

COB - BOSAIR FORM

10/17/2025 10:57 AM (MST)

Submitted by Angelica.Aros@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 66390

Award Type: Grant

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 11/18/2025

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Arizona Department of Health Services (ADHS)

Project Title / Description: Prop 201 Smoke-Free Arizona

Purpose:

The Arizona Department of Health Services (ADHS) is responsible for the implementation, education, compliance, and enforcement of Proposition 201, the Smoke-Free Arizona Act. ADHS has determined that the most effective and expeditious way to implement the program is in partnership with the County Health Departments (CHD). The CHD provides an education component, and responds to mailed, on-line, and telephone complaints or other means of communication from the public as provided in the County delegation authority.

This amendment is to add grant funding for year four (2025-2026) in the amount of \$256,317. In addition, we are requesting retroactive approval of year two and three funding, each at an additional \$256,317. This a result of recently being informed that only year one funding was approved on initial acceptance of the grant as opposed to the fully awarded (5 year) grant amount. ADHS issues a new PO to award grant funding for each year of a multi-year contract.

Procurement Method: Grant: Not applicable

Procurement Method Additional Info: N/A

Program Goals/Predicted Outcomes:	This program provides education and compliance activities in accordance with the Smoke-Free Arizona Act. Complaints received from the public are responded to in a timely manner by providing education and, where necessary, enforcement of the Smoke-Free Act to permitted food establishments, public places and places of employment.
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Public Benefit and Impact:	Providing educational information about and enforcement of the Smoke-Free Arizona Act helps to decrease exposure to harmful second hand tobacco smoke for Pima County residents.
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Budget Pillar	• Improve the quality of life
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Support of Prosperity Initiative:	• 2. Improve Quality of Life and Opportunity in High Poverty Areas
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Provide information that explains how this activity supports the selected Prosperity Initiatives	Providing educational information about and enforcement of the Smoke-Free Arizona Act helps to decrease exposure to harmful second hand tobacco smoke for Pima County residents.
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Metrics Available to Measure Performance:	The program tracks complaints, inspections, and education provided using the smokefreearizona.org tracking system.
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Retroactive:	YES
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Retroactive Description:	Yes, to July 1, 2023. The State of Arizona provided a Purchase Order (PO) for year two funding on July 24, 2023, and year three funding on October 16, 2024. The PO for the fourth and current grant year was received 08/07/2025. Upon review, HD noted the purchase orders would ordinarily require Grants Management & Innovation signature and requested guidance from GMI on how to proceed. GMI advised that the additional funding be placed on the Board of Supervisors agenda for ratification. Accordingly, it is now being brought to the Board of Supervisors for ratification.
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Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 66390

Type:	Amendment
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Department Code:	HD
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AmpliFund Grant Record Number:	66390
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Amendment Number: 01

Commencement Date: 07/01/2022

Termination Date: 06/30/2027

Advantage Initial GTAW# (If Applicable): 23-099

Total Revenue Amount:

\$768,951.00

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable): N/A

All Funding Source(s) required: Proposition 201, the Smoke-Free Arizona Act. Revenue from the Arizona Department of Health Services.

Does PCAO need to review the grant award (or grant amendment)?

NO

Does PCAO need to sign the grant award (or grant amendment)?

NO

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

NO

Department: Health

Name: Angelica Aros

Telephone: 5207247495

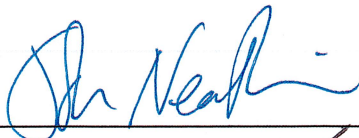
GMI Director: _____



Date: _____

10/24/2025

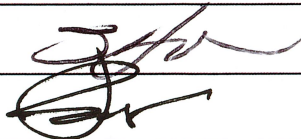
Department Director Signature: _____



Date: _____

10/17/25

Deputy County Administrator Signature: _____



Date: _____

10-22-2025

County Administrator Signature: _____



Date: _____

10/22/2025



PURCHASE ORDER

Phoenix, on 8/7/2025
DIR Pima County DRS 23d9223b-PIMA COUNTY

SUPPLIER

PIMA COUNTY
Attn: DOROTHEE HARMON
Address: Legal Address
130 W CONGRESS 6TH FL
UNITED STATES
TUCSON, Arizona 85701
Phone:
E-mail: DOROTHEE.HARMON@PIMA.GOV

ORDER No. PO0000796508

(please refer to this number on all documents)

Amendment:
Requestor: Melanie Koufos
Agency: Arizona Department of Health Services
Division: Directors Office
Department: DIREH BUR
Site: ADHS S BRE Cottage Food, MJ and SFA
Phone:
Email: melanie.koufos@azdhs.gov

DELIVER TO

(unless specified differently per item)

Address: 150 N 18th Ave #530
UNITED STATES
Phoenix, Arizona 85007
Deliver To:
Requested Delivery Date: 8/6/2025
(Unless specified differently per item in section delivery details)

BILL TO

Address: 150 N 18th Ave #530
UNITED STATES
Phoenix, Arizona 85007
Payment Terms: Net 30

ITEM	CONTRACT ID	CODE/SKU	REFERENCE AND DESCRIPTION	QTY	UNIT	UNIT PRICE (USD)	TOTAL (USD)
1	CTR061806	938187-1	Prop 201 Smoke Free Arizona - Total Annual Not To Exceed \$256,317.00	1.0000	Each	256,317.0000	256,317.00

Total before Tax	256,317.00 USD
Additional Charges - 0.00 %	0.00 USD
Total after Tax	256,317.00 USD



PURCHASE ORDER

Phoenix, on 10/16/2024
DIR, Pima County Health Department, DRS# 1e30ec50-PIMA COUNTY

SUPPLIER

PIMA COUNTY
Attn: DOROTHEE HARMON
Address: Legal Address
130 W CONGRESS 6TH FL
UNITED STATES
TUCSON, Arizona 85701
Phone:
E-mail: DOROTHEE.HARMON@PIMA.GOV

ORDER No. PO0000712367

(please refer to this number on all documents)

Amendment:
Requestor: Melanie Koufos
Agency: Arizona Department of Health Services
Division: Directors Office
Department: DIREH BUR
Site: ADHS S Resiliency and the Environment
Phone:
Email: melanie.koufos@azdhs.gov

DELIVER TO

(unless specified differently per item)

Address: 150 N 18th Ave #530
UNITED STATES
Phoenix, Arizona 85007
Deliver To:
Requested Delivery Date: 10/11/2024
(Unless specified differently per item in section delivery details)

BILL TO

Address: 150 N 18th Ave #530
UNITED STATES
Phoenix, Arizona 85007
Payment Terms: Net 30

ITEM	CONTRACT ID	CODE/SKU	REFERENCE AND DESCRIPTION	QTY	UNIT	UNIT PRICE (USD)	TOTAL (USD)
1	CTR061806	841175-1	Prop 201 Smoke Free Arizona - Total Annual Not To Exceed \$256,317.00	1.0000	Each	256,317.0000	256,317.00

Total before Tax	256,317.00 USD
Additional Charges - 0.00 %	0.00 USD
Total after Tax	256,317.00 USD

Phoenix, on 7/24/2023
PIMA CTY; CTR061806: Prop 201 Smoke-Free Arizona-BFY2024-PIMA COUNTY

SUPPLIER**PIMA COUNTY****Attn:** Ms. SHARON GRANT**Address:** Legal Address
3950 W. Country Club Rd.
UNITED STATES
TUCSON, Arizona 85714**Phone:****E-mail:** SHARON.GRANT@PIMA.GOV**ORDER No. PO0000573410***(please refer to this number on all documents)***Amendment:****Requestor:** Thom Wilson**Agency:** Arizona Department of Health Services**Division:** Public Health Preparedness**Department:** ADHS PREP BUR Environmental
Health Services (BEHS)**Site:** ADHS PREP BEHS S Environmental Health**Phone:** 602-364-3118**Email:** thom.wilson@azdhs.gov**DELIVER TO***(unless specified differently per item)***Address:** 150 N 18th Ave #220

UNITED STATES

Phoenix, Arizona 85007

Deliver To: ATTN: BUREAU OF
ENVIRONMENTAL HEALTH, STE 220, SMOKE-
FREE ARIZONA**Requested Delivery Date:** 7/1/2023*(Unless specified differently per item in section delivery details)***BILL TO****Address:** 150 N 18th Ave #260

invoices@azdhs.gov

UNITED STATES

Phoenix, Arizona 85007

Payment Terms: Net 30

ITEM	CONTRACT ID	CODE/SKU	REFERENCE AND DESCRIPTION	QTY	UNIT	UNIT PRICE (USD)	TOTAL (USD)
1	CTR061806	678408-4	Prop 201 Smoke Free Arizona - Total Annual Not To Exceed \$256,317.00	1.0000	Each	231,317.0000	231,317.00
2	CTR061806	678408-3	Upon ADHS Approval of Progress Reports and Quarterly CERs - Maximum Allowed \$25,000.00 Commentaire : Bureau of Environmental Health; Smoke-Free Arizona; Contract # CTR061806 through 6/30/2024; Inspection Total \$231,317.00; Report Total: \$25,000.00: TOTAL COST, Not to Exceed Annual Total of \$256,317.00	4.0000	Each	6,250.0000	25,000.00

Total before Tax**256,317.00 USD**

Non-Taxable - 0 %

0.00 USD

Total after Tax**256,317.00 USD**