



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 09/15/2020

\* = *Mandatory, information must be provided*

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Tucson Electric Power Company (TEP)

**\*Project Title/Description:**

TEP Low Income Weatherization Program Services

**\*Purpose:**

The purpose of this funding agreement amendment is to allow TEP to increase funding to Pima County by \$145,000 for the low-income weatherization program. This amendment provides additional utility funding that directly leverages and supports Pima County Home Repair and Weatherization program administered by the Community and Workforce Development Department. Administrative costs including indirect may not exceed 10% for this grant.

**\*Procurement Method:**

This IGA is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Installation of energy efficient measures for homes of income eligible households elderly; persons with disabilities; and families with children in unincorporated Pima County and Towns of Marana, Oro Valley and Sahuarita.

**\*Public Benefit:**

Improving health and safety as well as saving energy costs.

**\*Metrics Available to Measure Performance:**

24-units to receive a maximum of \$6,000 towards energy efficient measures and admin costs including indirect will not exceed 20% of the annual budget, the maximum investment of indirect cost recovery has been set to 10%.

**\*Retroactive:**

Yes, to July 01, 2020. Finalizing documentation delayed the contract process. If amendment not approved, services will not be provided in target areas.

GML approved 9-2-2020 LJS  
Revised 5/2020

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

 Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

 Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: GTAM Department Code: CD Grant Number (i.e., 15-123): 21-009

Commencement Date: 07/01/2020 Termination Date: 12/31/2020 Amendment Number: 05

 Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 145,000.00**\*All Funding Source(s) required:**\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Josue Licea, Program Manager 724-6765

Department: Community and Workforce Development Telephone: 724-2696

Department Director Signature/Date: *D. L. Licea for Daniel Tyutki* 8/26/2020Deputy County Administrator Signature/Date: *C. L. Licea for Daniel Tyutki* 8/26/2020County Administrator Signature/Date: *C. L. Licea for Daniel Tyutki* 9/2/2020  
(Required for Board Agenda/Addendum Items)



## AMENDMENT NO. 5

### **Agreement for Low Income Weatherization Program Services Between Pima County through its Community and Workforce Development and Tucson Electric Power Company**

Amendment Number 5 to the Low Income Weatherization Program Services Agreement (the “Amendment”) is made as of July 1, 2020 (the “Effective Date”) under this Agreement effective by and between Tucson Electric Power Company, (“TEP”) and Pima County through its Pima County Community and Workforce Development Department , (“County”). For the purposes of this Amendment, TEP and County are sometimes referred to individually as “Party” and collectively as “Parties.” Capitalized terms shall have the meaning ascribed to them in the Agreement unless otherwise defined herein.

#### **RECITALS**

TEP and County entered into an Agreement for Low Income Weatherization Program Services effective as of February 1, 2018 and have continued to comply with the terms of the agreement for the period January 1, 2020 through December 31, 2020.

The Parties desire to modify the Agreement as set forth in this Amendment.

#### **AGREEMENT**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Section 1.4.6:  
“County may establish an additional administration fee, but this fee cannot exceed 20% of the annual budget. TEP will not be responsible for any weatherization or health and safety costs for any residence in excess of allocations approved in this Agreement.”
2. Section 5.1.:  
“TEP will reimburse County up to \$145,000.00 for weatherization services provided under this Agreement. County may use this allocation for all jobs completed between July 1, 2020 and December 31 of 2020.”
3. Section 5.2.1.:  
“Administration costs may not exceed 20% of the annual budget up to a maximum total of \$29,000.

If for any reason, this Amendment is suspended or terminated, the obligations of the Parties shall be suspended or terminated as of the date of such suspension or termination. The Agreement is not amended or modified in any manner whatsoever except as expressly and specifically provided herein. All rights, duties and obligations of TEP and County set forth in the Agreement shall remain in full force and effect unless amended or modified herein.

IN WITNESS WHEREOF, the authorized representatives of both Parties have executed this Amendment No. 5, effective as of the date first above written:

**PIMA COUNTY:**

**TUCSON ELECTRIC POWER COMPANY:**

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Chairman, Board of Supervisors	Date	Vanessa Romero,	Date
		Procurement & Contract Services	

**ATTEST:**

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Clerk Board of Supervisors	Date
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**APPROVED AS TO CONTENT:**

*Daniel Gutiérrez for Arnold Palacios*  
Director, Community and Workforce Development      Date *7.28.2020*

**APPROVED AS TO FORM:**

*Karen G. Fries*      7/27/2020  
Deputy County Attorney      Date