



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 08/08/2023

** = Mandatory, information must be provided*

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Microsoft Corporation (Headquarters: Redmond, WA)

***Project Title/Description:**

Microsoft Master Services Agreement

***Purpose:**

Award: Master Agreement No. MA-PO-23-209. This Master Agreement is effective August 8, 2023, to August 7, 2028, in the not-to-exceed contract amount of \$7,000,000.00 (including sales tax). Administering Department: Information Technology.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, award for Requisition No. 23*248 is recommended to the above named vendor with which the County has negotiated an acceptable Agreement.

PRCUID: 488027

Attachment: Microsoft Master Services Agreement.

***Program Goals/Predicted Outcomes:**

To better secure the entire County computing environment and put systems in place that will allow us to reduce costs through the adoption of cloud technology.

***Public Benefit:**

This contract will allow IT and Contractor to continuously update County's systems using Microsoft products, permitting the County to more efficiently serve its constituents and secure County & constituent data.

***Metrics Available to Measure Performance:**

This contract will ensure the continued usage of Microsoft consulting hours for County's Security Administrative Environment. Performance will be measured by monitoring that consulting hours are fulfilled promptly, which will reduce downtime and provide continuity of operations.

***Retroactive:**

No.

TO: COB 07/20/2023

VERS: 1

PGS: 11

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 23-209
 Commencement Date: 08/08/23 Termination Date: 08/07/28 Prior Contract Number (Synergen/CMS): N/A
☒ Expense Amount \$ 7,000,000.00 * ☐ Revenue Amount: \$ N/A

***Funding Source(s) required:** IT Computer Hardware/Software

Funding from General Fund? ☐ Yes ☒ No If Yes \$ N/A % N/A

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☒ Yes ☐ No
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☒ No
 If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Amendment No.: _____ AMS Version No.: _____
 Commencement Date: _____ New Termination Date: _____
 Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Procurement Officer, Troy McMaster Digitally signed by Troy McMaster
Date: 2023.07.11 13:40:46 -07'00'

Division Manager, Ana Wilber Digitally signed by Ana Wilber
Date: 2023.07.11 16:20:17 -07'00'

Department: Procurement Director, Terri Spencer Digitally signed by Terri Spencer
Date: 2023.07.11 16:50:44 -07'00'

Telephone: 520.724.8728

Department Director Signature: Javier Baca Digitally signed by Javier Baca
DN: cn=Javier Baca, ou=Procurement, ou=Information
Technology Department, email=javier.baca@pima.gov,
c=US
Date: 2023.07.11 14:05:47 -07'00'

Date: _____

Deputy County Administrator Signature: [Signature] Date: 7-18-2023

County Administrator Signature: [Signature] Date: 7/18/2023

CONTRACT
NO. MA-PO-23-209
AMENDMENT NO. 00
This number must appear on all invoices, correspondence and documents pertaining to this contract.

The contents of this contract are confidential. Requests for a copy shall be submitted to the Clerk of the Board by completing a Public Records Request pursuant to County Administrative Procedure 4-4. The Public Records Request form can be located at <http://webcms.pima.gov/> under the 'Quick Links' section. Release of confidential contract information involves a process above and beyond the basic Public Records Request process. This process will be performed by the Procurement Department after the Clerk of the Board receives the completed Public Records Request.

If you have any questions, please call (520)724-8161.