



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 07/02/2024

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Town of Marana

***Project Title/Description:**

IGA between the Pima County Recorder's Office and the Town of Marana for Election Services

***Purpose:**

On February 9, 2024, Governor Hobbs signed HB2785. This emergency law changed the date of the 2024 Primary Election to July 30, 2024.

***Procurement Method:**

This IGA is a non-procurement contract and is not subject to Pima County's Procurement rules.

***Program Goals/Predicted Outcomes:**

Successful completion of Town of Marana scheduled elections as authorized by ARS §11-251(3), §11-951 et al., §16-172, §§16-205(C), §16-405, §16-409, and §16-450.

***Public Benefit:**

Completed elections conducted in a consistent and transparent manner ensuring the integrity of the electoral process.

***Metrics Available to Measure Performance:**

For each election called, the Pima County Recorder's Office will mail 90 day notices to registered Town of Marana voters offering separate TOWN ONLY ballots for unaffiliated AEVL voters. The office will also provide Town of Marana voters mail ballots as requested, will signature verify all voted/returned ballot affidavits, and will provide any additional early voting and election related services as outlined in the IGA.

***Retroactive:**

No.

TO: COB 16-19-24(1)
VERS: 2
PG: 2

JUN 19 24 PM 4:03 PM

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CTN Department Code: RE Contract Number (i.e., 15-123): 22*091
Amendment No.: 1 AMS Version No.: 2
Commencement Date: 07/02/2024 New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

Amount This Amendment: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Marion Chubon, Chief Deputy Recorder

Department: Recorder's Office

Telephone: (520) 724-4321

Department Director Signature: Gabriella Kelly

Date: 6/19/2024

Deputy County Administrator Signature: [Signature]

Date: 6/19/2024

County Administrator Signature: _____

Date: 6/19/2024

PIMA COUNTY CONTRACT	
NO. <u>CTN-RE-22*091</u>	AMENDMENT NO. <u>1</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

INTERGOVERNMENTAL AGREEMENT

Between
The Town of Marana and Pima County
For Election Services

The parties agree to amend the above-referenced IGA as follows:

1. Background and Purpose.

1.1. Background. The parties entered into the above referenced agreement on March 15, 2022, to provide the Town of Marana with Election services.

1.2. Purpose. On February 9, 2024, Governor Hobbs signed HB2785. This emergency law changed the date of the 2024 Primary Election to July 30, 2024.

2. ARTICLE II Scope of Services. The parties have revised the Scope of Services as follows: Due to law HB2785, the date of the Primary Election has been changed from August 6, 2024 to July 30, 2024.

3. Counterpart Signatures. This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

IN WITNESS WHEREOF, the parties hereby have executed this Amendment on this 19 day of June, 2024.

TOWN OF MARANA

PIMA COUNTY BOARD OF SUPERVISORS

By: _____
Ed Honea, Mayor

By: _____
Adelita Grijalva, Chair

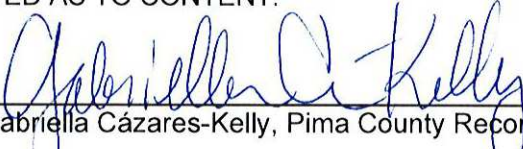
ATTEST:

ATTEST:

By: _____
David Udall, Town Clerk

By: _____
Melissa Manriquez,
Clerk of the Board of Supervisors

APPROVED AS TO CONTENT:

By: 
Gabriella Cázares-Kelly, Pima County Recorder

The foregoing Intergovernmental Agreement between The Town of Marana, Pima County and the Pima County Recorder has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in the proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Town of Marana

Pima County

Attorney for the
Town of Marana


Daniel Jurkowitz
Deputy County Attorney