6006/ Tax Assembly Coordinator II/ 15 (\$66,536-\$93,150)/ 2/ E*

6007/ Director Regression Modeler Supervisor/ 15 (\$66,536-\$93,150)/ 2/ E*

*E = Exempt (not paid overtime)

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

19. **Classification/Compensation**
The Human Resources Department requests approval to create the following new classification within the Sheriff's Department, associated costs will be borne by the department from within its current budget:

Class Code/ Class Title/ Grade Code (Range)/ EEO Code/ FLSA Code

6008/ Records Technician II/ 6 (\$41,811-\$56,445)/ 6/ NE*

*NE = Not Exempt (paid overtime)

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

CONTRACT AND AWARD

Community and Workforce Development

20. Salvation Army, Amendment No. 2, to provide for the U.S. Housing and Urban Development (USHUD) Continuum of Care Program - Coalition Assisting Self-Sufficiency Attainment, extend contract term to 4/30/24, amend contractual language and scope of services, USHUD Fund, contract amount \$253,018.00 (CT-CR-21-392)

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

21. Watershed Management Group, Inc., Amendment No. 1, to provide for the Green Stormwater Infrastructure for Neighborhood Cleanup, extend contract term to 3/31/25 and amend contractual language, no cost (CT-CR-23-344)

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

22. Watershed Management Group, Inc., Amendment No. 1, to provide for Enhancing Site Sustainability of Local Shelters, extend contract term to 3/31/25 and amend contractual language, no cost (CT-CR-23-343)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

Health

23. LexisNexis VitalChek Network, Inc., Amendment No. 1, to provide for ordering of vital records, extend contract term to 1/31/25 and amend contractual language, contract amount \$1,600,000.00 revenue (CTN-HD-23-110)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

Office of Emergency Management and Homeland Security

24. State of Arizona and Arizona Department of Emergency and Military Affairs, to provide for the Arizona Mutual Aid Compact, no cost/10 year term (CT-OEM-24-292)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

Procurement

25. **Award**
Amendment of Award: Master Agreement No. MA-PO-19-219, Amendment No. 7, Trajen Flight Support, L.P., to provide for aviation grade fuel. This amendment is for a one-time increase in the amount of \$200,000.00 for a cumulative not-to-exceed contract amount of \$1,417,000.00. Funding Source: General Fund. Administering Department: Sheriff's Department.
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.
26. **Award**
Award: Master Agreement No. MA-PO-24-131, Shamrock Foods Company (Headquarters: Phoenix, AZ), to provide milk for the Pima County Adult Detention Complex. This master agreement is for an initial term of one (1) year in the annual award amount of \$382,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: General Fund. Administering Department: Sheriff's Department.
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

27. Motorola Solutions, Inc., Amendment No. 3, to provide for Motorola Flex software and support, amend contractual language and scope of services, no cost (MA-PO-23-180) Administering Department: Information Technology, on behalf of Sheriff's Department
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.
28. CenturyLink Communications, L.L.C., d.b.a. Lumen Technologies Group, Amendment No. 3, to provide for carrier and broadband services, extend contract term to 3/15/25 and amend contractual language, Telecom Internal Service Fund, contract amount \$500,000.00 (MA-PO-21-72) Administering Department: Information Technology
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

Real Property

29. Freeport-McMoran Sierrita, Inc., to provide for Pima County License for Right-of-Way encroachment, total contract amount \$4,375.00 revenue/25 year term (\$175.00 per year) (CTN-RPS-24-137)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.
30. Infinite Concepts, L.P., to provide a Development Agreement (RPS: Sale-0078) for 6.919 acres of vacant land located at 4051 E. Paradise Falls Drive, no cost/5 year term (CTN-RPS-24-125)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

Sheriff

31. RESOLUTION NO. 2024 - 11, of the Board of Supervisors, authorizing the approval of Organized Crime Drug Enforcement Task Forces FY 2024 Agreement for Case No. SW-AZT-984 between the Federal Bureau of Investigation and Pima County for assistance in law enforcement operations during Fiscal Year 2023 - 2024, \$25,000.00 revenue (CTN-SD-24-130)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

GRANT APPLICATION/ACCEPTANCE

32. **Acceptance - Community and Workforce Development**
Arizona Department of Housing, to provide for the Southwest Gas Corporation Weatherization Assistance Program, \$23,083.00 (GTAW 24-118)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

- 33. Acceptance - Health**
Arizona Department of Health and Human Services/Centers for Disease Control and Prevention, Amendment No. 2, to provide for COVID-19 Health Disparities, extend grant term to 5/31/26 and amend grant language, no cost (GTAM 24-59)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-1, Supervisor Christy voted nay.
- 34. Acceptance - Justice Services**
John D. and Catherine T. MacArthur Foundation, Amendment No. 2, to provide for the Safety and Justice Challenge and extend grant term to 12/31/24, no cost (GTAM 24-39)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-1, Supervisor Christy voted nay.
- 35. Acceptance - Regional Wastewater Reclamation**
The Water Research Foundation, to provide for a Project Funding Agreement 5272, Titled Evaluation of Adsorptive Medias for Optimizing Siloxane Removal from Biogas, \$132,000.00/\$25,000.00 Regional Wastewater Enterprise Fund Match/\$107,000.00 Water Research Foundation, WSSC Water, HDR, and King County Fund Match/3 year term (GTAW 24-117)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.
- 36. Acceptance - Sheriff**
Governor's Office of Highway Safety, to provide for traffic records related materials and supplies (printers, scanners, mounts and accessories) for Arizona Traffic and Criminal Software (TraCS) Implementation Project, \$83,162.73 (GTAW 24-109)
Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

***** HEARINGS *****

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

FRANCHISE/LICENSE/PERMIT

- 37. Hearing - Bingo License**
24-01-8045, Jessica Bird, American Legion Auxiliary, McCulloch-Wagner Unit 109, 15921 S. Houghton Road, Vail, Class B - Medium Game.
Motion by Chair Grijalva, seconded by Supervisor Scott, closed the public hearing and approved 5-0.

DEVELOPMENT SERVICES

38. **Hearing - Type II Conditional Use Permit**
P23CU00015, FOREST INVESTMENTS, L.L.C., ET AL. - N. SABINO CANYON PARK
Forest Investments, L.L.C., et al., request a Type II Conditional Use Permit for a hotel expansion and improvements to associated infrastructure, in accordance with Section 18.41.040.A.36 of the Pima County Zoning Code, on property at 12833 N. Sabino Canyon Park, in the RVC (Rural Village Center) and ML (Mount Lemmon) zones. Staff and the Hearing Administrator recommend **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. (District 4)

Motion by Supervisor Christy, seconded by Chair Grijalva, closed the public hearing and approved 5-0.
39. **Hearing - Rezoning Ordinance**
ORDINANCE NO. 2024 - **3**, P23RZ00003, Stinson Family Trust - S. Headley Road Rezoning. Owner: Stinson Family Trust. (District 5)

Motion by Chair Grijalva, seconded by Supervisor Scott, closed the public hearing and approved 5-0.
40. **Hearing - Rezoning Ordinance**
ORDINANCE NO. 2024 - **4**, P23RZ00004, Bracht - N. Marlin Canyon Place Rezoning. Owner: Michael & Leah Bracht. (District 1)

Motion by Supervisor Scott, seconded by Chair Grijalva, closed the public hearing and approved 5-0.
41. **Hearing - Rezoning Resolution**
RESOLUTION NO. 2024 - **12**, P16RZ00010, 6500 Westover AV, L.L.C. - S. Westover Avenue Rezoning. Owner: Valencia Westover, L.L.C. (District 5)

Motion by Chair Grijalva, seconded by Supervisor Scott, closed the public hearing and approved 5-0.
42. **Hearing - Comprehensive Plan Amendment and Specific Plan Rezoning Resolution and Ordinance**
P23SP00001, Bellmeyer, Wayne M. Revoc Living TR, et al. - N. Thornydale Road Specific Plan and Comprehensive Plan Amendment. Owner: Bellmeyer, Wayne M. Revoc TR, et al. (District 1)

If approved, pass and adopt RESOLUTION NO. 2024 - **13** and ORDINANCE NO. 2024 - **5**

Motion by Supervisor Scott, seconded by Chair Grijalva, closed the public hearing and approved 5-0.
43. **ADJOURNMENT**

ADDENDUM 1

BOARD OF SUPERVISORS

1. **Pima County Treasurer**
 - A. Acceptance of the resignation of the Honorable Beth Ford, effective April 12, 2024.

Motion by Chair Grijalva, seconded by Supervisor Scott, accepted resignation 4-0, Supervisor Heinz not present.

B. Discussion/Direction/Action regarding a selection process and/or appointment to fill the vacancy of Pima County Treasurer.

Motion by Chair Grijalva, seconded by Supervisor Scott, approved selection process read by the Chair 3-0, Supervisor Christy abstained and Supervisor Heinz not present.

2. **Returning to Employment - Seniority**

Discussion/Direction/Action: Directing the County Administrator to come back to the Board with any revisions needed to any Merit System Rules and/or Personnel Policies to ensure that Pima County Personnel Policy 8-121 Section (B)(3) related to Seniority is fully implemented across all Merit System Rules and Personnel Policies. Specifically, this section of the Personnel Policies states that: "A reinstated or reemployed employee regains the seniority held at the time of termination." We must ensure that employees who leave County employment on good terms and later return are credited for their applicable years of service to the County and are not penalized in terms of pay grade or in any other way. (District 2)

Staff direction

CLERK OF THE SUPERIOR COURT

3. **Acknowledgement**

Acknowledgement of the retirement of Louise Beitel, Director, Human Resources and Training, Pima County Clerk of the Superior Court.

No Board action taken

COUNTY ATTORNEY

4. **Pima County Juvenile Safety and Security Audit - Building Security Enhancements**

The Pima County Attorney's Office requests approval of \$7,841.86 from Contingency Funds to cover the costs of building security enhancements recommended by Pima County Facilities Management.

Staff direction

BOARD, COMMISSION AND/OR COMMITTEE

- 5. Regional Wastewater Reclamation Advisory Committee**
Appointment of Kiersten Wangsvick, to replace Armando Membrila.
Term expiration: 3/1/28. (District 2)
Motion by Chair Grijalva, seconded by Supervisor Heinz, approved 5-0.

CONSENT CALENDAR

Approval of the Consent Calendar

Motion by Chair Grijalva, seconded by Supervisor Scott, approved 5-0.

BOARD, COMMISSION AND/OR COMMITTEE

1. **Pima County Healthcare Benefits Trust Board**
Reappointment of members to staggered terms for the following (County Administrator recommendations):
 - Monica Perez. Term expiration: 8/15/25.
 - Daisy Jenkins and Keith Dommer. Term expirations: 8/6/26.
 - Jared Perkins. Term expiration: 3/15/27.

This item was approved on the Consent Calendar.

2. **Board of Adjustment, District 1**
Reappointment of Richard Green. Term expiration: 3/1/28.

This item was approved on the Consent Calendar.

3. **Small Business Commission**
Appointment of Valerie Pullara, to fill a vacancy created by Jeffrey Wood.
No term expiration. (District 3)

This item was approved on the Consent Calendar.

SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/ PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED PURSUANT TO RESOLUTION NO. 2019-68

4. **Special Event**
 - Robin Aileen McArdle, Sculpture Tucson Org., Brandi Fenton Memorial Park, 3420 E. River Road, Tucson, March 15, 2024.
 - Sarah Englese, American Heart Association, Westin La Paloma Resort and Spa, 3800 E. Sunrise Drive, Tucson, March 2, 2024.
 - Concha Maria Montes, W.A.L.D., Inc., Ajo Plaza, 15 W. Plaza Street, Ajo, April 13, 2024.

This item was approved on the Consent Calendar.

FINANCE AND RISK MANAGEMENT

5. Duplicate Warrants - For Ratification

Somni Wellness Counseling Services \$1,000.00; Christopher Kaplan \$268.75; Bruce H. Chalk \$659.96; G3LV, L.L.C. \$976.93; Verizon Wireless \$153.51; HASA, Inc. \$39,049.62; Skyline Park Holdings, L.L.C. \$3,615.00; WLT Software Enterprises, Inc. \$4,000.00; Arizona Machinery, L.L.C. \$1,012.97; Arizona Machinery, L.L.C. \$1,163.63; Christian Gibson \$78.46; Willow Jean Rice \$21.81; Willow Jean Rice \$22.25; A & S Plumbing Specialties, L.L.C. \$932.34; Jeannette Mullins \$91.99; Kenneth J. Taylor \$16.93; AZ Tierra Ridge, L.L.C.-Alias/d.b.a. Tierra Ridge Apartments \$3,054.00; Alborada Apartments, L.P. \$5,216.00; Grijalva Realty Corp. \$3,100.00; Joseph J. Mahoney, Trustee \$4,105.00; BTO Development, L.L.C. \$4,225.00; Alborada Apartments, L.P. \$2,158.00; Tucson 368, L.L.C. \$4,107.45; Bank of America, N.A. \$1,003.92; Toscana Cove Apartments \$4,170.84; Mission Antigua \$8,055.25; Makh Enterprises, L.L.C. \$4,451.61; Mission Tierra Owner, L.L.C. \$3,120.00; Chamonix Valdez \$117.00; Vanessa C. Moss \$44,740.00; Maxim Healthcare Staffing Services, Inc. \$6,075.00; Jenika Ann Ford \$123.50; Feurstock Family Farms, L.L.C. \$5,124.31; Jacob Marsh \$400.00; Sherwood Manor MHP, L.L.C. \$7,460.89; St. Thomas Properties, L.L.C.-Alias/d.b.a. Catalina Canyon Apartments \$6,848.64; Images Enterprises, L.L.C. \$12,499.00; Megan Murray \$33.15; Sycamore Creek Apartments \$5,041.38; Jesus Rodriguez \$252.50; SPT Properties, L.L.C.-Alias/d.b.a. Parklane Mobile Estates \$5,625.39; Pathlight Property Management \$5,725.79; Quikprint \$49.35; Midtown on 1st \$6,836.00; Reserve at Starr Pass \$5,400.00; Pacifica Apartments, L.L.C. \$3,525.00; Ventura Villas \$2,832.00; 5055 Tamarus Street, L.L.C. \$3,099.08; Arizona Capital Representation Project \$1,209.50; Community Bridges, Inc. \$29,040.60; Taylor A. Dunn \$123.50; Sherwood Manor MHP, L.L.C. \$2,062.46; Francisco J. Lopez \$183.57.

This item was approved on the Consent Calendar.

TREASURER

6. Certificate of Removal and Abatement - Certificate of Clearance

Staff requests approval of the Certificates of Removal and Abatement/Certificates of Clearance in the amount of \$5,246.63.

This item was approved on the Consent Calendar.

7. Request to Waive Interest

Pursuant to A.R.S. §42-18053, staff requests approval of the Submission of Request to Waive Interest Due to Mortgage Satisfaction in the amount of \$165.24.

This item was approved on the Consent Calendar.

RATIFY AND/OR APPROVE

8. Minutes: January 9, 2024

This item was approved on the Consent Calendar.