



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 1/10/23

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Community Action Association dba Wildfire

***Project Title/Description:**

Utility Repair Replacement and Deposit (URRD)

***Purpose:**

Amendment 1 is to redistribute URRD funds - Direct Service will decrease from 90% to 80% and Program Delivery will increase from 10% to 20%. Funds are used to administer energy program funding to eligible low-income clients for utility repair/replacement and utility deposits/bill assistance. The total URRD award remains the same, \$69,860.00.

Attachment: Contract 7012022-23 Amendment 1 (GTAM-CR-23-046)

Indirect cost does not apply.

***Procurement Method:**

Not applicable to grant award.

***Program Goals/Predicted Outcomes:**

The goal is to provide emergency financial assistance to eligible low-income households experiencing a temporary financial crisis in order to prevent utility disconnection and/or to repair or replace utility related appliance and/or apparatus.

***Public Benefit:**

The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in prevention of homelessness, continuation or restoration of utility services and/or maintain or replace utility-related apparatus to ensure the safety and health of Pima County residents experience hardships and/or crisis.

***Metrics Available to Measure Performance:**

Performance reports provided via the Emergency Services Network database insures appropriate delivery of services.

***Retroactive:**

Yes, the County received the amendment from Wildfire on November 2, 2022. The negative impact of not approving this amendment is low-income Pima County residents would not receive utility assistance.

GMI OK
AF 12/15/22

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e., 15-123): 23-046

Commencement Date: 7/1/22 Termination Date: 6/30/23 Amendment Number: 1

Match Amount: \$ _____ Revenue Amount: \$ 0.00

*All Funding Source(s) required: Amendment 1 funding source is from Utility Repair Replacement Deposit (URRD)

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

N/A

Contact: Manira Cervantes/Rise Hart

Department: Community & Workforce Development

Telephone: 724-5710/724-5723

Department Director Signature: [Signature] Date: 12/13/22

Deputy County Administrator Signature: [Signature] Date: 20 Dec 2022

County Administrator Signature: [Signature] Date: 12/21/22



**Amendment No. One (1) to the 2022-2023
Independent Contractor Agreement
Contract No. 07012022--23**

The Independent Contract Agreement dated July 1, 2022, between Arizona Community Action Association (dba Wildfire) and **Pima County** hereinafter “Contractor”) to conduct application intake and eligibility determination for utility bill assistance and deposits is hereby amended as follows:

Purpose of the Amendment:

1. URRD; To decrease Direct Service from **90% to 80%**
 - a To increase program delivery to **20% from 10%**

Amendment to:

Section I. Services and Programs – 1.2 Fund Sources; Attachment 1:

1. URRD: Redistribution of current funds Effective **July 1st, 2022** Direct Service will **decrease to 80%** from the previous 90%. Program Delivery will **increase to 20%** from the previous 10%.
 - a. Direct service to **decrease from \$63,509.00 to \$58,216.67**. Program delivery to **increase to \$11,643.33 from \$6,351.00**

Whole Agreement:

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. One (1), effective as of the effective date.

CONTRACTOR
Pima County – Board of Supervisors

Arizona Community Action Association (dba Wildfire), an Arizona nonprofit corporation

By: _____

By: _____

Name: Sharon Bronson
Title: Chair, Board of Supervisors

Name: Cynthia Zwick

Title: Executive Director

Date: _____

Date: _____

ATTEST:

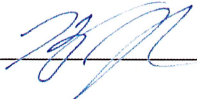
Address:
340 E Palm Lane, Suite 315
Phoenix, Arizona 85004
Fax: 602-604-0644
E-mail: czwick@wildfireaz.org

By: _____

Name:
Title: Clerk of the Board

Date: _____

APPROVED AS TO FORM:

By:  _____

Name:
Title: Deputy County Attorney

Date: 12/13/2022

APPROVED AS TO CONTENT:

By:  _____

Name: Daniel P. Sullivan
Title: Community Services Director

Date: 12/13/2022

Address:
2997 E Ajo Way, 3rd Floor
Tucson, AZ 85713

Email: manira.cervantes@pima.gov